

January 23, 2024

**MILLERSVILLE BOROUGH COUNCIL MEETING MINUTES**

The MILLERSVILLE BOROUGH COUNCIL MEETING was held on Tuesday, January 23, in the Millersville Borough Public Meeting Room located at 100 Municipal Drive, Millersville, Pennsylvania.

The meeting was called to order at 7:00 PM by Council President (CP) Mary Ann Gerber, followed by a pledge to the flag as well as an observed moment of silence.

**COUNCIL MEMBERS**

Marianne Kerlavage - absent  
Christopher Hubbs  
Mary Ann Gerber  
Linda Beillile

David T. Aichele, Mayor  
Darlene Eager  
Joseph Lane  
Michael Kaufhold

**OTHERS PRESENT**

Bill and Gagi Hess, 33 Pilgrim Drive, Lancaster  
Phyllis and Steve Giberson, 332 Manor Ave, Millersville  
Cindy Moses, unknown address  
R.A. Frantz, 55 North Duke Street, Millersville  
David Sykes, 344 Valley Road, Millersville  
Victor DeSantis, Millersville University  
Andy Boxleitner, Millersville Borough Street Superintendent  
Les McMullen, Millersville Borough Sewer Superintendent  
Kyle Miller, Millersville Borough Street Department  
Rob Moyer, CCIS  
Sue McCullough, Millersville Borough Receptionist & Recycling Coordinator  
Rebecca DeSantis-Randall, Millersville Borough Manager

**APPROVAL OF MINUTES**

Council Member (CM) Hubbs made a motion to approve the January 9, 2024 minutes. CM Lane seconded the motion. The motion passed with a unanimous vote.

**CITIZEN REQUESTS OR CONCERNS**

Les McMullen, Borough Sewer Superintendent, spoke briefly about the upcoming start to the Charlotte Street Project, which involves replacement of some sewer lines below the street. Alerts would be sent out to residents to alert them to the street closures as the work goes on.

**REPORTS OF BOARDS, COMMISSIONS, and COMMITTEES**

CM Beillile presented a report from the Blue Rock Fire Commission's meeting on January 4<sup>th</sup>. She reviewed the reorganization of the commission's board, the financial report, and their considerations as the commission looks to build a new facility. Total calls averaged were about two calls per day, with a total of 742 for the 2023 year.

**REPORTS OF COUNCIL COMMITTEES**

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CM Lane discussed the actions of the first Finance Committee of the year. He stated that they had some outstanding questions about the finance reports, but they have since been satisfied, and therefore he made a motion to approve the December Financial Reports, which was seconded by CM Kaufhold. The motion passed with a unanimous vote.

CM Hubbs did not have any motions to bring forward from the Public Works and Welfare Committee.

CP Gerber reminded everyone that there are vacancies on Borough Boards and Commissions that anyone from the public can apply for.

### MAYOR'S REPORT

The Mayor presented Andy Boxleitner, retiring Street Superintendent, with a plaque for his years of service. The Police Chief gave the monthly police report.

### MILLERSVILLE UNIVERSITY REPORT

Dr. Victor DeSantis reported that the University started out the Spring semester with a few snow days, but otherwise a stable new semester in terms of student enrollment numbers and housing. The University is working on appointing a new student representative to the Borough Council in the coming weeks. Before the demolition of a few campus buildings, they allowed some regional law enforcement agencies to use the building for practice exercises. The University received a \$1 million grant for scholarships for special ed and elementary ed incoming students to encourage more students in these fields. The University also received a grant towards reducing food insecurity for students on campus. The University brought in a new swan to replace the swan that passed away last year. The swan has bonded with the current swan. There are two upcoming events that the community is welcome to attend that MU is hosting in the next month.

A question came up about the status of 108 George Street, however that building is not part of University property.

### PENN MANOR REPORT

Penn Manor Student Representatives reported that the new quarter began this month, and due to block scheduling, most students started a number of new courses this month. The students reviewed the classes they are taking this year. They also discussed a new school store that has opened during lunch periods where they sell Penn Manor apparel. They also spoke on the dual enrollment business course that they both participated in in the last semester.

### BOROUGH MANAGER'S REPORT

Manager DeSantis-Randall reported that after a short search to fill the Street Superintendent position, and she is recommending Kyle Miller for the position. Kyle would start the new position on February 1<sup>st</sup> at a salary of \$73,000. CP Gerber motioned to approve this appointment, and CM Hubbs seconded. The motion passed with a unanimous vote.

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Manager DeSantis-Randall requested permission to advertise the Maintenance Worker I position that would be open with Kyle's promotion. That motion was made by CM Beillile and seconded by CM Lane. The motion passed with a unanimous vote.

Manager DeSantis-Randall had Street Superintendent Boxleitner speak on a stream restoration project that needs to be advertised. There is \$300,000 budgeted for this project, and the Borough is in the running for some ARPA money to cover parts of this project. GHD is the engineer on this project. The motion to approve advertising was made by CM Beillile and seconded by CM Eager. The motion passed with a unanimous vote. He also spoke on a second project, the updating of ADA ramps ahead of paving, that needs to be advertised. The motion to approve advertising was made by CM Hubbs and seconded by CM Eager. The motion passed with a unanimous vote.

**PRESIDENT'S REPORT**

None

**UNFINISHED BUSINESS**

None

**EXECUTIVE SESSION**

None

**ADJOURNMENT**

CM Beillile made a motion to adjourn. CM Hubbs seconded the motion. The motion passed with a unanimous vote. The meeting adjourned at 7:37 PM.

Rebecca DeSantis-Randall  
Borough Secretary

RADR