

January 25, 2022
MILLERSVILLE BOROUGH COUNCIL MEETING MINUTES

The MILLERSVILLE BOROUGH COUNCIL MEETING was held on Tuesday, January 25, 2022, in the Millersville Borough Public Meeting Room located at 100 Municipal Drive, Millersville, Pennsylvania.

The meeting was called to order at 7:00 p.m. followed by the pledge to the flag and a moment of silence was then observed

COUNCIL MEMBERS

Lauren E. Hauck
Lynn M. Miller
Linda L. Bellile
Christopher Hubbs

David T. Aichele, Mayor
Brooke G. Magni, via phone
Mary Ann Gerber
Darlene C. Eager, via phone

OTHERS PRESENT

John D. Rochat, Borough Manager & Millersville Borough Chief of Police
Phil Gerber, 12 Circle Rd, Millersville
Mike Weidinger, 146 Victoria Rd, Millersville
Les McMullen, Millersville Borough Sewer Department Superintendent
Lieutenant Jeff Margevich, Millersville Borough Police Department
Dr. Victor DeSantis, Millersville University
Andrew Geer, Millersville University Student Representative
Keira Stigelman, Penn Manor Student Representative
Other Attendees: Unknown

CITIZENS' REQUESTS OR CONCERNS

Mike Weidinger, 146 Victoria Rd, questioned the status of the property at 187 W Frederick St. He asked if the Borough still owned the property and President Hauck advised him that the Borough does still own the property and it will be sold. Chief Rochat said there are two ways to sell a municipal owned property. 1: by sealed bids, 2: by auction. It was decided last year to sell the property at auction. Our solicitor recommended an auctioneer, who sells municipal properties, and the Borough is currently in deliberation with that auctioneer. Due to COVID Pandemic and winter, it was decided the auction will be held in the Spring of 2022.

Phil Gerber, 12 Circle Rd, asked if the intersection at W. Frederick St and Duke St is going to be revised to change the traffic pattern. Chief Rochat explained when the project was first considered to be done, a traffic light was warranted. Since a number of years have gone by, Penn Dot ordered another traffic study and it took into account the amount of traffic, the flow of traffic and the number of accidents at the intersection. It was determined that a traffic light is no longer warranted at the intersection.

MINUTES

None

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OATH OF OFFICE: PENN MANOR STUDENT REPRESENTATIVE
AND MILLERSVILLE UNIVERSITY STUDENT REPRESENTATIVE

Mayor Aichele administered the Oath of Office to Penn Manor High School Student Keira Stigelman, and Millersville University Student Andrew Geer as Advisors to the Millersville Borough Council.

President Hauck stated the LCAP students will give a remote presentation on the Local Climate Action Plan for Millersville Borough. Students did their research, at no cost to the Borough and earned college credits for their Fall and Spring Semesters. Students presented their draft plan, (system was unable to record the presentation). President Hauck thanked the students for their presentation and asked if there were any questions. Mrs. Gerber asked why they are forecasting a 40% increase in transportation (answer was unable to be recorded). A question was presented to the students to clarify their mentioning of methane, greenhouse gases and the farming community (answer was unable to be recorded). President Hauck thanked the students for their study and presentation today and mentioned the students will return with their finalized report and presentation.

REPORTS OF BOARDS, COMMITTEES, AND COMMISSIONS

President Hauck reported the LIMC will meet on February 2nd and the Planning Steering Committee will meet on February 3rd.

PERSONNEL ADVISORY COMMITTEE REPORT

Sergeant Promotion from within: Ms. Miller, Personnel Advisory Committee Chairwoman, stated that the Committee met on January 12th. One of the sergeants in the Police Department retired and the procedure will begin to promote an officer from within. Ms. Miller made a motion, out of committee for the Police Department to begin the process of moving an officer to the rank of sergeant. President Hauck stated it is a motion coming out of committee, so it does not need a second motion. With no questions or discussion, motion passed by unanimous voice vote.

Ms. Miller stated the Personnel Advisory Committee is working on filling the position of Finance Officer and the process is moving along very well. The position is advertised on Indeed. A number of applications have been received, and scheduling for the first round of interviews will be next week. A shout-out to the Municipal and Police Administration for all their hard work with payroll, accounting matters and assisting the auditors, who are in the office this week. The clerical staff is covering a lot of work while the position of Finance Officer is vacant.

PUBLIC WELFARE AND PUBLIC WORKS ADVISORY COMMITTEE REPORT

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Ordinance to Amend Chapter 305- Sewer. Linda Bellile, Committee Chairwoman, stated there is a motion coming out of committee for the Ordinance to Amend Chapter 305-Sewer. Chief Rochat said it will be advertised by the Solicitor. President Hauck said this motion is coming out of committee, so no need for a second motion and asked if there were any questions or discussions. Motion passed by unanimous voice vote.

As a FYI, Ms. Bellile informed Council that the December 2021 Code-Zoning Activity Report was in their meeting packets for review.

Ms. Bellile made a motion, out of committee, to advertise the Biosolids 2022-2024 Contract. Chief Rochat wanted to clarify that this is a two-year contract with the possibility of three, one-year extensions. Les McMullen, Sewer Department Superintendent, discussed the costs of the contract. President Hauck asked if there were any further questions or discussion. The motion passed by unanimous voice vote.

FINANCE ADVISORY COMMITTEE REPORT:

Mrs. Gerber stated the Finance Advisory Committee met on January 19th. There was not a physical quorum, two members were present by phone and two members were physically in attendance. She stated that everything discussed, at this meeting, will need a second motion because it is not out of committee. Mrs. Gerber informed Council, the Finance Advisory Committee discussed the state of the Borough's Finances and are grateful to Borough clerical staff for how they have pitched in to help get the additional work completed.

Mrs. Gerber made a motion to accept the November Monthly Financial Statements: Ms. Miller seconded the motion. Pres Hauck asked if there were any questions or discussion. Motion passed with unanimous voice vote.

Mrs. Gerber made a motion to accept the December Monthly Financial Statements. Ms. Miller seconded the motion. President Hauck asked if there were any questions or discussion. The motion passed by unanimous voice vote.

Sewer Capital Projects Priority Adjustment: Mrs. Gerber informed Council that the Borough received money from the American Cares Plan. The Borough had budgeted the money which was in the amount of over \$800,000.00 to go to the sewer infrastructure project. Mrs. Gerber's motion is to take some of that money from the original project and apply it to a new project that has some urgency to it. Les McMullen, Sewer Department Superintendent, spoke regarding the project. Last year, there were issues found with the main interceptor by the pond at the Golf Course Club House and from that area to Murry Crossway. These problems were addressed. The stream is now eroding. Back in 1997 an Interceptor Project was done, and barriers were put in. Now, the stream is against the barriers or there is exposed pipe. Les stated there is approximately 1,100 feet of that line that should be replaced this year, due to the overflow that comes down from the treatment plant. This job should be done to avoid the line from breaking. Les requested the money the Borough received, be used for this project. He is hoping to have the job permitted by this summer and to go out for bid in the fall of this year. Mrs. Gerber made a motion to adjust the sewer capital project budget and this is just a budget

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adjustment. The motion was seconded by Ms. Bellile. President Hauck asked if there were any questions or discussion. Andrew Geer asked if there is an Emergency Application Process that the Commonwealth would provide. Les explained there is an Emergency Permit Program under Act 105. This problem was noticed in late March/early April in 2021. The permit was from the Labor of Emergency Repair, and it took 3 months to get the permit. This permit was to sure-up the existing pipe, it was not to replace any pipe. Mayor Aichele asked since this is the 2nd time, we had to deal with erosion problems, how much more of our lines could be affected. Les stated, when this project is done, it should alleviate most of the erosion concerns, in that area. There will be some pipe line that will not be fixed with the project. President Hauck asked if there is any further discussion. With no further discussion, motion passed by unanimous voice vote.

MAYOR'S REPORT

Mayor Aichele thanked President Hauck. He informed Council that a Lancaster County Mayor's Association Meeting was held and there was discussion regarding a large problem in municipalities, fireworks. The Association will be approaching our legislators to make some adjustments so Police Departments can take more action against firework's violators.

Mayor Aichele stated the Water Tower Project is coming along nicely, lines are in place, but more road work is to come.

Mayor Aichele asked Lieutenant Jeff Margevich, to present the December 2021 Police Report. Lieutenant Margevich also updated Borough Council on cases which they are currently working on and have been brought to an end.

MILLERSVILLE UNIVERSITY REPORT

Dr. Victor DeSantis stated that Millersville University campus is open and classrooms are back up and operating. Students came back on Jan 18th and 19th. Entry level COVID testing was done for returning students. The current number of COVID cases is at a lower rate than anticipated. Dr. DeSantis thanked the students, employees, and campus community for their vigilance. Millersville University did receive a large supply of KN95 masks, and they are being handed out on campus.

Andrew Geer, Millersville University Student Representative, gave a short update on COVID Pandemic numbers at the University.

PENN MANOR REPORT

Keira Stigelman, Penn Manor Student Representative, gave an update on Penn Manor activities. The high school has started the second semester and are halfway through the school year. The high school building project is continuing on-time. This is the third year into the building project and the new athletic area should be ready for the start of the next school year. On Thursday, January 27th, the high school will be hosting an in-person second semester "Meet the Teacher Night" from 6:00-8:00pm. Students and teachers are excited to open-up the building for parents to visit. This will be the first "Meet the Teacher Night" in the new facility since the tropical storm closed school, on the date of the first semester "Meet the Teacher Night."

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BOROUGH MANAGER REPORT

Chief Rochat brought to Council's attention, that Student Lodging came forward with the concept for land they own off of Frederick St, about 15 acres, and a meeting was held with the engineer and code officer. They are proposing 36 buildings which will be 72 duplexes for a 55 and over living facility. His question to Council, was, without a formal vote since this was not on the agenda, to see if this is something they may be interested in without a committal to follow though. There is a process needed to continue, including presentation to Planning Commission. Mary Ann Gerber stated this request should go through the Planning Commission for review.

Chief Rochat commented on the wonderful job the Police Secretary, Dottie and Lisa, Administrative Office, are doing while the Finance Officer Position is vacant. He said they have stepped up and are handling things they have not done before, including processing paychecks and W2s for the employees. Everyone is a little stressed, but they are getting the job done.

PRESIDENT'S REPORT

President Hauck gave her appreciation for the extra effort the Borough employees are putting in while waiting for the Finance Officer position to be filled.

Phil Gerber stated that his time on the Historic Commission is coming to an end, and he would like to continue to serve on the Commission.

UNFINISHED BUSINESS

None

NEW BUSINESS

None

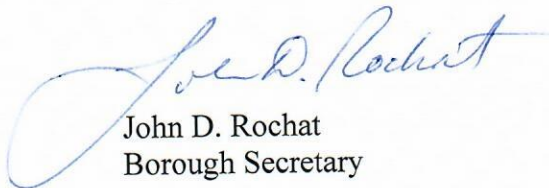
EXECUTIVE SESSION

None

ADJOURNMENT

Having no further business to discuss, Ms. Gerber made a motion to adjourn the meeting seconded by Ms. Bellile. The motion passed by unanimous voice vote.

Respectfully submitted,


John D. Rochat
Borough Secretary

JDR/sam