

**January 26, 2021**  
**MILLERSVILLE BOROUGH COUNCIL MEETING MINUTES**

The MILLERSVILLE BOROUGH COUNCIL MEETING was held on Tuesday, January 26, 2021 in the Millersville Borough Public Meeting Room located at 100 Municipal Drive, Millersville, Pennsylvania.

The meeting was called to order at 7:00 p.m. by Council President Carrie Smith followed by the pledge to the flag and a moment of silence was then observed. President Smith announced that this public meeting is being recorded.

**COUNCIL MEMBERS**

Carrie L. Smith	David T. Aichele, Mayor
Lauren E. Hauck (via teleconference)	Brooke G. Magni (via teleconference)
Linda L. Bellile (via teleconference)	Mary Ann Gerber (via teleconference)
Daniel P. Ostrowski	Lynn M. Miller

**OTHERS PRESENT**

John D. Rochat, Borough Manager & Millersville Borough Chief of Police  
Lieutenant Jeffrey Margevich, Millersville Borough Police Department  
Sgt. Michael Schaeffer, Millersville Borough Police Department  
Jessie L. Ebersole, Millersville Borough Finance Officer (via teleconference)  
Andrew Boxleitner, Millersville Borough Street Department Superintendent (via teleconference)  
Michael J. Weidinger, Millersville Borough Planning Commission (via teleconference)  
Dr. Victor DeSantis, Millersville University (via teleconference)  
Mamie Covell, Millersville University Student Advisor (via teleconference)  
Claire DeVinney, Penn Manor High School Student Advisor (via teleconference)  
Elaine Jones, LPN (via teleconference)  
Lucas Charles, 221 Manor Avenue, Millersville  
Kenneth Eckert, 104 Circle Road, Millersville  
Lynn M. Miller, 10 Pilgrim Drive, Lancaster  
Mickey Thompson, Burkentine Builders  
Don McCann, 339 N George Street, Millersville (via teleconference)  
W. David Sykes, 344 Valley Road, Millersville  
Stephanie Hersh, 72 Blue Rock Road, Millersville

**CITIZENS' REQUESTS OR CONCERNS**

Mr. Thompson, from Burkentine Builders mentioned he attended the December Council meeting where you discussed creating a committee and they wanted to be part of that committee. He understands that may have changed and wanted to know what the next step for them would be. They would certainly like to be part of the conversations. They think they can supply some information relevant to the concerns of the municipality and the citizens. They have started the process by reaching out to School District for busing concerns and PennDOT for preliminary costs for the intersection improvements. He wants to know how they can help render a decision.

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Mr. Weidinger stated the Planning Commission meeting is scheduled for February 3, 2021 starting at 6:30 p.m. to begin the process to re-zone the property.

Mr. McCann from 339 N. George Street, voiced his concern for some sidewalks that are not cleared of snow. Chief Rochat stated that there has been some enforcement action.

**PRESENTATION BY COUNCIL CANDIDATES**

President Smith announced that there are three candidates to consider for filling the Council vacancy. She invited each to speak in alphabetical order with Mr. Lucas Charles going first followed by Mr. Kenneth Eckert and then Ms. Miller. President Smith closed the presentations and entertained nominations to fill the Council vacancy. Mr. Ostrowski nominated Lucas Charles. Ms. Bellile nominated Lynn Miller. Hearing no others, President Smith closed the nominations and called for a voice vote starting with Lucas Charles. The voice vote resulted in a 1 to 5 vote, with Mr. Ostrowski being the sole yea vote. President Smith then called for a voice vote for Lynn Miller. The voice vote resulted in a 5 to 1 vote, with Mr. Ostrowski opposed. President Smith congratulated Ms. Miller. She stated that Ms. Miller will be taking the vacant seats on the Public Works and Public Welfare Advisory Committee and the Finance Advisory Committee. Mayor Aichele performed her oath of office.

**RESOLUTION BOOK**  
**RESOLUTION NO. 2021-01**

**MINUTES**

None

**REPORTS OF BOARDS, COMMITTEES, AND COMMISSIONS**

None

**PERSONNEL ADVISORY COMMITTEE REPORT**

Mrs. Magni noted the committee did not meet this month but noted there is a consideration to fill the expired term on the Vacancy Board. Mrs. Gerber made a motion to approve the Resolution to appoint Daniel Ziegler to the Borough Vacancy Board with the term of office expiring on January 3, 2022. Mrs. Magni seconded the motion. With no discussions the motion passed by a unanimous voice vote.

**RESOLUTION BOOK**  
**RESOLUTION NO. 2021-02**

**PUBLIC WELFARE AND PUBLIC WORKS ADVISORY COMMITTEE REPORT**

Ms. Hauck noted the committee did not meet this month. She proceeded to make a motion to approve the Resolution to extend and revise the Borough's Disaster Emergency Declaration until July 27, 2021. Mrs. Gerber seconded the motion. Mr. Ostrowski questioned whether Council

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would want to consider taking out the section of the Resolution relating to the powers authorized to the Borough's Emergency Management Coordinator. Further discussions were made before President Smith called for a roll call vote on the motion as it stands. The motion passed by a 5 to 2 roll call vote, with Mrs. Magni and Mr. Ostrowski opposed.

RESOLUTION BOOK  
RESOLUTION NO. 2021-03

Ms. Hauck asked Street Superintendent, Mr. Boxleitner to comment on the street notice. He mentioned it is to provide advance notice to property owners that may be considering adding or changing utility services and that there are some residents that will be required to make repairs to sections of curbs ahead of the paving. President Smith questioned if language was put in the letter, similar to last year's concern about citizens having financial difficulties paying for repairs due to COVID. Mr. Boxleitner stated the repairs fall under the responsibility of the Code Enforcement Officer; however, he is willing to work with property owners any way he can.

Ms. Hauck made a motion to ratify the Declaration of Snow Emergency signed by the Mayor and took effect December 16, 2020. Mr. Ostrowski seconded the motion. With no discussions the motion passed by a unanimous voice vote.

Ms. Hauck made a motion to approve the Resolution to insert an escalator clause in its bidding documents and contracts of road materials. Mrs. Gerber seconded the motion. With no discussions the motion passed by a unanimous voice vote.

RESOLUTION BOOK  
RESOLUTION NO. 2021-04

**FINANCE ADVISORY COMMITTEE REPORT**

Mrs. Gerber noted the committee did not meet this month. She made a motion, seconded by Mrs. Magni to approve the December 2020 monthly financial statements as presented. With no discussions the motion passed by a unanimous voice vote, with Mrs. Miller abstaining due to her absence.

Mrs. Gerber made a motion to advertise the Ordinance to increase the tapping fees. Ms. Bellile seconded the motion. Chief Roach explained that the Borough's engineer is in the process of recalculating the tapping fees and then a request will be made to the Borough's solicitor to revise the ordinance and advertise. With no further discussions the motion passed by a unanimous voice vote.

Mrs. Gerber mentioned a certificate of deposit is maturing on the 29<sup>th</sup> and per the recommendation by Chief Roach and due to investment rates being low, the funds will be transferred to the main checking account. When interest rates increase, reconsideration will be made to re-invest those funds.

Mrs. Gerber made a motion to continue requiring pre-approval of expenditures of elected officials. Ms. Bellile seconded the motion. Mr. Ostrowski questioned the need of the motion if it is already a requirement of Borough Code. Mrs. Ebersole explained that the last motion of Council was specific to certain professional organizations and preapproval was limited to the calendar year 2020. President Smith withdrew the motion and referred further discussions to next month's committee meeting.

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**MAYOR'S REPORT**

Mayor Aichele asked Lt. Margevich to report on the December monthly police report. He provided a quick rundown on the statistics by stating the Officers handled 249 Calls for Service, 1 ordinance complaints, 3 Disruptive Conduct Reports, 5 criminal arrests, 2 Part I Offenses with 1 cleared, 25 Part II Offenses with 64% clearance rate for the month, 26 traffic violations, 8 vehicle accidents, 26 parking tickets issued, and 3,677 miles patrolled.

Mayor Aichele stated he took the opportunity to meet with several employees today to recognize their years of service with the Borough. He announced Timothy Ebaugh has 15 years, Frank Barley has 25 years, Andy Boxleitner has 25 years, Les McMullen has 32 years, Lisa Gochnauer has 32 years and in person at tonight's meeting he asked Sergeant Michael Schaeffer to step forward to receive a certificate for his 25 years of service. He noted that there is one more Officer he will be recognizing upon his return to work and that is Sergeant Brian Tatara for his 20 years of service.

**MILLERSVILLE UNIVERSITY REPORT**

Miss Covell reported a couple public events are scheduled for Black Heritage Month in February. One major event is the Carter Woodson Lecture on February 25, 2021 at 7:00 p.m. The event will be held virtually this year via Zoom platform. The featured speaker is Dr. Deborah Gray White on the topic of "Facing Pandemic Amid Racism". She noted other events can be accessed through their calendar. She mentioned the Millersville Spring sports schedule kicks off the 2021 schedule with the Men's Tennis team. After the pandemic halted the 2019-2020 athletic season, a return is now in sight as the Marauders are scheduled to make its 2021 debut on Saturday, March 20<sup>th</sup>. She reported that with the number of COVID-19 cases continuing to increase across Lancaster County, the decision was made to extend the moratorium on public events on Millersville University's campus to February 15, 2021. The decision was made by the cabinet, with input from the Incident Management Team. She noted that this only pertains to public-oriented events and does not impact work-related meetings or in-person classes on campus.

Dr. DeSantis reported on the mandatory COVID testing they have done so far. They have had two testing days for move-in students and have tested more than 600 students and had only four students tested positive. Athlete testing also commenced last week with almost 100 student athletes being tested and only two students test positive. He reported the random, voluntary testing will begin with approximately 300 tests be conducted weekly from among students living on campus, students living in Brookwood and other Student Lodging properties, student employees and students taking face-to-face classes. Faculty and staff who are working on campus regularly or periodically will be added to the random surveillance testing in coming weeks.

**PENN MANOR REPORT**

Miss DeVinney reported the school is back to full remote learning the rest of this week and through Monday as they started their new semester. She announced an exciting construction event. The exterior walls were completed on the one wing toward Biemesderfer stadium, and they were able to knock down the interior walls and open it up to the school.

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**BOROUGH MANAGER REPORT**

None

**PRESIDENT'S REPORT**

None

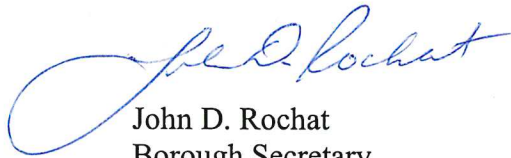
**EXECUTIVE SESSION**

President Smith announced Council will break for an executive session to discuss a Personnel matter at 8:16 p.m. and invited the Mayor and the Borough Manager to join. She stated that there will be no action coming out of the executive session.

**ADJOURNMENT**

Coming out of executive session and having no other business to discuss, Mr. Ostrowski made a motion to adjourn the meeting at 8:40 p.m., seconded by Ms. Bellile.

Respectfully submitted,



John D. Rochat  
Borough Secretary

JDR/jle