

January 28, 2025

**MILLERSVILLE BOROUGH COUNCIL MEETING MINUTES**

The MILLERSVILLE BOROUGH COUNCIL MEETING was held on Tuesday, January 28, 2025, in the Millersville Borough Public Meeting Room located at 100 Municipal Drive, Millersville, Pennsylvania.

The meeting was called to order at 7:00 PM by Council Vice President (VP) Phyllis Giberson. The meeting began with a pledge to the flag as well as an observed moment of silence.

**COUNCIL MEMBERS**

Marianne Kerlavage  
Phyllis Giberson  
Mary Ann Gerber  
Linda Bellile

David T. Aichele, Mayor  
Darlene Eager  
Joseph Lane – absent  
Michael Kaufhold

**OTHERS PRESENT**

Dave Rhodes, 25 Wabank Road, Millersville  
Sam Bigler, 17 Wabank Road, Millersville  
John Michener, 50 W. Charlotte Street, Millersville  
Steve Giberson, 332 Manor Avenue, Millersville  
Dorothy Imel, 1902 Blue Ridge Drive, Lancaster  
Stephanie Hersh, 72 Blue Rock Road, Millersville  
Richard Frantz, 55 North Duke Street, Millersville  
David Sykes, 344 Valley Road, Millersville  
Phil Gerber, 122 Village Drive, Millersville  
Brady Breneman, Penn Manor Student Advisory Council Member  
Landon Smith, Penn Manor Student Advisory Council Member  
Dr. Victor DeSantis, VP of External Affairs and Chief of Staff, Millersville University  
Emma Danae Droz, Borough Part-Time Administrative Coordinator  
Rebecca DeSantis-Randall, Borough Manager  
Jeff Margevich, Millersville Chief of Police

**APPROVAL OF MINUTES**

Council Member (CM) Kerlavage made a motion to approve the January 14, 2025, minutes. CM Bellile seconded the motion. The motion passed unanimously.

**CITIZEN REQUESTS OR CONCERNS:** None

**REPORTS OF BOARDS AND COMMISSIONS**

**BLUE ROCK REGIONAL FIRE COMMISSION**

CM Bellile reported on the Blue Rock Regional Fire Commission's November, December, and January meetings:

In the November meeting, held October 31, 2024, the Commission reviewed the financial report. They shared that the Support Group was having a

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Fall Fest in November for recruitment and retention. Fire Commissioner Duane Hagelgans met with the Volunteer Building Committee to begin review of draft plans. In October there were a total of 91 calls. The Commission discussed the budget, in which there was a first time increase for Manor Township and the Borough. A report was delivered on the status of the land and archaeological study with no significant findings. Finally, the Commission reported that all volunteer fire companies must update and create new rules for child abuse.

In the December meeting, held December 5, 2024, the Commission reviewed the financial report, noting they ended the year within budget due to grant monies and donations. They were pursuing several grant opportunities for the new building project. Work with the architect was anticipated to begin January 2025. In November there were a total of 93 calls. The Commission reported they were waiting on the final report of the archaeological study, and that stormwater and grading plans were underway. Over \$101,000 had been raised for the new building project, and a formal fundraising campaign would begin in January 2025. Santa Runs would also be held in December.

In the January meeting, held January 2, 2025, the Commission reorganized as follows: Allan Herr, Chair; Linda Bellile, Vice Chair; Dennis Funk, Treasurer; Phil Lastowski, Assistant Treasurer; Duane Hagelgans, Secretary; and Jim Keck, Assistant Secretary. The Commission reviewed the end of year financial reports for 2024, noting eleven items over budget but the year ending just under budget. Fire Commissioner Hagelgans was arranging a meeting to help raise funds for the new building with Honorary Chair Mark Lauriello. The Commission reported that federal grants had been submitted for Stations 901 and 905 to install sprinkler systems, with plans to submit again next year for the new building. The total amount raised for the new building in 2024 was \$115,559.20. The Commission further reported they only gained \$2,909.01 in interest with plans to pursue a better rate. Lastly, the Commission reported that work was complete on the stormwater and grading plans for the new building, and next steps included meeting with the Conservation District to review the plans and get the architect started in late January.

**COUNCIL COMMITTEE ITEMS FOR ACTION**

**FINANCE COMMITTEE**

VP Giberson made a motion to accept the December Financial Report and authorize staff to satisfy the ordinary and routine obligations incurred by the Borough for this month. The motion passed unanimously. This item was out of committee.

**PERSONNEL COMMITTEE**

CM Eager made a motion to accept the reappointment of Daniel Ziegler to the Vacancy Board with a term ending 12/31/25. The motion passed unanimously. This item was out of committee.

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CM Eager made a motion to accept the reappointment of Phil Lastowski to the Blue Rock Regional Fire Commission with a term ending 12/31/26. The motion passed unanimously. This item was out of committee.

CM Eager made a motion to accept the reappointment of Lauren Dissinger to the Park Commission with a term ending 12/31/27. The motion passed unanimously. This item was out of committee.

CM Eager made a motion to accept the appointment of Linda Bellile to the Appointments Committee of the Central Lancaster UCC Board of Appeals. The motion passed with five in favor and one opposed (CM Gerber). This item was out of committee.

**PUBLIC WORKS AND PUBLIC WELFARE COMMITTEE**

VP Giberson first gave an update on the previously discussed False Alarm Ordinance. She noted that the draft ordinance was being reviewed by the Borough solicitor and would next be advertised for Public Hearing and approval by Council.

VP Giberson then brought forward discussion of a request for sewer connection at 58 South Duke Street. She briefly described the requesting party's next steps. VP Giberson then made a motion to approve the request for sewer connection at 58 South Duke Street. The motion passed unanimously. This item was out of committee.

**MAYOR'S REPORT:**

Mayor Aichele thanked Council for approving the Civil Service Commission's request to initiate the search for two new officers, and Chief Margevich reported they had already received several applications. Chief Margevich then presented the December police report in which there were 321 calls for service.

**MILLERSVILLE UNIVERSITY REPORT:**

Dr. Victor DeSantis, Vice President for University Relations & Strategic Initiatives at Millersville University, presented the MU report. Dr. DeSantis gave a Spring enrollment update, noting MU was up 3% from the year prior. He added that next year's enrollment was also strong. He reported that there had been student concerns regarding the federal government's freeze of federal grant funding, but that direct assistance to students was not included in the freeze. He then reported that MU had begun working on its 2025-2030 Strategic Plan, which would focus on the benefits of Lancaster County for the student body. He finally reported that MU's MLK Breakfast had gone well, albeit with light attendance due to the snow, and he thanked the Borough Street's Team for their hard work in keeping the streets clear.

**PENN MANOR REPORT:**

Penn Manor Student Advisory Council Members Brady Breneman and Landon Smith presented the Penn Manor report. Mr. Breneman reported that Penn Manor had two FFA career development teams compete in Indianapolis and place in the top 30% at the national level. He further reported that boys and girls wrestling competed in the 2025 LL League Championships

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and performed well, and that the boys' and girls' basketball was also performing well this season. Mr. Smith reported on Penn Manor's participation in the PMEA District 7 South Band Festival, with a Penn Manor senior advancing to Regionals to be held in March. He added that the second semester had started smoothly despite the snow, and that class scheduling for the 2025-2026 school year had already begun. Mr. Smith finally noted that Penn Manor's Link Crew had conducted tours for incoming ninth graders and were also planning a summer orientation. CM Kaufhold asked if Penn Manor had selected a musical yet, and Mr. Brady confirmed they would be performing *Big Fish*.

**BOROUGH MANAGER'S REPORT**

Manager DeSantis-Randall reminded Council that the Hometown Hero Banner applications would open on January 31st. The Borough has 23 banners spots available on a first-come, first-served basis. She added that staff would post to the website and Facebook when the spots are filled. CM Gerber asked about the size of the banners, which Manager DeSantis Randall noted would be 30 inches by 60 inches, larger than the existing MU banners.

Manager DeSantis-Randall then brought forward approval of a Resolution to Sell 1999 GMC Sierra 3500 Crane/Utility Truck on Muncibid. She explained that Muncibid would ideally bring in more income than a trade-in given the truck's age. She also noted that they planned in the 2025 budget to replace the truck with a 2024 model. CM Gerber made a motion to approve a resolution authorizing sale of the Borough's 1999 GMC Sierra Truck. VP Giberson seconded the motion. The motion passed unanimously.

Manager DeSantis-Randall noted that there were multiple vacancies on Borough Boards and Commissions, and she invited residents to volunteer for these positions. The available positions were on the Zoning Hearing Board, Planning Commission, Historic Commission, and Civil Service Commission.

Manager DeSantis-Randall finally added that Millersville hosted the Lancaster County Boroughs Association quarterly meeting last week at Millersville University.

**PRESIDENT'S REPORT:** None

**UNFINISHED BUSINESS:** None

**EXECUTIVE SESSION:** None

**ADJOURNMENT**

CM Kerlavage made a motion to adjourn. CM Bellile seconded the motion. The motion passed unanimously. The meeting adjourned at 7:32 PM.

Rebecca DeSantis-Randall  
Borough Secretary

RADR/edd