

January 2, 2024

MILLERSVILLE BOROUGH REORGANIZATION COUNCIL MEETING MINUTES

The MILLERSVILLE BOROUGH REORGANIZATION COUNCIL MEETING was held on Tuesday, January 2, in the Millersville Borough Public Meeting Room located at 100 Municipal Drive, Millersville, Pennsylvania.

Before the meeting was called to order, Mayor David Aichele administered the Oath of Office to three new Council Members: Joseph Lane, Marianne Kerlavage, and Michael Kaufhold.

The meeting was called to order at 7:04 PM by Mayor David Aichele, followed by a pledge to the flag as well as an observed moment of silence.

COUNCIL MEMBERS

Marianne Kerlavage
Christopher Hubb
Mary Ann Gerber
Linda Beillile

David T. Aichele, Mayor
Darlene Eager
Joseph Lane
Michael Kaufhold

OTHERS PRESENT

Doris Haslam, 216 Herr Ave, Millersville
Jill Kluppman, 327 N George St., Millersville
Dorothy Imel, 1902 Blue Ridge Dr., Lancaster
Phyllis and Steve Giberson, 332 Manor Ave, Millersville
Ed and Stephanie Hersh, 72 Blue Rock Road, Millersville
Andy Boxleitner, Millersville Borough Street Superintendent
Dianne Dues, 827 Tanglegate Place. Millersville
John Michener, 50 W Charlotte Street, Millersville
Sue McCullough, Millersville Borough Receptionist & Recycling Coordinator
Rebecca DeSantis-Randall, Millersville Borough Manager

MAYOR TAKES NOMINATIONS FOR COUNCIL PRESIDENT

Council Member (CM) Beillile made a motion to nominate CM Gerber as Council President. CM Hubbs seconded the motion. Mayor Aichele called for a roll call vote, and the motion passed with a unanimous vote.

MAYOR TAKES NOMINATIONS FOR COUNCIL VICE-PRESIDENT

CM Gerber made a motion to nominate CM Hubbs as Council Vice-President. CM Lane seconded the motion. Mayor Aichele called for a roll call vote, and the motion passed with a unanimous vote.

NOMINATIONS

Council President (CP) Gerber took over the gavel and accepted nominations for Assistant Secretary. CP Gerber made a motion to nominate CM Eager. After a short discussion of the role of Assistant Secretary, CM Beillile seconded the motion. The motion passed with a unanimous vote.

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CP Gerber made a motion to appoint the Borough Manager, Rebecca DeSantis-Randall, as Borough Secretary and Treasurer, Assistant Secretary of Zoning Hearing Board, Tax Collector, and Right to Know Officer. CM Beillile seconded the motion. The motion passed with a unanimous vote.

CP Gerber made a motion to retaining professional services of the Borough Solicitor (Josele Cleary, Esquire with Morgan, Hallgren, Crosswell & Kane, P.C.), Borough Engineer (RAV Associates), Borough Auditor (SEK CPAs and Advisors), Labor counsel (Joseph P. Hofmann with Stevens & Lee), Wastewater Treatment Plant Engineer (GHD), Sewage Enforcement Officer (SEO) (Mark Deimler with Solanco Engineering), Zoning Hearing Board Attorney (Neil Albert, Esquire), and Zoning Officer/Building Code Enforcement Officer (Rob Moyer with CCSI). CM Hubbs seconded the motion. The motion passed with a unanimous vote.

CP Gerber postponed the nomination of a chairperson for the Vacancy Board until the first meeting of the Personnel Advisory Committee.

BOROUGH MANAGER'S REPORT

CP Gerber made a motion to appoint Rebecca DeSantis-Randall, Borough Manager, as the Borough's representative to the Lancaster Inter-Municipal Committee (LIMC). CM Beillile seconded the motion. The motion passed with a unanimous vote.

CP Gerber discussed the Committee structure for the Council and reviewed the typical schedule of meetings. She asked all Council Members to send her a list in order of priority of the Committees they would like to join. CP Gerber stated that she would do her best to accommodate those requests and that Committees and schedules would be announced at the next meeting in preparation of the annual advertisement for monthly council meetings.

CP Gerber discussed the check signing process for the Council, stating that she would like to continue to practice of one council member signing checks and one staff member.

Borough Manager (BM) DeSantis-Randall reviewed the list of employee resignations from the previous weeks for Council's approval. Tim Ebaugh submitted a letter of resignation after 19 years of service. CP Gerber made a motion to accept his resignation, which was seconded by CM Eager. The motion passed with a unanimous vote. Andrew Boxleitner submitted a letter of retirement after 29 years of service. CP Gerber made a motion to accept his resignation with regrets, which was seconded by CM Hubbs. Sue Kornfeld submitted a letter of resignation after 1.5 years of service. CP Gerber made a motion to accept his resignation, which was seconded by CM Hubbs. The motion passed with a unanimous vote.

It was determined that since there would not be a Personnel Committee meeting before February due to advertising requirements, so CP Gerber made a motion to advertise the Finance Officer position, which was seconded by CM Hubbs. The motion passed with a unanimous vote.

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CP Gerber requested a motion to advertise the Street Superintendent position in house, as set by precedent with union positions. The motion was made by CM Hubbs and seconded by CM Kerlavage. The motion passed with a unanimous vote.

MAYOR'S REPORT

None

PRESIDENT'S REPORT

None

UNFINISHED BUSINESS

None

EXECUTIVE SESSION

None

ADJOURNMENT

CM Beillile made a motion to adjourn. CM Hubbs seconded the motion. The motion passed with a unanimous vote. The meeting adjourned at 7:26 PM.

Rebecca DeSantis-Randall
Borough Secretary

RADR