

January 6, 2020
MILLERSVILLE BOROUGH COUNCIL MEETING MINUTES

The MILLERSVILLE BOROUGH COUNCIL REORGANIZATION MEETING was held on Monday, January 6, 2020 in the Millersville Borough Public Meeting Room located at 100 Municipal Drive, Millersville, Pennsylvania.

OATH OF OFFICE

The Oath of Office was administered by Mayor Aichele individually to the newly elected officials, Carrie L. Smith, Lauren E. Hauck, and Brooke G. Magni.

The meeting was called to order at 7:06 p.m. by Mayor David Aichele followed by the pledge to the flag and a moment of silence was then observed. He welcomed everyone to the first meeting of 2020 and looks forward to working with everyone.

COUNCIL MEMBERS

Carrie L. Smith
Lauren E. Hauck
Linda L. Bellile
Brooke G. Magni

David T. Aichele, Mayor
Dianne M. Bates
Mary Ann Gerber
Daniel P. Ostrowski

OTHERS PRESENT

John D. Rochat, Borough Manager & Millersville Borough Chief of Police
Jessie L. Ebersole, Millersville Borough Finance Officer
Steven A. DiGuiseppe, Millersville University
Lynn Miller, 10 Pilgrim Drive, Lancaster
Sam Bigler, 17 Wabank Road, Millersville
Jim and Diana Stager, 404 Manor Avenue, Millersville
Sean Smith, 404 N George Street, Millersville
Mr. Ethan Jones and family, 354 Manor Avenue, Millersville
Mr. Franklin Magni and family, 37 Fresh Meadow Drive, Lancaster

CITIZENS' REQUESTS OR CONCERNS

None

NOMINATIONS

Mayor Aichele opened the nominations for Council President. Mrs. Gerber nominated Mrs. Carrie Smith for the position of Council President. Hearing no other nominations, Mayor Aichele closed the nominations. Having only one nomination, Mayor Aichele called for a voice vote for Mrs. Smith to serve as Council President. Unanimously the motion passed.

Mayor Aichele opened the floor to accepted nominations for Vice President of Borough Council. Mrs. Smith nominated Mrs. Lauren Hauck as Council Vice President. Hearing no other nominations, Mayor Aichele closed the nominations. Having only one nomination, Mayor Aichele called for a roll call vote for Mrs. Hauck to serve as Council Vice President. The motion passed by a 6 to 1 roll call with Mr. Ostrowski opposed.

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Mayor Aichele congratulated Mrs. Smith on her election as President of Council and Mrs. Hauck on her election as Vice President of Council and passed the gavel to President Smith.

President Smith then called for nominations for Assistant Secretary. Ms. Bellile nominated Mrs. Brooke Magni as Assistant Secretary. Hearing no other nominations, President Smith closed the nominations. Having only one nomination, President Smith called for a roll call vote for Mrs. Magni to serve as Council Assistant Secretary. The motion passed by a 6 to 1 roll call with Mr. Ostrowski opposed.

It was moved by Mr. Ostrowski and seconded by Mrs. Hauck to appoint the Borough Manager, as the Borough Secretary and Borough Treasurer. With no discussions the motion passed by a unanimous voice vote.

It was moved by Ms. Bates and seconded by Mrs. Gerber to retain the following professional service providers to the Borough:

Borough Solicitor – Josele Cleary from Morgan, Hallgren, Crosswell & Kane
Borough Engineer – Robert A. Visniski from RAV Associates, Inc.
Borough Auditor – Jennifer CruverKibi from Maher Duessel
Labor Counsel – Sarah C. Yerger from Barley Snyder
Wastewater Treatment Plant Engineer – Chad M. Angle from GHD Inc.
Sewer Enforcement Officer – David L. Lockard
Zoning Hearing Board Attorney – Neil Albert

With no further discussions the motion passed by a unanimous voice vote.

PRESIDENT'S COMMENTS

Ms. Bates made a motion to accept the resignations of Brooke Magni from the Park Commission, Carrie Smith from the Zoning Hearing Board, and Lauren Hauck from the Planning Commission. Ms. Bellile second the motion. With no discussions the motion passed by a unanimous voice vote.

Ms. Bates made a motion to appoint Lynn Miller to the Park Commission, Scott Bailey to the Zoning Hearing Board, and Bruce Cantey to the Planning Commission. Ms. Bellile second the motion. With no discussions the motion passed by a unanimous voice vote.

**RESOLUTION BOOK
RESOLUTION NO. 2020-1**

(Lynn Miller to fill the vacancy on the Park Commission with the term of office expiring on December 31, 2020.)

**RESOLUTION BOOK
RESOLUTION NO. 2020-2**

(Scott Bailey to fill the vacancy on the Zoning Hearing Board with the term of office expiring on December 31, 2020.)

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RESOLUTION BOOK
RESOLUTION NO. 2020-3

(Bruce Cantey to fill the vacancy on the Planning Commission
with the term of office expiring on October 31, 2020.)

President Smith stated the Borough has three Standing Committees for member consideration, the Finance Advisory Committee, Personnel Advisory Committee, and the Public Welfare and Public Works Advisory Committee. The Council President is to assign Council members to those Standing Committees. She asked that Council members let her know their preferences and she promised to work with everybody to get this setup in the next few days.

Ms. Bellile made a motion to appoint Daniel C. Ziegler to fill the vacancy on the Vacancy Board with the term of office expiring on January 4, 2021. Mrs. Gerber seconded the motion. With no discussions the motion passed by a unanimous voice vote.

BOROUGH MANAGER'S REPORT

Chief Rochat announced the receipt of a part-time employee resignation, Donna Hunt, with an effective date of January 17, 2020. Ms. Bellile made a motion to accept the resignation. Mrs. Hauck seconded the motion. With no further discussions the motion passed by a unanimous voice vote. He then asked for permission to advertise to fill the part-time clerk position. Mr. Ostrowski made such a motion, seconded by Ms. Bates. With no further discussions the motion passed by a unanimous voice vote.

Chief Rochat mentioned notice of a litigation issue as a result of an automobile accident involving a Police Officer in 2017. The Borough's insurance company and Solicitor is aware and handling the matter.

Chief Rochat announced the vacancy on the Lancaster Inter-Municipal Committee. Mrs. Hauck stated her interest in serving as the Borough's representative. Mrs. Gerber made a motion, seconded by Ms. Bates to appoint Mrs. Hauck as the Borough's representative to the LIMC. This position serves at the pleasure of Council; meaning there is no term ending date. With no further discussions the motion passed by a unanimous voice vote.

Chief Rochat stated that Lynn Miller has declined to accept the elected position as the Tax Collector of Millersville Borough. Chief Rochat explained that this opens the position for consideration of any interested resident to fill the vacancy. The Borough is required by Borough Code to wait 30 days in the event a local resident wants to pursue the position before considering appointing the Borough Manager to collect the taxes.

Chief Rochat asked Council to consider advertising the 2020 Meeting Notice that shows the remaining schedule for Borough's Council, Standing Committees, and the Boards and Commissions' meetings. Ms. Bellile made a motion to advertise, seconded by Mr. Ostrowski. President Smith gave note that the first Personnel Advisory Committee will be held the third Wednesday in January starting at 7 p.m. Mrs. Hauck questioned advertising two Council meetings each month when some months there is only one meeting held and the confusion to the public when meetings are cancelled. Mrs. Gerber explained the cost effectiveness to advertising now and cancelling the meetings as needed. Ms. Bates noted the Borough could do better at publicizing the cancellations to reduce confusion. It was confirmed that all cancellations are on the Borough's website calendar and a notice is placed on the front doors. With no further discussions the motion passed by a unanimous voice vote.

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President Smith asked Chief Rochat to explain his urgent request for a Personnel Committee meeting before the next Council meeting. He noted that one of his Secretaries is retiring at the end of the month and that they have started the process to fill the position. He also noted that with the new records management system, there is a substantial learning curve. He would prefer not to wait until the end of the month's Council meeting to make an offer to hire a new Secretary. Mr. Ostrowski suggested holding an executive session toward the beginning of the January 14th Council meeting. All were in favor of his suggestion.

Chief Rochat opened discussions on considering assigning new bank authorization signers. Mr. Ostrowski made a motion that the Council President and Council Vice President take on the responsibilities as the Borough's authorized bank signers. Mrs. Gerber seconded the motion. With no further discussions the motion passed by a unanimous voice vote.

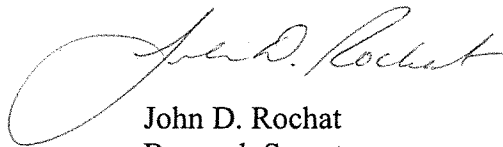
EXECUTIVE SESSION

None

ADJOURNMENT

There being no further business to discuss, Ms. Bates made a motion to adjourn the meeting at 7:35 p.m., seconded by Ms. Bellile.

Respectfully submitted,



John D. Rochat
Borough Secretary

JDR/jle