

July 25, 2023
MILLERSVILLE BOROUGH COUNCIL MEETING MINUTES

The MILLERSVILLE BOROUGH COUNCIL MEETING was held on Tuesday, June 27, 2023, in the Millersville Borough Public Meeting Room located at 100 Municipal Drive, Millersville, Pennsylvania.

The meeting was called to order at 7:00 PM by Council President Lauren Hauck, followed by a pledge to the flag as well as an observed moment of silence.

COUNCIL MEMBERS

Lauren E. Hauck	David T. Aichele, Mayor
Christopher Hubbs	Linda L. Bellile
Darlene Eager	Mary Ann Gerber
Maggie Weidinger	Phillis Giberson

OTHERS PRESENT

Andy Boxleitner, Millersville Borough Street Superintendent
Sue McCullough, Millersville Borough Receptionist
Sue Kornfeld, Millersville Borough Finance Officer
Jeff Margevich, Millersville Borough Police Chief
Steve Giberson, 332 Manor Ave., Millersville
Sam Bigler, 17 Wabank Rd., Millersville
John Michener, 50 W. Charlotte St, Millersville
Keith Eshleman, Blue Rock Fire Department
Dorothy Imel, 1902 Blue Ridge Dr, Lancaster
David Sykes, 344 Valley Rd, Millersville
Ed & Stephanie Hersh, 72 Blue Rock Road, Millersville
Richard Frantz, 55 N. Duke Street, Millersville
Les McMullen, Millersville Borough Sewer Superintendent
Jeff Rambish, 2102 Millersville Pike, Millersville
Melissa Ostrowski, 413 Spring Drive, Millersville
Dan Ostrowski, 413 Spring Drive, Millersville
Mike Kaufhold, 122 Kready Avenue, Millersville

Ms. Weidinger made a motion to amend the agenda under Reports for Council Committees under Personnel, letter E, to include the Crossing Guards salaries. Mr. Hubbs seconded the motion. The motion passed unanimously.

MINUTES

None

CITIZENS' REQUESTS OR CONCERNS

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Ed Hersh, 72 Blue Rock Rd., discussed the short term rental policy and his concerns as a Bed and Breakfast owner. Jane Peterman, owner of local rental properties, had paid a rental inspection fee. Once she had seen the long list of reasons it would fail, decided the property was not to be rented. She'd asked for a return payment previously and asked about the status. President Hauck let her know that she would discuss it with the borough solicitor.

REPORTS OF BOARDS, COMMITTEES, AND COMMISSIONS

PLANNING COMMISSION

President Hauck made a motion to approve a time extension on the Crossgates Phase II to September 26, 2023. Ms. Bellile seconded the motion. The motion passed with a unanimous vote.

PARKS COMMISSION

President Hauck made a motion to award the park master plan to UCH. The motion was seconded by Ms. Giberson. The motion passed unanimously.

CIVIL SERVICE COMMISSION

Melissa Ostrowski discussed the hiring process for potential police officers. Ms. Ostrowski mentioned that the new officer, Spencer Rios, was doing well and acclimating to his job. She said Patrick Giberson and Steven Althouse were two potential candidates. The Borough detectives were conducting background clearances. They would be moving forward with the next steps once that was completed. Ms. Gerber made a motion for the Civil Service Commission to be allowed proceed with filling the lieutenant vacancy that was created when Chief Margevich was promoted to his position. Ms. Bellile seconded the motion. The motion passed with a unanimous vote.

BLUE ROCK REGIONAL FIRE COMMISSION

On July 7, 2023 there was a meeting at the Millersville station. There were not enough members for a quorum, so no votes were taken. The financial report was gone over in detail and the new Rescue has arrived, showing a reduction to the capital budget numbers. Duane Hagelgans, Blue Rock Fire Commissioner, is going to start tracking finances for the capital fund drive for a new building. They were working on getting required Hazmat certification and first aid training for all new members. Recently there have been issues with York County boats on the river. All incidents on the river are Blue Rock's responsibility, so it would be addressed. The motor on the inflatable boat will need to be replaced and members are working on a price.

REPORTS OF COUNCIL COMMITTEES

FINANCE ADVISORY COMMITTEE

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President Hauck made a motion to approve the June 2023 financials, including the check register. Ms. Weidinger seconded the motion. It was approved with a unanimous vote.

PUBLIC WELFARE AND PUBLIC WORKS ADVISORY COMMITTEE

Ms. Bellile said there was a motion out of committee, per the recommendation of our codes and zoning officer, to request that our solicitor use Chapter 27 Zoning Borough of Stroudsburg's Short-Term Residential Rental Licensing as a template to draft a new ordinance for Millersville Borough. The motion passed with a unanimous vote. Ms. Bellile said that in reference to the Tree and Shrub ordinance, our solicitor suggested we use New Cumberland Ordinance #674 as a reference to draft a new ordinance. The motion was made out of committee and passed unanimously. Keith Eshleman, Station Chief of Blue Rock Fire Rescue, discussed creating a False Alarms Ordinance for Blue Rock. Per Chief Margevich, about 30% of fire calls were false alarms. Ms. Gerber made a motion to refer to matter to the Borough Solicitor, Josele Cleary. Ms. Bellile seconded the motion. It passed with a unanimous vote.

PERSONNEL ADVISORY COMMITTEE

Ms. Gerber made a motion to approve the Borough Manager job description. Mr. Hubbs seconded the motion. It passed unanimously. A motion was made by Ms. Gerber to advertise the Borough Manager position. It was seconded by Mr. Hubbs. It passed with a unanimous vote. Ms. Gerber made a motion to appoint Andy Boxleitner, Millersville Street Superintendent, as the Interim Borough Manager, Open Records Officer, Borough Secretary, Borough Treasurer and tax collector until a full-time manager could be appointed. The motion was seconded by Ms. Giberson. The motion passed unanimously. A motion was made by Ms. Gerber to accept the ratification of the non-uniform tentative agreement. It was seconded by Ms. Weidinger. The motion passed with a unanimous vote. Ms. Weidinger made a motion to increase the Crossing Guard salary to \$15.00/hour and to increase current employees' salaries by \$2.50/hour. The intention of the raise was to entice people to apply, as there had been difficulty finding applicants. Ms. Gerber seconded the motion. The motion passed with a unanimous vote.

MAYORS REPORT

Mayor Aichele reported that he was at the Pennsylvania Mayor's Association meeting from Thursday-Sunday. He mentioned that four resolutions were passed that they would be sending off to our state legislatures. Chief Margevich gave the police report. There were 223 calls for service, with 68 follow-ups, 2 ordinance complaints with 1 disorderly conduct and 1 noise. 1 ordinance citation, 4 criminal arrests, all adults. There were 7 Part 1 offenses with 0 cleared. The clearance rate for the month was 0%. There were 20 Part II Offenses with 16 cleared. The clearance rate for the month was 80%. There were 4 traffic violations. With 4 other. There were 10 vehicle accidents 10. 2 were reportable and 8 non-reportable. There were 28 parking tickets issued, 2,816 vehicle miles patrolled and 31.2 bicycle miles patrolled.

MILLERSVILLE UNIVERSITY REPORT

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Andrew Geer mentioned that the school was still doing seminars at the Ware center. There's a new weather radar on top of the Millersville water tower which is providing a great service to the Millersville community. The new flags that had been discussed at previous meetings would be installed around July 30th.

PENN MANOR REPORT

None

PRESIDENTS REPORT

President Hauck reported that she will be attending the County Borough's Association Meeting the following night.

BOROUGH MANAGER REPORT

None

UNFINISHED BUSINESS

None

EXECUTIVE SESSION

None

ADJOURNMENT

A motion was made by Mr. Hubbs to adjourn the meeting, seconded by Ms. Bellile. The motion passed with a unanimous vote. The meeting was adjourned at 8:00 PM.



Andrew Boxleitner
Borough Secretary

AMB/slk