

July 8, 2025

**MILLERSVILLE BOROUGH COUNCIL MEETING MINUTES**

The MILLERSVILLE BOROUGH COUNCIL MEETING was held on Tuesday, July 8, 2025, in the Millersville Borough Public Meeting Room located at 100 Municipal Drive, Millersville, Pennsylvania.

The meeting was called to order at 6:00 PM by Council President (CP) Joseph Lane. He began the meeting by recognizing the passing of Sam Bigler, a longtime Borough resident and frequent attendee of Borough Council meetings. He asked that those present take time during the moment of silence to remember Mr. Bigler's example of civic engagement. The meeting then began with a pledge to the flag as well as an observed moment of silence.

**COUNCIL MEMBERS**

Marianne Kerlavage  
Phyllis Giberson  
Joseph Lane  
Michael Kaufhold

David T. Aichele, Mayor  
Mary Ann Gerber  
Linda Bellile

**OTHERS PRESENT**

Steve Giberson, 332 Manor Avenue, Millersville  
Cheryl Zegers, 121 N. George Street, Millersville  
Dorothy Imel, 1902 Blue Ridge Drive, Lancaster  
Lauren Hauck, 354 Manor Avenue, Millersville  
Michael Miklos, 67 W. Charlotte Street, Millersville  
Nickole and Jeremy Nafziger, 201 Manor Avenue, Millersville  
Chris Keene, 205 Manor Avenue, Millersville  
Randall Snyder, 209 Manor Avenue, Millersville  
Dan Ostrowski, 413 Spring Drive, Millersville  
David Sykes, 344 Valley Road, Millersville  
Richard Frantz, 55 North Duke Street, Millersville  
Renee and Landon Hunter, 138 W. Frederick Street, Millersville  
Phil Lastowski, 101 E. Charlotte Street, Millersville  
Jill Kloppmann, 327 N. George Street, Millersville  
Phil Gerber, 122 Village Drive, Millersville  
Rob Moyer, Borough Code Enforcement/Zoning Officer & BCO, CCIS  
Emma Danae Droz, Borough Part-Time Administrative Coordinator  
Rebecca DeSantis-Randall, Borough Manager  
Jeff Margevich, Borough Chief of Police

**APPROVAL OF MINUTES**

CP Lane made a motion to approve the June 24, 2025, minutes. Council Member (CM) Giberson seconded the motion. The motion passed unanimously.

**CITIZEN REQUESTS OR CONCERNS:**

Randall Snyder, 209 Manor Avenue, complained about several Manor Avenue properties for weeds and appearing abandoned. Mr. Snyder requested the Borough take action to clean up

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the properties and to add additional owner responsibilities to the Streets and Sidewalk Ordinance. Council asked about which specific parts of Manor were the issue. Mr. Snyder finally voiced concern about speeding on Manor Avenue from both Penn Waste trucks and Lancaster City buses.

Nickole Nafziger, 201 Manor Avenue, first echoed Mr. Snyders complaints and then thanked the Borough for quickly fixing potholes. Ms. Nafziger then complained that Penn Waste trucks were beeping loudly while backing up outside residences located in alleys early in the morning and asked if they could be required to wait to collect until later in the day.

**APPOINTMENT OF PERSONNEL COMMITTEE CHAIR**

CP Lane appointed CM Gerber as the new Personnel Committee chair.

**FINANCE ADVISORY COMMITTEE MEETING**

CP Lane took a roll call of the members of the Finance Committee, in which all four members were present (CMs Lane, Giberson, Gerber, and Kerlavage).

CP Lane made a motion to accept the June Financial Reports and authorize staff to satisfy the ordinary and routine obligations incurred by the Borough for this month. CM Gerber seconded the motion. The motion passed unanimously. This item moves out of committee.

CP Lane then closed out the Finance Committee meeting.

**PERSONNEL ADVISORY COMMITTEE MEETING**

CM Gerber took a roll call of the members of the Personnel Committee, in which all three members were present (CMs Gerber, Bellile, and Kaufhold).

Manager DeSantis-Randall presented a discussion of the Borough Employee Handbook update. She noted the Handbook was last updated in 1996 and key areas changed or added included FMLA, COBRA, an IT/social media policy, and types of leave. CM Gerber made a motion to approve the adoption of the updated Millersville Borough Employee Handbook as presented. CM Kaufhold seconded the motion. The motion passed unanimously. This item moves out of committee.

CM Gerber presented a discussion of Planning Commission vacancy applications. Three candidates submitted applications: Dan Ostrowski, Amos Hess, and Jennifer Engle. After discussion, CM Bellile made a motion to approve the resolution to appoint Dan Ostrowski to fill the Planning Commission vacancy with a term ending 10/31/26. CM Kaufhold seconded the motion. The motion passed unanimously. This item moves out of committee.

CM Gerber lastly brought forward discussion of candidates for Council vacancy. She began by addressing an LNP article written about the previous Council meeting wherein she was misquoted, and she reiterated that she would be selecting the most qualified candidate to fill the Council vacancy, rather than showing preference based on party or who is on the ballot. She then reviewed the Borough Code's process for filling a Council vacancy and noted that three

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candidates had submitted applications: Dan Ostrowski, Mike Miklos, and John Michener. CM Gerber invited the whole of Council to provide input for interviews with the two applicants present, with the third candidate to be interviewed at the following Council meeting.

1. Council first interviewed Dan Ostrowski. Mr. Ostrowski explained to Council his desire to serve on Council and his qualifications, including previous Council tenure. Council asked what issues he felt he could help weigh in on, and he identified development. Council also asked what Mr. Ostrowski would do if a conflict of interest arose regarding his business in the Borough, and he said he would recuse himself.
2. Council then interviewed Mike Miklos. Mr. Miklos also explained his interest in serving on Council and his background in psychology. Council similarly asked what issues he felt he could help weigh in on, and he identified development and general Borough welfare. Council also asked what prior experience he had with municipalities, and he stated that he had never worked directly with a municipality but had served on the Community Action Program's board of directors and the Elizabeth Jenkins Early Childhood Center board of directors.

CM Gerber thanked the candidates for their interest and then closed out the Personnel Committee meeting.

**PUBLIC WORKS AND PUBLIC WELFARE ADVISORY COMMITTEE**

CM Giberson took a roll call of the members of the PW&PW Committee, in which all three members were present (CMs Giberson, Bellile, and Kaufhold).

Borough Code Enforcement/Zoning Officer Rob Moyer presented the June Codes and Zoning Report. CM Giberson asked about the properties on Manor identified during the Citizen Requests or Concerns period. Mr. Moyer stated he had not received specific complaints about the identified properties previously, and he would be looking into them. The Committee asked Mr. Moyer to keep them apprised and also asked him to review the citation process for the residents present.

CM Gerber and Manager DeSantis-Randall further noted that Penn Waste begins early on Manor Avenue due to high traffic density.

CM Giberson then closed out the PW&PW Committee meeting.

**DISCUSSION OF PUBLIC HEARING REGARDING THE PROPOSED TEXT AMENDMENT FROM GARMAN BUILDERS**

CM Giberson proposed the Borough hold a separate meeting for the public to attend and discuss the proposed text amendment from Garman Builders. The most likely location identified was Eshelman Elementary. Manager DeSantis-Randall then noted that the item before Council is approval of a text amendment of the Zoning Ordinance, not plan approval for the development. She stressed that the final text amendment was still under review and a public hearing date had not yet been set. She added that rather than a public hearing, it may be most appropriate to ask Garman to host one or more informational sessions in September and/once they have submitted a

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plan to Council and that Garman was willing to do so. Council stated that if Garman hosted the session, they must provide the opportunity for the community to ask questions and that the session must be well-publicized.

**MAYOR'S REPORT:**

Mayor Aichele then reported that the police record disposition had been completed by on-site shredding. He also noted that the Chief had received several preliminary applications for new officers. Finally, he noted that officers would make notes of addresses with significant Borough Code violations and keep Mr. Moyer informed.

**BOROUGH MANAGER'S REPORT**

Manager DeSantis-Randall began her report with the awarding of the Cottage Ave Traffic Signal Upgrade Contract to CM High for \$51,900.00. CP Lane made a motion to award the Cottage Avenue Traffic Signal Upgrade Contract to CM High at a contract price of \$51,900. CM Bellile seconded the motion. The motion passed unanimously.

She lastly noted that the paving of E. Cottage Avenue, Circle Road, and Herr Avenue was complete.

**PRESIDENT'S REPORT:**

CP Lane reminded Council Members to complete cybersecurity training. He further encouraged additional letters of interest to fill the Council vacancy. Finally, he noted that the police union contract negotiations had begun and that he, CM Gerber, CM Kaufhold, and Manager DeSantis-Randall were representing the Borough.

**UNFINISHED BUSINESS:** None

**CITIZEN REQUESTS OR CONCERNS:** None

**EXECUTIVE SESSION:** None

**ADJOURNMENT**

CM Kerlavage made a motion to adjourn. CM Giberson seconded the motion. The motion passed unanimously. The meeting adjourned at 6:55 PM.

Rebecca DeSantis-Randall  
Borough Secretary

RADR/edd