

June 10, 2025

**MILLERSVILLE BOROUGH COUNCIL MEETING MINUTES**

The MILLERSVILLE BOROUGH COUNCIL MEETING was held on Tuesday, June 10, 2025, in the Millersville Borough Public Meeting Room located at 100 Municipal Drive, Millersville, Pennsylvania.

The meeting was called to order at 6:00 PM by Council President (CP) Joseph Lane. The meeting began with a pledge to the flag as well as an observed moment of silence.

**COUNCIL MEMBERS**

Marianne Kerlavage  
Phyllis Giberson  
Mary Ann Gerber  
Linda Bellile

David T. Aichele, Mayor  
Darlene Eager – Absent  
Joseph Lane  
Michael Kaufhold

**OTHERS PRESENT**

Richard Frantz, 55 North Duke Street, Millersville  
Dave Rhodes, 25 Wabank Road, Millersville  
Phil Lastowski, 101 E. Charlotte Street, Millersville  
Phil Gerber, 122 Village Drive, Millersville  
Les McMullen, Borough Wastewater Treatment Superintendent  
Rob Moyer, Borough Code Enforcement/Zoning Officer & BCO, CCIS  
Emma Danae Droz, Borough Part-Time Administrative Coordinator  
Rebecca DeSantis-Randall, Borough Manager  
Jeff Margevich, Borough Chief of Police

**APPROVAL OF MINUTES**

CP Lane made a motion to approve the May 27, 2025, minutes. Council Member (CM) Giberson seconded the motion. The motion passed unanimously.

**CITIZEN REQUESTS OR CONCERNS:** None

**FINANCE ADVISORY COMMITTEE MEETING**

CP Lane took a roll call of the members of the Finance Committee, in which all four members were present (CMs Lane, Giberson, Gerber, and Kerlavage).

CP Lane made a motion to accept the May Financial Reports and authorize staff to satisfy the ordinary and routine obligations incurred by the Borough for this month. CM Gerber seconded the motion. The motion passed unanimously. This item moves out of committee.

CP Lane then closed out the Finance Committee meeting.

**PERSONNEL ADVISORY COMMITTEE MEETING**

CM Bellile took a roll call of the members of the Personnel Committee, in which three of the four members were present (CMs Bellile, Gerber, and Kaufhold).

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Manager DeSantis-Randall presented a discussion of the movement of Employee 457b Retirement Plans from Brighthouse Financial to Equitable Financial. She explained that the Borough had experienced increasing administrative issues with Brighthouse over the past two years. The transition would be assisted by the Borough's broker and have no financial impact on the Borough or its employees. After discussion, CM Gerber made a motion to approve the movement of employee 457b Retirement Plans from Brighthouse Financial to Equitable Financial. CM Kaufhold seconded the motion. The motion passed unanimously. This item moves out of committee.

CM Bellile then closed out the Personnel Committee meeting.

**PUBLIC WORKS AND PUBLIC WELFARE ADVISORY COMMITTEE**

CM Giberson took a roll call of the members of the PW&PW Committee, in which three of the four members were present (CMs Giberson, Bellile, and Kaufhold).

Borough Code Enforcement/Zoning Officer Rob Moyer presented the May Codes and Zoning Report. The Committee had no questions on the report.

The Committee reviewed a draft Application for Handicap Parking Spots on Borough Streets. CM Giberson then made a motion to approve the use of the application for handicap parking spaces as provided. CM Kaufhold seconded the motion. The motion passed unanimously. This item moves out of committee.

CM Giberson then closed out the PW&PW Committee meeting.

**MAYOR'S REPORT:**

Mayor Aichele reported that he had attended the Millersville University seminar Building Safer Communities: Reducing Community and School Violence. The seminar covered the use of social workers by police departments. Lancaster County Commissioners were considering implementing social workers county-wide. If implemented, social workers would be available for walk-ins and appointments rather than acting as first-responders. The seminar also addressed working with the community to prevent suicide and gun violence.

Chief Margevich noted that new police officer Croft Howley was going through training and that the Borough's Student Resource Officer was back on patrol for the summer. The two police openings continue to be advertised.

**BOROUGH MANAGER'S REPORT**

Manager DeSantis-Randall reported that she attended the Pennsylvania State Association of Boroughs Conference in Hershey. She also reported that she, CMs Giberson and Bellile, and Borough Part-Time Administrative Coordinator Emma Danae Droz had the chance to attend MU's AI for Local Government Training.

Manager DeSantis-Randall brought forward a request for approval to Advertise Biosolid Hauling Service Management Contract. Council had previously approved extension of the

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Borough's contract with Denali Water Solutions LLC, but Denali was no longer interested in pursuing another extension year due to pricing. Manager DeSantis-Randall and Borough Wastewater Treatment Superintendent Les McMullen explained that the original rate of \$43.09 per ton would likely increase to \$60-\$70 per ton. CM Gerber then made a motion to authorize the advertising of the biosolid hauling service management contract. CP Lane seconded the motion. The motion passed unanimously.

Manager DeSantis-Randall brought forward a request for approval to advertise Cottage Ave Traffic Signal Upgrade Project with paving. She noted that this project would include removal of the loop signal at Cottage Ave and replacement with radar. She further noted that the Borough had received its permit from PennDOT for the project. CM Giberson made a motion to authorize the advertising of the Cottage Ave Traffic Signal Upgrade Project with Paving. CM Kerlavage seconded the motion. The motion passed unanimously.

Manager DeSantis-Randall then presented two requests relating to municipal record retention. She first brought forward a request for approval of a Resolution Indicating Intent to Follow Municipal Records Schedule. She explained that the schedule was provided by the state and would apply to all of the Borough's records generally. After discussion, CP Lane made a motion to accept the Resolution Indicating Intent to Follow the Municipal Records Schedule. CM Bellile seconded the motion. The motion passed unanimously. CM Giberson then made a motion to accept the Resolution for Destruction of Specific Records from the Police Department. CP Lane seconded the motion. The motion passed unanimously.

**PRESIDENT'S REPORT:**

CP Lane reported that CM Darlene Eager had communicated her desire to resign from Borough Council. Action on this item would be taken at the next Council meeting.

**UNFINISHED BUSINESS:** None

**CITIZEN REQUESTS OR CONCERNS:** None

**EXECUTIVE SESSION:** None

**ADJOURNMENT**

CM Kerlavage made a motion to adjourn. CM Bellile seconded the motion. The motion passed unanimously. The meeting adjourned at 6:27 PM.

Rebecca DeSantis-Randall  
Borough Secretary

RADR/edd