

June 11, 2024

MILLERSVILLE BOROUGH FINAL COUNCIL MEETING MINUTES

The MILLERSVILLE BOROUGH COUNCIL MEETING was held on Tuesday, June 11, 2024 in the Millersville Borough Public Meeting Room located at 100 Municipal Drive, Millersville, Pennsylvania.

The meeting was called to order at 6:00 PM by Council President Joseph Lane. The meeting began with a pledge to the flag as well as an observed moment of silence.

COUNCIL MEMBERS

Marianne Kerlavage - absent
Phyllis Giberson
Mary Ann Gerber - absent
Linda Bellile - absent

David T. Aichele, Mayor - absent
Darlene Eager
Joseph Lane
Michael Kaufhold

OTHERS PRESENT

Bill Hess, 33 Pilgrim Drive, Lancaster
Julie and Rob Crnkovich, 324 Herr Ave, Millersville
Rich Eager, 529 Oak Ridge Drive, Millersville
Andrea Pfortsch, Elizabeth Street, Millersville
Sam Bigler, 17 Wabank Road, Millersville
Dorothy Imel, 1902 Blue Ridge Drive, Lancaster
Steve Clemo, 325 Valley Road, Millersville
Sandra and Richard Frantz, 55 North Duke Street, Millersville
Tina Sheaffer, no address given
Joseph Sullivan, 441 Brook View Drive, Millersville
Rob Moyer, CCSI
Sue McCullough, Millersville Borough Receptionist & Recycling Coordinator
Rebecca DeSantis-Randall, Millersville Borough Manager

APPROVAL OF MINUTES

Council Member (CM) Eager made a motion to approve the May 28, 2024 minutes. CM Giberson seconded the motion. The motion passed with a unanimous vote.

CITIZEN REQUESTS OR CONCERNS

Julie Crnkovich, of Herr Ave, spoke about her interest in Millersville Borough having a Hometown Heros Banner program, which involves banners with information about veterans placed on utility poles throughout the Borough. She spoke about wanting to honor her father with a banner. She mentioned speaking to Quarryville and Columbia and is looking for permission to do this project. CM Giberson said that she did a lot of research on banners when the Borough did banners with Millersville University, and that the fee for the banners is passed on to the families who purchase the banners, but the Borough would need to approve it. CM Giberson made a motion that the Borough accept the offer to move forward with the Hometown Hero Banners. CM Kaufhold seconded the motion. Through voice vote, there were three in favor (CMs Eager, Giberson, and Kaufhold), and one documented abstention from CP Lane.

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Richard Frantz, of 55 N Duke Street, spoke about the lights at Cooper Field at Millersville University. He was requesting that the lights be on a timer, that the speakers be directed towards the field, and a netting put up to prevent balls from leaving the field. He also spoke about grass needing to be maintained around the field.

Steve Clemo, of 325 Valley Road, spoke to Council to request an exemption from Borough Ordinance 350-35 to allow him to keep his red bus that he uses as an office on the street. CP Lane asked if he had sought a variance, in which Mr. Clemo said he was coming to Council first to find out what to do. CP Lane asked Mr. Clemo to follow up with Manager DeSantis-Randall.

COUNCIL CODE OF CONDUCT

CM Lane brought back forward the previous discussion regarding the Council adopting a Code of Conduct, siting the amendments from the last meeting. CM Eager noted her interest in having an attendance requirement on the code of conduct, but CP Lane noted that it would be nearly impossible to enforce for members of Council. CM Giberson made a motion to adopt the code of conduct as presented. This was seconded by CM Kaufhold and approved by all.

FINANCE COMMITTEE MEETING

Due to a lack of committee members present for the Finance Committee, their agenda items were tabled.

PERSONNEL COMMITTEE MEETING

No Items

PUBLIC WORKS AND PUBLIC WELFARE COMMITTEE

CM Giberson did a roll call of the members of the committee, in which three of the four members were present (CMs Giberson, Kaufhold, and Eager).

CM Giberson reminded everyone that the short-term rental draft ordinance would be voted on at the next public meeting, and that new information concerning ADA requirements was discovered that would reduce the burden on residents looking to have a short-term rental.

Rob Moyer, of CCSI, presented the monthly codes report. There were no questions.

CM Giberson brought forward the next item, which was a discussion of the false alarm issue. CM Giberson noted that new data that was provided by Millersville University and Blue Rock Regional Fire Company did not support the need for an ordinance, so Council would not be moving forward on this item at this time.

CM Giberson then spoke about the continued discussion of a vacant property ordinance and noted that there may be enough enforcement capabilities in our current property maintenance code to deal with vacant properties that are issues. Manager DeSantis-Randall gave a brief presentation on the backup documents provided to Council, including an analysis memo of the

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issue. She noted that there are big picture solutions to this issue, but some of them would be difficult to enforce. A direction from Council on exactly how to enforce the property maintenance code would be helpful for staff in moving forward. She also spoke of the Lancaster Redevelopment Authority's programs that support municipal blight issues, on a case-by-case basis. There was a short discussion about the information presented. The committee was in agreement to give direction to staff on a case-by-case basis for specific properties of concern as they come up. It was requested by the committee that Lancaster Redevelopment Authority present their programs to the council at some point in the future.

MAYOR'S REPORT: None

BOROUGH MANAGER'S REPORT

Manager DeSantis-Randall brought forward the request to hire Andrea Pforsch for the position of Police Secretary II, with a start date of August 19th. A motion to approve this hire was made by CM Eager, seconded by CM Kaufhold, and approved unanimously.

Manager DeSantis-Randall brought forward a request to advertise for the Police Secretary I position, in light of the subsequent approve to hire Ms. Pforsch, the current Police Secretary I, into the Police Secretary II position. The approval to advertise was motioned by CM Giberson, seconded by CM Eager, and approved by all.

The final agenda item concerning the agreement for an easement for the stream restoration project was tabled to the next meeting due to needed additional materials.

PRESIDENT'S REPORT: None

UNFINISHED BUSINESS: None

CITIZEN REQUESTS OR CONCERNS

CM Kaufhold asked Dr. DeSantis, the MU representative, about their use of the equipment for the banner project from last year.

EXECUTIVE SESSION: None

ADJOURNMENT

CM Eager made a motion to adjourn. CM Giberson seconded the motion. The motion passed with a unanimous vote. The meeting adjourned at 6:45 PM.

Rebecca DeSantis-Randall
Borough Secretary

RADR