

June 24, 2025

MILLERSVILLE BOROUGH COUNCIL MEETING MINUTES

The MILLERSVILLE BOROUGH COUNCIL MEETING was held on Tuesday, June 24, 2025, in the Millersville Borough Public Meeting Room located at 100 Municipal Drive, Millersville, Pennsylvania.

The meeting was called to order at 7:01 PM by Council President (CP) Joseph Lane. The meeting began with a pledge to the flag as well as an observed moment of silence.

COUNCIL MEMBERS

Marianne Kerlavage
Phyllis Giberson
Mary Ann Gerber
Linda Bellile

David T. Aichele, Mayor
Darlene Eager – absent
Joseph Lane
Michael Kaufhold

OTHERS PRESENT

Duane Hagelgans, Blue Rock Fire Rescue
Dorothy Imel, 1902 Blue Ridge Drive, Lancaster
Michael Miklos, 67 W. Charlotte Street, Millersville
Stephanie Hersh, 72 Blue Rock Road, Millersville
Richard Frantz, 55 N. Duke Street, Millersville
David Sykes, 344 Valley Road, Millersville
Phil Gerber, 122 Village Drive, Millersville
Abby Norman, Millersville University Student Representative
Emma Danae Droz, Borough Part-Time Administrative Coordinator
Rebecca DeSantis-Randall, Borough Manager
Jeff Margevich, Borough Chief of Police

APPROVAL OF MINUTES

CP Lane made a motion to approve the June 10, 2025, minutes. CM Giberson seconded the motion. The motion passed unanimously.

CITIZEN REQUESTS OR CONCERNS: None

EMPLOYEE SERVICE YEARS RECOGNITION

Mayor Aichele recognized and thanked nine employees for their years of service to the Borough, including Nicole Bushong, Emma Danae Droz, Patrick Giberson, Luke Pennington, Michael Rossi, Jennifer Slover, and Traci Starry for one year of service; Adrienne Pfortsch for five years of service; and Frank Barley for thirty years of service.

ACCEPTANCE OF THE RESIGNATION OF COUNCIL MEMBER DARLENE EAGER

CP Lane recognized and thanked CM Eager for her years of service to the Borough. He then made a motion to approve the resignation of Darlene Eager as Council Member. CM Gerber seconded the motion. The motion passed unanimously.

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CP Lane noted that Council will be accepting letters of interest from residents who are interested in being appointed to Council to complete CM Eager's term ending January 1, 2026. Any registered voter in the Borough who has resided in the Borough for at least one year is eligible to fill this vacancy, and letters should be submitted to the Borough Office at 100 Municipal Drive or emailed to millersville@millersvilleborough.org as soon as possible. Council anticipates appointing the individual by resolution by their second meeting in July. He finally noted that he would be giving preference to a registered Republican, to align with the voters' election of CM Eager, and to individuals not currently on the ballot. CM Gerber stated her disapproval and said she would be voting for the most capable and qualified candidate.

CM Gerber asked about advertising the vacancy and about the current efforts to advertise vacancies on the Borough Boards and Commissions. Manager DeSantis-Randall noted she would look into additional ways to advertise the long-standing vacancies.

REPORTS OF BOARDS AND COMMISSIONS

BLUE ROCK REGIONAL FIRE COMMISSION

Duane Hagelgans delivered the Blue Rock Regional Fire Commission report, explaining the Commission's reasons for building a new fire station and described their upcoming capital campaign. The Commission hopes to raise \$10 million. Council asked about alternative funding sources, which the Commission is seeking through grants and state funds.

DISCUSSION AND ADOPTION OF THE FINAL FREEDOM MEMORIAL PARK MASTER PLAN

Manager DeSantis-Randall noted that she had received PA DCNR's feedback on the Final Park Master Plan, for which they had no comments. She added that the Borough was hopeful of receiving both of the submitted grant applications previously approved by Council in order to implement the plan. With no discussion, CP Lane made a motion to adopt the Freedom Memorial Park Master plan as presented. CM Kaufhold seconded the motion. The motion passed unanimously.

COUNCIL COMMITTEE ITEMS FOR ACTION

FINANCE COMMITTEE

CP Lane made a motion to accept the May Financial Report and authorize staff to satisfy the ordinary and routine obligations incurred by the Borough for this month. The motion passed unanimously. This item was out of committee.

PERSONNEL COMMITTEE

CM Bellile made a motion to approve the movement of employee 457b Retirement Plans from Brighthouse Financial to Equitable Financial. The motion passed unanimously. This item was out of committee.

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PUBLIC WORKS AND PUBLIC WELFARE COMMITTEE:

CM Giberson made a motion to approve the use of the application for handicap parking spaces as provided. The motion passed unanimously. This item was out of committee.

MAYOR'S REPORT:

Mayor Aichele reported that he attended the graduation ceremony for Millersville University's Certified Public Managers Course, which went very well. Chief Margevich then delivered the May Police Report, in which there were 327 calls for service.

MILLERSVILLE UNIVERSITY REPORT:

Abby Norman, Millersville University Student Representative, delivered the MU report. She first thanked CM Eager for serving on Borough Council and for sitting on the panel that selected her as the Millersville University Student Representative. She then reported that MU enrollment is running even with last fall and summer camps on campus are going well. She reported that the website CounselingPsychology.org ranked MU's online Social Work program second best in the country. She finally noted that MU graduate Kayla Mitchell was on the show MasterChef for the second time, first appearing on MasterChef Junior at 11 years old.

PENN MANOR REPORT: None.

BOROUGH MANAGER'S REPORT:

Manager DeSantis-Randall began her report by noting Council Members should check their emails for cybersecurity training.

She then noted the summer paving schedule would begin on June 30th for Cottage Avenue, Herr Avenue, and Circle Road. She reminded residents not to park on these streets while paving is under way and to call the Borough office with any questions.

Manager DeSantis-Randall then noted the 2026 Budget Schedule, which would kick off for Council in September.

Lastly, Manager DeSantis-Randall brought forward a request for approval of the 2025 Millersville Turkey Trot on Thanksgiving Morning, Nov 27, 2025. CM Giberson made a motion to approve the 2025 Millersville Turkey Trot on November 27, 2025. CM Kaufhold seconded the motion. The motion passed unanimously.

PRESIDENT'S REPORT:

CP Lane brought forward discussion of a Draft Ordinance Regarding Council Committees and approval for advertising. CM Gerber objected to any changes in the committee structure with a new Council coming in January 2026. CP Lane and Manager DeSantis-Randall noted that the ordinance did not remove the committees but gave Council more flexibility with the general creation and dissolution of committees. After discussion, CP Lane made a motion to authorize the

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advertising of the draft ordinance regarding council committees. CM Kaufhold seconded the motion. A roll call vote was then conducted:

CM Kaufhold – Yes
CM Gerber – No
CM Giberson – No
CM Bellile – No
CM Kerlavage – Yes
CM Lane – No

This motion did not pass.

CITIZEN REQUESTS OR CONCERNS:

Richard Frantz, 55 N. Duke Street, voiced his concerns about the safety and regulation of e-scooters in the Borough.

UNFINISHED BUSINESS: None

EXECUTIVE SESSION: None

ADJOURNMENT

CP Lane made a motion to adjourn. CM Giberson seconded the motion. The motion passed unanimously. The meeting adjourned at 7:45 PM.

Rebecca DeSantis-Randall
Borough Secretary

RADR/edd