

March 10, 2026

**MILLERSVILLE BOROUGH COUNCIL MEETING MINUTES**

The MILLERSVILLE BOROUGH COUNCIL MEETING was held on Tuesday, March 10, 2026, in the Millersville Borough Public Meeting Room located at 100 Municipal Drive, Millersville, Pennsylvania.

The meeting was called to order at 6:00 PM by Council President (CP) Lauren Hauck. The meeting began with a pledge to the flag as well as an observed moment of silence.

**COUNCIL MEMBERS**

Lauren Hauck, President  
Joseph Lane, Vice President  
Gregg Barley  
Michael Kaufhold

Philip A. Lastowski, Mayor  
W. Michael Miklos, Asst. Secretary  
Ryan Hoffman  
Marianne Kerlavage

**OTHERS PRESENT**

Linda Bellile, 437 Penn View Drive, Millersville  
Richard Frantz, 55 N. Duke Street, Millersville  
Dorothy Imel, 1902 Blue Ridge Drive, Lancaster  
Stephanie Hersh, 72 Blue Rock Road, Millersville  
David Sykes, 344 Valley Road, Millersville  
Emma Danae Droz, Borough Administrative Specialist  
Rebecca DeSantis-Randall, Borough Manager  
Jeff Margevich, Borough Chief of Police

**APPROVAL OF MINUTES**

Council Member (CM) Lane made a motion to approve the February 24, 2026, Council meeting minutes. CM Miklos seconded the motion. The motion passed unanimously.

**CITIZEN REQUESTS OR CONCERNS:** None

**ACTION ITEMS**

Manager DeSantis-Randall brought forward the awarding of the Valley Road Storm Sewer Project to J. Phillips Excavating & Hauling, LLC for a contract price of \$78,034.00. She reported this project received nine bids, a higher number than average. The Borough Engineer also reviewed the bid and recommended moving forward after calling references for J. Phillips. She expected the project to begin in April or May, with a potential water shut off but hopefully no road closures. CM Lane made a motion to award the Valley Road Storm Sewer Project to J. Phillips Excavating & Hauling, LLC for a contract price of \$78,034.00. CM Hoffman seconded the motion. The motion passed unanimously.

Manager DeSantis-Randall then brought forward the awarding of the Landis Ave Summer Paving Project to Long's Asphalt, Inc. for a contract price of \$94,361.00. She stated this project had seven bidders and that she was pleased to report that the bids came in significantly under budget. Long's has worked with the Borough in the past, and the project would be completed

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sometime in mid to late summer. Council asked what increased the number of bidders, and Manager DeSantis-Randall noted market fluctuations, efforts to increase outreach, and bidding on PennBid. Council also asked about potential fluctuations in oil prices changing the cost of the project, and Manager DeSantis-Randall confirmed that the Escalator Clause previously approved by Council would allow for changes in material costs, but that the Borough had plenty of flexibility budgeted. After discussion, CM Lane made a motion to award the Landis Ave Summer Paving Project to Long's Asphalt, Inc. for a contract price of \$94,361.00. CM Miklos seconded the motion. The motion passed unanimously.

**WORKSHOP ITEMS**

Manager DeSantis-Randall presented two requests for budget adjustments:

- a. The first request was for a \$23,500 increase in Sewer Capital Reserve for Wastewater Treatment Plant (WWTP) equipment replacements. Manager DeSantis-Randall explained two of the WWTP's pumps have burned out and one sampler was not retaining the proper temperature. This equipment is critical to maintaining the Borough's DEP permit to process wastewater. She also explained that the Borough Code does not require Council approval for these budget adjustments, but it does help for proper budget execution during the year, and for the audit in the future. Council asked what caused the pumps to fail, which Manager DeSantis-Randall explained was an electrical issue which has since been fixed.
- b. The second request was for a \$20,500 increase in General Capital Reserve for administrative equipment replacement. Manager DeSantis-Randall explained that the adjustment would cover the conversion of the Borough Administration's Microsoft licenses from commercial licenses to government licenses. The Borough had hoped to wait to complete this conversion until 2027, but recent efforts to switch the Borough to a cloud-based server require the licenses to be changed now. This switch will ultimately save the Borough in server maintenance costs and ensure proper cybersecurity.

After discussion, CM Kerlavage made a motion to place the discussed budget amendments on the March 24th agenda. CM Lane seconded the motion. The motion passed unanimously.

Council then discussed the reappointment of Dawn Fisher to the Historic Commission with a term ending date of 2/24/31. CM Lane made a motion to place the appointment of Dawn Fisher to the Historic Commission on the March 24th agenda. CM Kaufhold seconded the motion, noting that Ms. Fisher has served on the Commission admirably for many years. The motion passed unanimously.

**MAYOR'S REPORT**

Mayor Lastowski presented the Blue Rock Regional Fire District's campaign launch and renderings of the new fire house. The project, located in Manor Township, has an estimated total cost of \$10.4 million with \$2.2 million raised to date and another \$5 million hoped for from grants. Groundbreaking is expected in Spring 2027. The new station will serve as the consolidation of the aging Highville and Washington Boro stations. Mayor Lastowski reviewed

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the detailed floor plan and equipment for the station. He was proud to state that the District's original goal was to be all-volunteer service for 10 years, and they are now entering their 14th year of all-volunteer service. He lastly noted that the District will be asking Council to pledge to the campaign in the coming weeks.

**BOROUGH MANAGER'S REPORT**

Manager DeSantis-Randall noted the continued advertising for the vacancy on the Zoning Hearing Board.

Manager DeSantis-Randall then updated Council on the Native Plant Ordinance. She shared that in conversations with the Borough Solicitor, it seemed best to update the Borough's entire Property Maintenance Code. This process would involve adopting the updated 2024 International Property Maintenance Code (IPMC) to replace the currently adopted 2009 IPMC, restating the same sections currently restated by the Borough, and incorporating the Native Plant Ordinance as well as other necessary changes. This process would require additional time for Borough staff to review, and she invited Council to give feedback on other potential Property Maintenance Code changes that they would like to see.

Lastly, Manager DeSantis-Randall reported that the Spring 2026 Borough Newsletter should be going out to residents by the end of April.

**PRESIDENT'S REPORT:** None

**CITIZEN REQUESTS OR CONCERNS:**

Dorothy Imel, 1902 Blue Ridge Drive, asked for clarification of the name of the International Property Maintenance Code.

**EXECUTIVE SESSION:** None

**ADJOURNMENT**

CM Lane made a motion to adjourn. CM Miklos seconded the motion. The motion passed unanimously. The meeting adjourned at 6:32 PM.

Rebecca DeSantis-Randall  
Borough Secretary

RADR/edd