

March 23, 2021
MILLERSVILLE BOROUGH COUNCIL MEETING MINUTES

The MILLERSVILLE BOROUGH COUNCIL MEETING was held on Tuesday, March 23, 2021 in the Millersville Borough Public Meeting Room located at 100 Municipal Drive, Millersville, Pennsylvania.

The meeting was called to order at 7:00 p.m. by Council President Carrie Smith followed by the pledge to the flag and a moment of silence was then observed. President Smith announced that the public meeting is being recorded.

COUNCIL MEMBERS

Carrie L. Smith	David T. Aichele, Mayor
Lauren E. Hauck (via teleconference)	Brooke G. Magni (via teleconference)
Linda L. Bellile (via teleconference)	Mary Ann Gerber (via teleconference)
Daniel P. Ostrowski	Lynn M. Miller (via teleconference)

OTHERS PRESENT

John D. Rochat, Borough Manager & Millersville Borough Chief of Police
Lieutenant Jeffrey Margevich, Millersville Borough Police Department
Jessie L. Ebersole, Millersville Borough Finance Officer (via teleconference)
Andrew Boxleitner, Millersville Borough Street Department Superintendent
Jennifer L. CruverKibi, CPA, Maher Duessel (via teleconference)
Dr. Victor DeSantis, Millersville University (via teleconference)
Claire DeVinney, Penn Manor High School Student Advisor (via teleconference)
Elaine Walmer, LPN (via teleconference)
W. David Sykes, 344 Valley Road, Millersville
Sam Bigler, 17 Wabank Road, Millersville
Stephanie Hersh, 72 Blue Rock Road, Millersville
Dorothy Imel, 1902 Blue Ridge Drive, Lancaster
Evan Forry (via teleconference)
Heidi J. Kunka, Energy Program Specialist, PA Department of Environmental Protection (via teleconference)

CITIZENS' REQUESTS OR CONCERNS

None

MINUTES

A motion to approve the minutes for November 10th, November 24th, and December 8, 2020 Council meetings was made by Mr. Ostrowski and seconded by Ms. Hauck. With no discussions the motion passed by a unanimous voice vote. Mrs. Miller abstained due to her not being on Council during those meetings.

A motion to approve the minutes for the January 12, 2021 Council meeting was made by Mr. Ostrowski and seconded by Mrs. Magni. With no discussions the motion passed by a unanimous voice vote.

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REPORTS OF BOARDS, COMMITTEES, AND COMMISSIONS

Ms. Bellile gave a report on the Blue Rock Regional Fire Commission meeting held on March 4, 2021. She noted that Mr. Allen Herr was welcomed as he was appointed to fill the seat as an elected representative from Manor Township. Mr. John Wenzel had resigned. Ms. Bellile stated that the bid for the new rescue truck came in over expectations. They will meet to adjust the specs and re-bid. Their workers' comp renewal has again increased. They will continue to look for a new insurance carrier but, in the past, they have not had success in switching.

PERSONNEL ADVISORY COMMITTEE REPORT

Mrs. Magni noted that the committee did not meet however two job descriptions for the Finance Officer and the Part-time Clerk were revised. Chief Rochat explained that the change is for the Part-time Clerk to report to the Clerk/Secretary and no longer the Finance Officer. Ms. Bellile made a motion to approve the update to the two job descriptions. Ms. Hauck seconded the motion. With no discussions the motion passed by a unanimous voice vote. Mrs. Magni also noted that she has turned over the administration of the Borough's Facebook page to the Part-time Clerk.

PUBLIC WELFARE AND PUBLIC WORKS ADVISORY COMMITTEE REPORT

Ms. Hauck noted that the committee did not meet but have a few items to address. The first was a motion by Ms. Hauck to authorize the Borough Manager/Secretary to sign and submit the application for Traffic Signal Approval to PennDOT. Mrs. Gerber seconded the motion. Chief Rochat explained that this application is for the pedestrian crossing beacon that Millersville University wants installed at West Frederick Street and Shenks Lane. He also noted that there is an agreement being wrote up for the reimbursement costs to install, operate and maintain the pedestrian beacon. With no discussions the motion passed by a unanimous voice vote.

RESOLUTION BOOK
RESOLUTION NO. 2021-08

Ms. Hauck made a motion to advertise the South Duke and West Frederick Street Infrastructure Improvement project. Mrs. Gerber seconded the motion. The Borough's Engineer is looking to bid the project in late April or early May. Chief Rochat reminded Council that the Borough has CDBG funds, and the City of Lancaster will be joining the project to improve their water lines. This project will complete the West Frederick Street infrastructure improvements from George Street to the Borough boundary line. With no discussions the motion passed by a unanimous voice vote.

Ms. Hauck made a motion to waive the stormwater management requirements to allow for the installation of up to 800 square feet of additional impervious area to a parking lot for a specific property in exchange for taking some of that property outside the right-of-way. Mr. Ostrowski seconded the motion. Chief Rochat explained that this property is on the corner at the intersection of South Duke and West Frederick Streets. The Borough will be widening the roadway turning radius and the property owner in exchange would like to increase his gravel parking area. With no discussions the motion passed by a unanimous voice vote.

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FINANCE ADVISORY COMMITTEE REPORT

Mrs. Gerber made a motion out of committee to approve the Financial Statements and Supplementary Information Year Ended December 31, 2020 with Independent Auditor's Report. Mrs. Gerber stated that the Borough received a very good audit and noted the compliments given to Chief Rochat and Jessie Ebersole for their hard work and complimented the department heads for being fiscally responsible. The report reflects that the Borough's income was down, but the expenditures were down as well; thus, ending the year with a slight surplus. She also noted that the DCED report will be filed by the Auditors and the Summary Financial Information will be advertised. With no discussions the motion passed by a unanimous voice vote.

Mrs. Gerber made a motion out of committee to approve the February 2020 monthly financial statements. With no discussions the motion passed by a unanimous voice vote.

Mrs. Gerber made a motion out of committee to approve entering into the School Resource Officer agreement with the Penn Manor School District. This is a four-year contractual term. With no discussions the motion passed by a unanimous voice vote.

Mrs. Gerber made a motion out of committee to approve the resolution authorizing the trade-in of a 2011 Ford F250 truck with a plow in the purchase of a 2021 Ford truck with a plow. With no discussions the motion passed by a unanimous voice vote.

RESOLUTION BOOK
RESOLUTION NO. 2021-09

MAYOR'S REPORT

Mayor Aichele asked Lt. Margevich to report on the February monthly police report. He stated the following statistics: 194 Calls for Service, 5 ordinance complaints, 5 ordinance citations, 6 DCR's (Disruptive Conduct Reports), 14 criminal arrests, 2 Part I Offenses with 1 cleared giving a 50% clearance rate, 19 Part II Offenses with 17 cleared giving an 89.5% clearance rate. There were 35 traffic violations of which 8 were speeding violations and 27 were other traffic citations, 4 vehicle accidents, 55 parking tickets issued, and 3,233 miles were patrolled. Lt. Margevich also noted that the Borough received a small grant for traffic enforcement specific to aggressive driving. Mr. Ostrowski asked about the staffing levels. Lt. Margevich replied that there has been an immediate relief to the schedule now that Officer Cavanaugh is filling in for Officers that are off.

MILLERSVILLE UNIVERSITY REPORT

Dr. DeSantis thanked President Smith and Chief Rochat for allowing him to report tonight. He reported that they continue to deal with the affects of the cyber attack from a little over two weeks ago. Most of their main systems are back up and running as well as their campus buildings. He stated that we are still dealing with the opioid epidemic around the Region, across the Commonwealth and our Nation. They are running additional Narcan training for responding to overdose emergencies this week. They held their first Parade Committee meeting and happily reported that the Parade will be held this year on October 16th. More information to come. He continued to report that their sporting events are running as scheduled except for the softball team which is under quarantine and not playing any games at this time. He mentioned the theatre is performing this week on March 26th with an online event streaming throughout the day. The

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performance of “The Far Reaches: A Night of Comedy and Drama” can be accessed from MU’s events on their calendar page.

PENN MANOR REPORT

Ms. DeVinney noted the Penn Manor Education Foundation purchased the Math Department some writing tablets that connect to your laptops.

PRESIDENT'S REPORT

None

NEW BUSINESS

Ms. Hauck wanted to share the State’s Local Climate Action Program that is free. The program matches college students with participating municipalities. The first phase of the program corresponds to the Fall semester and results in a Greenhouse Gas inventory report. In their Spring semester they would be creating a Climate Action Plan and present that as a draft plan to Council next June. She stated it seems like a great opportunity to access the Borough’s greenhouse gas emissions, potentially reduce those, possibly save money, and seems like there is very little downside to the program. The requirements do ask for a point person on the Borough side, and she would be happy to act as that person. She introduced Heidi Kunka that runs the program for the State. She works in the Energy Programs Office which is a non-regulatory branch of DEP with climate change. The largest program that she manages is this local climate action program. She provided a brief presentation. She explained that they use US Department of Energy funding that they receive on an annual basis. They use that funding to pay a contractor to train college student/local government teams over the eleven months. The contractor that they use is called ICLEI. A non-profit organization that focuses on local government sustainability and climate change. She noted that Millersville University participated in their inaugural year of the program matched with Chester County. The training is done virtually. When questioned she presented details on the greenhouse gases top sectors are residential, commercial and transportation. One of those three will be presented as our main greenhouse gases source. Once the climate action plan is developed, you would want to then concentrate on the strategies to reduce that main greenhouse gas source. Examples are reducing usage, using renewable energy for your buildings, promoting walkability and bike ability to reduce vehicle travel, and promote electric vehicles. The costs to implement these can be a low as adding more insulation, more energy efficient lighting or solar usage for buildings. It was re-iterated that this is free program to the Borough, the consultants are paid by federal money that is annually paid to DEP. It was also stated that the suggestions that are in the final climate action plan are not mandatory and that there will be some grants available to help implement the strategies. Mrs. Gerber, seconded by Mrs. Miller made a motion to enter into the offered program. Discussions pursued into a heated debate at which point President Smith called for a brief 5-minute recess. At 8:17 p.m. Council President called the meeting back in session and asked for a roll call vote on the motion. The motion passed 6 to 0. Mr. Ostrowski was late coming back into chambers. Upon returning he apologized to Council and the residents for not what he said but how he said it.

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BOROUGH MANAGER REPORT

Chief Rochat mentioned that there were several Police Officers that qualified under the amendment to the Heart and Lung Act for disability benefits relating to COVID-19.

Chief Rochat reported that Les McMullen, Sewer Department Superintendent, attended a meeting with the City of Lancaster Water Department on the water line replacement coming out Route 999. The work is to start in April and be in the Millersville area in July. They are upgrading from an 8" line to a 16" water main. This work will have tie-ins to existing mains in the Borough at Green Hills Drive, Gable Park Road and Pilgrim Drive. It was noted that one of the roads were re-paved last year. Ms. Miller recalled a Borough's Street excavation ordinance revision that would require re-paving of certain patches as one big patch from curb to curb. It was decided that further research into the ordinance revision and a follow up can take place at the next Public Welfare and Public Works Advisory Committee meeting. Mrs. Magni asked if the information could be forwarded ASAP so that she could share it on the Quaker Hills Facebook page for those residents.

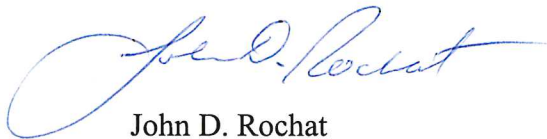
EXECUTIVE SESSION

None

ADJOURNMENT

Having no further business to discuss, Ms. Hauck made a motion to adjourn the meeting at 8:28 p.m., seconded by Ms. Bellile.

Respectfully submitted,



John D. Rochat
Borough Secretary

JDR/jle