

March 24, 2026

MILLERSVILLE BOROUGH COUNCIL MEETING MINUTES

The MILLERSVILLE BOROUGH COUNCIL MEETING was held on Tuesday, March 24, 2026, in the Millersville Borough Public Meeting Room located at 100 Municipal Drive, Millersville, Pennsylvania.

The meeting was called to order at 6:00 PM by Council President (CP) Lauren Hauck. The meeting began with a pledge to the flag as well as an observed moment of silence.

COUNCIL MEMBERS

Lauren Hauck, President
Joseph Lane, Vice President
Gregg Barley
Michael Kaufhold

Philip A. Lastowski, Mayor
W. Michael Miklos, Asst. Secretary
Ryan Hoffman
Marianne Kerlavage

OTHERS PRESENT

Tony Hightower, 210 New Street, Millersville, Civil Service Commission
Judy Anttonen, 430 Spring Drive, Millersville, Civil Service Commission
Dave Rhodes, 25 Wabank Road, Millersville
Dorothy Imel, 1902 Blue Ridge Drive, Lancaster
Linda Bellile, 437 Penn View Drive, Millersville
Richard Frantz, 55 N. Duke Street, Millersville
Terrance Dougherty, Millersville University Student Representative
Dr. Victor DeSantis, VP of External Affairs and Chief of Staff, Millersville University
Rob Moyer, Borough Code Enforcement/Zoning Officer & BCO, CCIS
Les McMullen, Borough Wastewater Treatment Plant Superintendent
Emma Danae Droz, Borough Administrative Specialist
Rebecca DeSantis-Randall, Borough Manager
Jeff Margevich, Borough Chief of Police

SWEARING IN OF MILLERSVILLE UNIVERSITY STUDENT REPRESENTATIVE

Mayor Lastowski conducted the swearing in of new Millersville University Student Representative Terrance Dougherty.

APPROVAL OF MINUTES

Council Member (CM) Lane made a motion to approve the March 10, 2026, Council meeting minutes. CM Kerlavage seconded the motion. The motion passed unanimously.

CITIZEN REQUESTS OR CONCERNS: None

March 24, 2026

MILLERSVILLE BOROUGH COUNCIL MEETING MINUTES

REPORTS OF BOARDS AND COMMISSIONS

BLUE ROCK REGIONAL FIRE COMMISSION

Mayor Lastowski delivered the Blue Rock Regional Fire Commission report. The Commission earned about \$4,700 in February interest and has received approximately \$2.2 million in donations from 409 donors for the new fire house. Blue Rock received a total of 97 calls in February, 46 from Manor Township and 31 from the Borough. Lastly, the Commission has made grant requests to PA Congressman Lloyd Smucker, US Senator John Fetterman, and US Senator Dave McCormick.

CIVIL SERVICE COMMISSION

Tony Hightower, Chair, delivered the Civil Service Commission report. The Commission requested Council's approval to amend and restate the Rules and Regulations for the Civil Service Commission to lower the minimum required age of police officers from 21 years to 20 years by date of hire. Mr. Hightower explained the state law allows a minimum as low as 18, and all new hires would still have a one-year probationary period to determine their fitness for the role. Council asked questions relating to the history of the 21-year requirement, which Mr. Hightower explained had no particular recorded reason, but the Commission found that the 21-year requirement prevented the Commission from hiring mature and well-suited candidates who were only 19 or 20 during the hiring process. CM Barley asked about alternative roles for younger candidates such as additional office work or internships, which Mr. Hightower noted were up to the discretion of the Chief, but that the Commission was concerned primarily with hiring full time police officers and those other roles would fall outside the Civil Service process. After discussion, CP Hauck made a motion to approve the Resolution to Amend and Restate the Rules and Regulations for the Civil Service Commission as presented. CM Lane seconded the motion. The motion passed unanimously.

PLANNING COMMISSION

Manager DeSantis-Randall reported that the Planning Commission met in early March and recommended approval of the Subdivision and Land Development Ordinance (SALDO), Streets and Sidewalks Ordinance, and the Traditional Neighborhood Development (TND) Ordinance from Garman Builders. The SALDO would be reviewed by the Lancaster County Planning Commission (LCPC) in April and the TND Ordinance at a separate meeting.

STAFF REPORTS

FINANCE REPORT

Manager DeSantis-Randall delivered the February financial report. She noted this included the first reports from the Borough's new finance system. CM Lane made a motion to accept the February Financial Report and authorize staff to satisfy the ordinary and routine obligations incurred by the Borough for this month. CM Miklos seconded the motion. The motion passed unanimously.

March 24, 2026

MILLERSVILLE BOROUGH COUNCIL MEETING MINUTES

POLICE REPORT

Chief Margevich delivered the February police report in which there were 274 calls for service. He noted one case of a Megan's Law violation, which was closed.

CODE ENFORCEMENT REPORT

Rob Moyer, Borough Code Enforcement/Zoning Officer, delivered the February code enforcement report in which there were 13 permits issued with 7 inspections and 39 rental renewals with 65 inspections.

VOTING ITEMS

CP Hauck made a motion to approve the discussed 2026 budget amendments to the Sewer Capital Reserve and General Capital Reserve. CM Lane seconded the motion. The motion passed unanimously.

CP Hauck made a motion to approve the reappointment of Dawn Fisher to the Historic Commission with a term ending date of 2/24/31. CM Miklos seconded the motion. The motion passed unanimously.

DISCUSSION ITEMS

Manager DeSantis-Randall brought forward discussion and approval of Proposal for Design, Construction Documentation, Bidding, and Construction Administration for Freedom Memorial Park Phase I Improvements from Barry Isett and Associates. She noted that with the grant awards received, the Borough was ready to move into the design phase for the Park. In their proposal, Barry Isett and Associates would handle design, construction documents and bidding (using Costar vendors), and construction administration/site management. She confirmed that all costs were within the soft-cost limitations of the grants. Council discussed the timeline of Phase 1, which would hopefully be completed in time for spring 2027. Council also discussed the lack of an escalator clause for the proposed work, however the project was strictly budgeted. Additionally, Manager DeSantis-Randall noted that DCNR encouraged grant awards to be placed in interest-bearing accounts in order to add some additional funds to account for changes in material costs. After discussion, CP Hauck made a motion to approve the proposal for design, construction documentation, bidding, and construction administration for Freedom Memorial Park Phase I Improvements from Barry Isett and Associates. CM Lane seconded the motion. The motion passed unanimously.

MAYOR'S REPORT

Mayor Lastowski noted he had been invited to several events in the coming weeks, including the Loft Open House, MU Presidential Gala, and the Immerse International '26 Spring Celebration. He specifically noted that the Loft serves over 300 families, which CM Kaufhold noted included over 1,000 individuals. Lastly, Mayor mentioned the proclamation he will be giving, designating March 26, 2026, as Loft Community Partnership Day.

March 24, 2026

MILLERSVILLE BOROUGH COUNCIL MEETING MINUTES

MILLERSVILLE UNIVERSITY REPORT

Terrance Dougherty, Millersville University Student Representative, delivered the MU report. He noted the upcoming Bookfest on April 20th hosted by the English and World Language Department, and the Made in Millersville Conference on April 14th. He also noted upcoming spring sports, including the start of baseball, tennis, lacrosse, track, and softball. Lastly, he thanked the community for participating in MU's Student's Day.

PENN MANOR REPORT: None

BOROUGH MANAGER'S REPORT

Manager DeSantis-Randall brought forward a request for approval to extend an offer of employment as Maintenance Worker I to Clarence Eckman. This was the second of two open Maintenance Worker I positions the Borough had to fill. Due to his many years of experience, Mr. Eckman would start at a step two salary of \$54,942 on or around April 6th. CM Lane made a motion to extend an offer of employment as Maintenance Worker I to Clarence Eckman. CM Miklos seconded the motion. The motion passed unanimously.

PRESIDENT'S REPORT: None

CITIZEN REQUESTS OR CONCERNS: None

EXECUTIVE SESSION: None

ADJOURNMENT

CM Lane made a motion to adjourn. CM Kerlavage seconded the motion. The motion passed unanimously. The meeting adjourned at 6:33 PM.

Rebecca DeSantis-Randall
Borough Secretary

RADR/edd