

November 25, 2025

**MILLERSVILLE BOROUGH COUNCIL MEETING MINUTES**

The MILLERSVILLE BOROUGH COUNCIL MEETING was held on Tuesday, November 25, 2025, in the Millersville Borough Public Meeting Room located at 100 Municipal Drive, Millersville, Pennsylvania.

The meeting was called to order at 7:00 PM by Council President (CP) Joseph Lane. The meeting began with a pledge to the flag as well as an observed moment of silence.

**COUNCIL MEMBERS**

Joseph Lane  
Phyllis Giberson  
Angela Cuthbert  
Michael Kaufhold

David T. Aichele, Mayor  
Linda Bellile  
Mary Ann Gerber  
Marianne Kerlavage

**OTHERS PRESENT**

Carol Thomas, 170 W. Charlotte Street, Millersville  
Dorothy Imel, 1902 Blue Ridge Drive, Lancaster  
Stephanie Hersh, 72 Blue Rock Road, Millersville  
Phil Gerber, 122 Village Drive, Millersville  
Richard Frantz, 55 N. Duke Street, Millersville  
Abby Norman, Millersville University Student Representative  
Dr. Victor DeSantis, VP of External Affairs and Chief of Staff, Millersville University  
Landon Smith, Penn Manor Student Representative  
Emma Danae Droz, Borough Part-Time Administrative Coordinator  
Rebecca DeSantis-Randall, Borough Manager  
Jeff Margevich, Borough Chief of Police

**APPROVAL OF MINUTES:**

CP Lane made a motion to approve the November 11, 2025, minutes. CM Kerlavage seconded the motion. The motion passed with six in approval (CMs Lane, Gerber, Bellile, Kaufhold, Cuthbert, and Kaufhold) and one abstention (CM Giberson).

**CITIZEN REQUESTS OR CONCERNS:**

Richard Frantz, 55 N. Duke Street, asked about licensing requirements for dogs and cats in the Borough. Dogs require licenses and are governed by the county. Mr. Frantz also requested a list of rental properties and tenants in the Borough. Manager DeSantis-Randall stated Mr. Frantz should submit a Right to Know Request and that she would get him a form after the meeting.

**REPORTS OF BOARDS AND COMMISSIONS:**

**BLUE ROCK REGIONAL FIRE COMMISSION**

CM Bellile reported on the Blue Rock Regional Fire Commission meeting held on November 13, 2025. The financials are tight as the Commission is still waiting for federal funding, but they continue to receive building donations and submit grant applications.

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October saw a total of 75 calls. The Commission was able to help a member in need by providing a gift card for food. They are still waiting to receive the archaeological report. Lastly, with upcoming changes in Millersville Borough commission members, the Commission recommended that the Borough reappoint CM Bellile as the Borough's resident member and Mayor-elect Phil Lastowski as the Borough's elected member.

CIVIL SERVICE COMMISSION: None

COUNCIL COMMITTEE ITEMS FOR ACTION:

FINANCE COMMITTEE:

CP Lane made a motion to accept the October Financial Report and authorize staff to satisfy the ordinary and routine obligations incurred by the Borough for this month. CM Gerber seconded the motion. The motion passed unanimously.

PERSONNEL COMMITTEE: None

PUBLIC WELFARE AND PUBLIC WORKS COMMITTEE: None

MAYOR'S REPORT:

Mayor Aichele wished all those present a happy Thanksgiving. Chief Margevich delivered the October Police Report, in which there were 375 calls for service.

MILLERSVILLE UNIVERSITY REPORT:

Millersville University Student Representative Abby Norman delivered the MU report. MU will be closed for Thanksgiving from November 26<sup>th</sup> to December 1<sup>st</sup>. Fall semester ends and graduation will be held December 13<sup>th</sup>; residents should expect increased traffic as students complete move-out and finals from December 9<sup>th</sup> to 13<sup>th</sup>. Other upcoming events at MU include Santa Comes to Millersville on December 5<sup>th</sup>; 20 Years of Glorious Sounds of the Season on December 6<sup>th</sup> and 7<sup>th</sup>; and the First Annual Lancaster Fringe Festival in May 2026.

In recent events, four MU students interned for the organization "Autism on the Seas" to support families and adults living with Autism on a five-day trip to St. John New Brunswick in Canada. On November 5<sup>th</sup>, the Ware Center presented Mali Obomsawin: Sugarcane in recognition of Native American Heritage Month. On November 13<sup>th</sup> third graders from School District of Lancaster's Burrowes Elementary School visited MU to explore the meteorology department and learn about the weather.

PENN MANOR REPORT:

Penn Manor Student Representative Landon Smith presented the Penn Manor report. In sports, both girls' soccer and girls' field hockey made it to states, with soccer in the top sixteen and field hockey in the final four. In academics, Penn Manor will begin offering half credit courses alongside full credit courses in the 2026-2027 school year. The fall play "The Fox on the Fairway" was performed on November 21<sup>st</sup> and 22<sup>nd</sup>. Penn Manor's 33<sup>rd</sup> annual Education Day

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and Career Expo went well, with over 100 organizations present. Lastly, Thanksgiving break started today.

**BOROUGH MANAGER'S REPORT:**

Manager DeSantis-Randall first requested approval to promote Neal Thome to the Maintenance Worker II position. CM Gerber made a motion to approve the promotion Neal Thome to the Maintenance Worker II position with a start date of January 5, 2026. CP Lane seconded. The motion passed unanimously.

Manager DeSantis-Randall then requested approval to promote Emma Danae Droz to the Administrative Specialist position. CM Gerber made a motion to approve the promotion of Emma Danae Droz to the Administrative Specialist position with a start date of December 1, 2025. CM Giberson seconded the motion. The motion passed unanimously.

Manager DeSantis-Randall lastly brought forward the request for approval to advertise the Maintenance Worker I position now left vacant by the promotion of Neal Thome. She hoped to fill this position by the end of January to help with snow removal this winter. CP Lane asked when the job description was last updated, and Manager DeSantis-Randall confirmed it was reviewed last year. CP Lane then made a motion to advertise the Maintenance Worker I position. CM Kerlavage seconded the motion. The motion passed unanimously.

In closing, Manager DeSantis-Randall told Council to expect a lengthy agenda for the December 9<sup>th</sup> meeting. If all went well, she hoped Council would be able to cancel the December 23<sup>rd</sup> meeting.

**PRESIDENT'S REPORT:**

CP Lane wished everyone a happy Thanksgiving and safe travels.

**UNFINISHED BUSINESS:** None

**EXECUTIVE SESSION:** None

**ADJOURNMENT:**

CM Bellile made a motion to adjourn. CM Kerlavage seconded the motion. The motion passed unanimously. The meeting adjourned at 7:21 PM.

Rebecca DeSantis-Randall  
Borough Secretary

RADR/edd