

October 10, 2023

**MILLERSVILLE BOROUGH COUNCIL MEETING MINUTES**

The MILLERSVILLE BOROUGH COUNCIL MEETING was held on Tuesday, October 10th, in the Millersville Borough Public Meeting Room located at 100 Municipal Drive, Millersville, Pennsylvania.

The meeting was called to order at 7:00 PM by Council Vice President Mary Ann Gerber, followed by a pledge to the flag as well as an observed moment of silence.

COUNCIL MEMBERS

Lauren E. Hauck, absent  
Christopher Hubb  
Darlene Eager  
Maggie Weidinger

David T. Aichele, Mayor  
Linda L. Bellile  
Mary Ann Gerber  
Phyllis Giberson

OTHERS PRESENT

Andy Boxleitner, Millersville Borough Interim Manager  
Sue Kornfeld, Millersville Borough Finance Officer  
Sue McCullough, Millersville Borough Receptionist  
Sam Bigler, 17 Wabank Rd.  
David Sykes, 344 Valley Rd, Millersville  
Dorothy Imel, 1902 Blue Ridge Dr, Lancaster  
Melissa Bachman, Lancaster Library  
John Michener, W. Charlotte St., Millersville  
Jeffrey Rambish, 2102 Millersville Pike, Millersville  
Richard Frantz 55 N. Duke St., Millersville  
Les McMullen, Millersville Borough Sewer Superintendent  
Mike Kaufhold, 122 Kready Ave., Millersville

MINUTES

None

CITIZENS' REQUESTS OR CONCERNS

Richard Frantz, 55 N. Duke St., asked when Duke Street would be opened back up. Mr. Boxleitner gave an update on the status of construction. He expected paving to be done that week. We were still waiting on Verizon to move the pole. He also asked about how to access the streamed meetings. The response was that there would be a link on the Millersville Borough website shortly, and one could access the Millersville YouTube channel as well.

Lissa Holland, Lancaster Public Library, gave a presentation regarding the benefits of the local library. She also outlined the importance of donations and asked for a \$2,861 contribution from Millersville Borough.

REPORTS OF BOARDS, COMMITTEES, AND COMMISSIONS

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CIVIL SERVICE COMMISSION

Chief Margevich gave an update on the conditional offer of employment for the 2 candidates. They had completed 2 of the 3 remaining tests. He anticipated that they would have agreements ready, and applications submitted for the academy soon.

REPORTS OF COUNCIL COMMITTEES

FINANCE ADVISORY COMMITTEE

Mr. Boxleitner stated that we should hopefully have the draft audit that coming Friday. We needed to have the audit figures before coming up with final numbers with the 2024 budget. We were hopeful to have the Budget ready to advertise at the November 14<sup>th</sup> meeting, and adopted at the December 12<sup>th</sup> meeting. Mr. Boxleitner also discussed a final Liquid Fuels audit finding. While we were in between employees, a transfer that had been regularly made had been missed. It was transferred at a later date. It was accounted for and we would work on the deposit being made directly to the Liquid Fuels account moving forward. Ms. Gerber made a motion to accept the 2% increase, per police contract, to their contributions per pay period. This motion needs to be made annually. Ms. Bellile seconded the motion, and it was passed unanimously.

PUBLIC WELFARE AND PUBLIC WORKS ADVISORY COMMITTEE REPORT

Sue McCullough, Borough Receptionist, discussed the upcoming Veteran's Day Ceremony being held on November 10<sup>th</sup> at Freedom Memorial Park. We would be having speakers including Mayor Aichele as Master of Ceremonies, 2 state representatives, a retired Merchant Marine who is 97 years old, the Red Rose Veterans' Honor Guard, the Penn Manor Jazz Band, Penn Manor Chorus, The Military Club of Penn Manor and 5<sup>th</sup> grade students from Letort Elementary School, who would be giving out handmade cards. A girl scout troop would be making poppies to hand out as well. John Herr's Market would be donating cookies, Herr's Snacks would be making snack donations. Millersville University was assisting with the audio and providing chairs, and Snyder Funeral Home would be assisting transporting anyone who needed a ride to their car with their golf cart. She encouraged people to buy a brick for the park's memorial. Ms. McCullough also gave the trash contract extension update. Penn Waste proposed an annual unit fee of \$183. This was a 21% increase from our current rate. Penn Waste said their labor costs had increased and the CPI was not reflecting the costs they were incurring. She reviewed other contracts that had gone out to bid elsewhere, and they were all above \$200. She also said that if we would accept their increases, they would need to have a meeting to discuss the issues residents were having with garbage pick-up. Ms. Weidinger made a motion to extend the contract for one year. Ms. Giberson seconded the motion. The motion passed unanimously. Mr. McMullin stated that he was requesting a transfer of \$200,000 from the Sewer Operating Fund to the Sewer Capital Reserve. Ms. Weidinger requested that we receive the audit findings prior to making the transfer.

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**PERSONNEL ADVISORY COMMITTEE**

Ms. Gerber stated that we were welcoming our 2 new student representatives from Penn Manor to our Council meetings. Mayor Aichele swore in both Maxton Wilson and Adam Tuwali and welcomed them. Ms. Gerber said that they would be discussing the hiring of the Borough Manager during executive session. She said that Council hoped to have a final decision at the Council meeting on October 24<sup>th</sup>.

**MILLERSVILLE UNIVERSITY REPORT**

Dr. Victor DeSantis stated that there had been meetings regarding logistics and safety for the Millersville Parade. He thanked both Andy Boxleitner for help with roadblocks and Blue Rock Fire Rescue for their assistance as well. He then discussed the Saturday in the Park event ran by the Millersville Business Association the previous weekend. 1,500 people had attended, and it was a well turned-out event.

**PENN MANOR REPORT**

Adam Tuwali stated that the high school construction was now 100% completed. More space was created and had benefited the school greatly. He said you could contact Principal Eby if you are interested in a tour. Maxton Wilson discussed dual enrollment at Millersville that was currently for business classes. It was a great opportunity to earn college credits while still at high school.

**PRESIDENT'S REPORT**

None

**BOROUGH MANAGER**

Mr. Boxleitner stated that the Park Commission was finalizing the agreement for the park master plan. They would be forming a committee with the master plan of the park. If anyone was interested, they could contact him at the office to discuss joining the committee.

**UNFINISHED BUSINESS**

None

**EXECUTIVE SESSION**

Ms. Gerber stated that they would be going into executive session.

**ADJOURNMENT**

Mr. Hubbs made a motion to adjourn the meeting. Ms. Eager seconded the motion. The motion passed unanimously. The meeting adjourned at 8:12 PM.

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Andrew Boxleitner  
Borough Secretary

AMB/slk