

October 23, 2018

MILLERSVILLE BOROUGH COUNCIL MEETING MINUTES

The MILLERSVILLE BOROUGH COUNCIL MEETING was held on Tuesday, October 23, 2018 in the Millersville Borough Public Meeting Room located at 100 Municipal Drive, Millersville, Pennsylvania.

The meeting was called to order at 7:00 p.m. by Council President, Daniel P. Ostrowski, followed by the pledge to the flag and a moment of silence was observed. President Ostrowski welcomed everyone.

COUNCIL MEMBERS

Daniel P. Ostrowski
Lynn M. Miller
Dianne M. Bates
Bruce A. Cantey

Richard M. Moriarty, Mayor
Scott A. Bailey
Linda L. Bellile
Mary Ann Gerber

OTHERS PRESENT

Bradley N. Gotshall, Millersville Borough Manager
John D. Rochat, Millersville Borough Chief of Police
Lieutenant Jeffrey Margevich, Millersville Borough Police Dept.
Jessie L. Ebersole, Millersville Borough Finance Officer
Steven A. DiGuissepe, Millersville University
Abbey Ford, Student Government Association of Millersville University
Elaine Jones, LNP and son Ethan
Robert Visniski, RAV Associates Inc.
Christopher Johnston, Penn Manor School District Business Manager
Jim Hocker, Derck & Edson, LLC
Larry Levato, Crabtree, Rohrbaugh & Associates Architects
Keely Childers-Heany, 417 Manor Avenue, Millersville
Carrie Lee Smith, 404 N George Street, Millersville
Donald McCann, 339 N George Street, Millersville
Edward Hersh, 22 Blue Rock Road, Millersville

CITIZEN'S REQUESTS OR CONCERNS

Mr. Hocker, project manager from Derck & Edson opened the presentation on the Penn Manor School District High School Renovation Final Plan submission and the request for conditional approval. He gave comment on establishing a school zone and a pedestrian crossing on East Cottage Avenue. Mr. Bailey asked about the process and notification of the traffic signals in concern for the property owners that will have the flashing signage on their properties. Mr. Hocker explained that this is a permitting process with PennDOT, there will two properties requiring easements, and that the flashing signage will be for the limited time periods during the school's arrival and dismissal. Mr. Visniski, Borough's Engineer went over the list of waiver/modifications and his comments which are to be considered with the approval of the final plan. Ms. Bellile made a motion to approve the six waiver/modification requests along with the

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Engineer's comments as listed in the letter dated October 22, 2018. Mr. Bailey seconded the motion. With no further discussions the motion passed by a unanimous voice vote.

Ms. Bates made a motion to conditionally approve the final plan for the Penn Manor High School Renovations contingent on meeting the comments provided in the Borough's Engineer letter dated October 22, 2018. Mrs. Gerber seconded the motion. With no further discussions the motion passed by a unanimous voice vote.

Mr. McCann a long-time resident of 339 North George Street voiced his concern for the street conditions of North George Street. He explained over the years there have been all types of utility work, sink holes, patches and re-patches. Years ago, he voiced his concern to both Council and the Street Committee. They in turn explained it is a State road. He went on to mention that recently there was a bad dip outside his neighbors' home and he called 1-800-fix-road. They (the State) sent an inspector out and about a week later they fixed that area. At the same time, he stopped in to see Mr. Gotshall because there was still concern for the sinking sidewalk conditions. Mr. Gotshall informed him that he had sent a letter to Senator Martin and asked for consideration of having George Street moved up on their list of street improvement projects. And behold, a portion of North George Street is being milled and repaved. He thanked Mr. Gotshall for his actions.

MINUTES

A motion to approve the minutes for the September 25, 2018 Council Meeting was made by Mr. Bailey and seconded by Ms. Bates. With no discussions the motion passed by a unanimous voice vote.

REPORTS OF BOARDS, COMMITTEES, AND COMMISSIONS

Ms. Bellile gave a monthly report on the Blue Rock Regional Fire District meeting held Thursday, October 4th at the Millersville Station. She noted the financial report was approved at approximately 53% for the overall operating budget and stated that the 2019 proposed budget remains unchanged at \$964,130. She reported that there continues to be a significant number of preventable false alarms at Brookwood Court Apartments. Starting in November each unit will be given the benefit of 2 false alarms. On the 3rd false alarm there will be a \$50 fine to Student Services, the 4th false alarm will be \$100, the 5th false alarm will be \$200 and each false alarm after the 5th will be a \$500 fine. She went on to report roof problems continue at the Highview Station and that the agreement between Blue Rock Fire Rescue and the Blue Rock Regional Fire District is on hold.

Ms. Childers-Heany representing the Borough's Economic Development Committee, presented an outside floral arrangement idea similar to the displays located in downtown Lancaster but on a smaller scale. She explained there would be a one-time cost to purchase the large concrete containers and the initial dirt, then working with the vendor Bloombox they could install seasonal arrangements. She would look to local businesses to sponsor the annual planters, therefore having no taxpayer or Borough related costs. A sponsorship sign could be inside each planter for recognition. Her estimate for the concrete containers would be approximately \$400 and another \$325 for the annual display charges. The Economic Development Committee would like to implement this downtown planter project for the winter/holiday season.

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President Ostrowski voiced the approval of Council and thanked her for taking the initiative and working to bring cohesion to the community.

Ms. Miller reported on the quarterly LIMC meeting. There was a presentation on the Heritage Pathway for bicyclist that would reach from the LGH Campus all the way out to Leola. She also reported that membership fees are not increasing next year but there will be a fee imposed to those municipalities that continue to use the UCC Board without being members.

PERSONNEL ADVISORY COMMITTEE REPORT

Mr. Cantey made a motion out of committee to appoint John D. Rochat as interim Borough Manager, Secretary and Treasurer. With no discussions the motion passed by a unanimous voice vote. President Ostrowski mentioned executive discussions were held during the month.

Mr. Cantey made a motion out of committee to appoint Abbey Ford as the Millersville University Student Advisor to the Millersville Borough Council. With no discussions the motion passed by a unanimous voice vote. President Ostrowski performed the Constitutional Oath of Office for Miss Ford.

Mr. Cantey made a motion out of committee to re-appoint Michael D. Walker to the Borough's Planning Commission for another four-year term, ending October 31, 2022. With no discussions the motion passed by a unanimous voice vote.

RESOLUTION BOOK
RESOLUTION NO. 2018-15

Mr. Cantey made a motion out of committee to re-appoint Gary G. Hess to the Borough's Planning Commission for another four-year term, ending October 31, 2022. With no discussions the motion passed by a unanimous voice vote.

RESOLUTION BOOK
RESOLUTION NO. 2018-16

PUBLIC WELFARE AND PUBLIC WORKS ADVISORY COMMITTEE REPORT

Ms. Miller provided the discussions that transpired at the committee level for the University's request to temporarily close East Frederick Street from George Street to the start of Creek Drive. She noted that the committee was in favor of the temporary closure if the Solicitor was in agreement. Mrs. Gerber made a motion, seconded by Ms. Bates to allow a temporary street closure of East Frederick Street from George Street to Creek Drive. The temporary period was discussed and determined to be from January through August. Mr. Bailey voiced his concern for access to the adjoining parking lots. After further discussions, Mrs. Gerber moved to rescind her original motion.

Ms. Miller made a motion out of committee to approve the request of a traffic study at the intersection of West Frederick Street and Shenks Lane contingent on all costs being paid by the University. With no discussions the motion passed by a unanimous voice vote.

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Ms. Miller asked Lieutenant Margevich to give a presentation on the new Jamar recording equipment. He explained that this equipment straps to a pole that uses radar and once setup with perimeters of our choice, will record speeds of vehicles in both directions, axle widths, and various other data. The equipment package included a laptop and software that will manipulate the data into multiple reports, charts and graphs. He provided examples of two basic reports, Speed Enforcement Evaluator and Speed Statistics. In his opinion it is well worth the money spent and will be useful in better determining when and where to perform speed control.

FINANCE ADVISORY COMMITTEE REPORT

Mr. Bailey made a motion out of committee to approve the September 2018 monthly financial statements as presented. With no discussions the motion passed by a unanimous voice vote.

Mr. Bailey made a motion out of committee to approve advertising the proposed 2019 Budget. Mr. Bailey thanked Mr. Gotshall and everyone who worked hard to put this proposal together. Mr. Gotshall walked through the steps of the budget process. Mr. Bailey gave comment to the high-level financial goals presented in the budget that are being made to ensure the long-term financial stability of the borough. Mr. Bailey stated the budget reflects a .25 millage increase from 4.9 to 5.15 mills to build the rainy-day fund. President Ostrowski asked if the proposed increase which calculates to approximately \$86,000 is all earmarked for savings. Mr. Bailey stated that is correct. He announced that the proposed budget is on the website and encouraged the public to review the details. With no further discussions the motion passed by a unanimous voice vote.

Mr. Bailey made a motion out of committee to approve the Blue Rock Regional Fire District proposed 2019 Budget. With no discussions the motion passed by a unanimous voice vote.

Mr. Bailey made a motion out of committee to approve the resolutions eliminating the Police Officers' contributions to the Police Pension plan for the calendar years 2018 and 2019. With no discussions the motion passed by a unanimous voice vote.

RESOLUTION BOOK
RESOLUTION NO. 2018-17

RESOLUTION BOOK
RESOLUTION NO. 2018-18

Mr. Bailey made a motion out of committee to approve the Eagle Disposal Contract extension pricing. Mr. Bailey commented that fees are being charged by the local solid waste authority and that an additional cost will be passed from Eagle Disposal to the Borough. With no discussions the motion passed by a unanimous voice vote.

Mr. Bailey made a motion out of committee to release the 2018 budgeted contributions to the County Library (in the amount of \$2500), Meals on Wheels (in the amount of \$350) and Lancaster EMS (in the amount of \$1500). With no discussions the motion passed by a unanimous voice vote.

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MAYOR'S REPORT

Mayor Moriarty stated for the record that he performed one wedding in the amount of \$150 for the third quarter of this calendar year.

Mayor Moriarty reported on the police report for the month of September by stating the Calls for Service were down from last year but up from prior years with 440 reported calls. The Part I clearance rate for the month was 23.1% and the Part II clearance rate was 69.2%.

Mayor Moriarty mentioned he took advantage of the Waste Water Treatment Plant tour, addressed the Millersville Business Association and attended a Millersville Student Government meeting this month. He also mentioned he was kept busy with the Millersville Community-University Parade held this month. Another successful Parade.

MILLERSVILLE UNIVERSITY REPORT

Mr. DiGuiseppe first welcomed Student Representative Abbey Ford. Abbey is a Junior and a Government & Economics Major from Latrobe, PA with a current cumulative GPA of 3.81.

Miss Ford announced some upcoming calendar events. Thanksgiving recess begins after the last class on Tuesday, November 20th and ends on Monday, November 26th at 7 a.m. All offices will be closed Thursday and Friday of that week. December's Commencement has been set for Sunday, December 16th at 2 p.m. in Pucillo Gym. She went on to announce that Millersville University has joined with officials from the Community Action Partnership, Eurofins, the Steinman Foundation and the High Foundation for a new Head Start program that will begin this spring. This program will focus on STEM (Science, Technology, Engineering and Math) and is for Millersville students who have children ages 3 or 4. She stated that three new Police Officers were sworn in last week.

Mr. DiGuiseppe went on to remind Council that the semi-annual academic and administration building fire drills are being conducted all this week. He noted that the annual Girls on the Run 5K event will take place on Saturday, November 10th starting at 9 a.m. and that several hundred young girls are expected to take part in this event beginning at Pucillo Gym. Mr. DiGuiseppe gave special thanks to the Borough for all of their assistance with the annual Millersville Community-University Parade that was held on October 13th. Despite the rain it was a great event. He thanked the Mayor and his co-chair for raising over \$58,000 this year for the parade. He went on to mention that Millersville University's Dr. Duane Hagelgans, Associate Professor of Emergency Management was awarded two grants by the Federal Emergency Management Agency (FEMA) for the Blue Rock Regional Fire District, totaling approximately \$500,000 to acquire new equipment, recruiting and retention of firefighters for the regional fire company. And that Millersville University's Advancement division has received a national fundraising award from the Council for Advancement and Support of Education. Millersville was the only school in the Pennsylvania State System of Higher Education to be honored this year. MU is currently in a three-year \$32 million campaign focused on students called Imagine the Possible. In a little over a year and a half into the campaign, they have raised over 50% of their goal.

PENN MANOR REPORT

None

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BOROUGH MANAGER REPORT

Mr. Gotshall mentioned a few items from his written Manager's report for the month of October. He noted that the installation of wireless access in the Borough Hall should be completed in the next couple weeks, giving access to the public. He mentioned MDJ Keller heard the case against 109 Circle Road and that his decision will be most decidedly in favor of the Borough. The Borough had offered personal assistance through several channels and gave ample time to bring the property into compliance. Mr. Gotshall thanked the Mayor, Council and the staff, as well as citizens, for the opportunity to serve the Borough.

PRESIDENT'S REPORT

President Ostrowski mentioned he has been invited to participate in Dr. Wubah inauguration committee. The first meeting was last week, and it is apparent that this inauguration will be student focused and less focused on Dr. Wubah. The inauguration date is scheduled for April 18th. President Ostrowski was asked to see what role the Borough can have in this to improve the Town and Gown relationship.

President Ostrowski went on to wish Mr. Gotshall well with his incredible opportunity that he knew would happen sooner or later, hoping later. He stated he will watch his career and that being closer to Harrisburg will give him access to a great future.

NEW BUSINESS

None

UNFINISHED BUSINESS

None

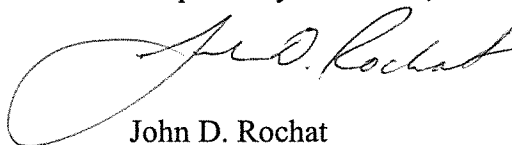
EXECUTIVE SESSION

None

ADJOURNMENT

Mr. Bailey made a motion to adjourn the meeting at 8:42 p.m., seconded by Ms. Bates.

Respectfully submitted,



John D. Rochat
Borough Secretary

JDR/jle