

October 24, 2023

**MILLERSVILLE BOROUGH COUNCIL MEETING MINUTES**

The MILLERSVILLE BOROUGH COUNCIL MEETING was held on Tuesday, October 24th, in the Millersville Borough Public Meeting Room located at 100 Municipal Drive, Millersville, Pennsylvania.

The meeting was called to order at 7:00 PM by Council President Lauren Hauck, followed by a pledge to the flag as well as an observed moment of silence.

**COUNCIL MEMBERS**

Lauren E. Hauck  
Christopher Hubb  
Darlene Eager  
Maggie Weidinger

David T. Aichele, Mayor  
Linda L. Bellile  
Mary Ann Gerber  
Phyllis Giberson

**OTHERS PRESENT**

Andrew Boxleitner, Millersville Borough Interim Manager  
Sue Kornfeld, Millersville Borough Finance Officer  
Kyle Miller, Millersville Borough Street Department  
David Sykes, 344 Valley Rd., Millersville  
Dorothy Imel, 1902 Blue Ridge Dr., Lancaster  
Steve Giberson, 332 Manor Ave., Millersville  
Les McMullen, Millersville Borough Sewer Superintendent  
Jeffrey Rambish, 2102 Millersville Pike, Millersville  
Richard Frantz 55 N. Duke St., Millersville  
Evan Graybill, 36 E. Cottage Ave.  
John Michener, 50 W. Charlotte St.  
Sue McCullough, Millersville Borough Receptionist.  
Karen DeLong, 126 N. George St., Millersville  
Mike Kaufhold, 122 Kready Ave., Millersville  
Anthony Boyer, 70 Allan Dr., Millersville  
Sean Chirico, 706 Hillview Ave., Millersville  
Rhian Silslex, 706 Hillview Ave., Millersville  
Zach Bixler, 706 Hillview Ave., Millersville  
Shawn Howes, 706 Hillview Ave., Millersville

President Hauck stated that an item needed to be added to the agenda under Finance Advisory Committee, approval of the August and September financial reports. Ms. Weidinger made the motion, and Ms. Gerber seconded it. The motion passed unanimously.

**MINUTES**

Mr. Hubbs made a motion to approve the July 11, 2023, Council Meeting Minutes. Ms. Giberson seconded the motion. The motion passed with a unanimous vote. Mr. Hubbs made a motion to approve the July 25, 2023, Council Meeting Minutes. Ms. Giberson seconded the motion. The motion passed unanimously.

**CITIZENS' REQUESTS OR CONCERNS**

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Evan Graybill, 36 E. Cottage Ave., spoke to Council regarding his support of short-term rentals. He gave personal instances about why he supported allowing short term rentals in the Borough.

**REPORTS OF BOARDS, COMMITTEES, AND COMMISSIONS**

**CIVIL SERVICE COMMISSION**

None

**EDUCATION SERVICE AGENCY**

Ms. Giberson stated that the agency had met the previous Thursday. They felt that crossing guard salaries were too low and addressed that at their meeting. She pointed out that Penn Manor pays half of the crossing guard salaries and expenses. The committee decided to budget \$51,998 to cover the crossing guard salaries and expenses. This figure is already in the Proposed 2024 Budget.

**PARK COMMISSION**

Lauren Dissinger, Park Commission, said that they were looking to do a Santa event in the park on December 1<sup>st</sup>. She said they wanted to have activities for the kids and have Raney Cellar and Conrad's come to sell hot chocolate and other items. They'd also been interested in doing a possible tree lighting. Ms. Giberson shared information on the Christmas events that Quarryville had done, suggesting that we could look to them for examples on what we can also do in Millersville. Dr. DeSantis, Millersville University Vice President, stated that the Millersville Business Association had their Santa event planned for December 1<sup>st</sup>. The previous year, they had 400 people in attendance. He suggested that they consider working together to collaborate on the event.

**REPORTS OF COUNCIL COMMITTEES**

**FINANCE ADVISORY COMMITTEE**

President Hauck stated that there had been a recent 2024 Budget meeting, and it was going well. Ms. Weidinger said that the deficit between all the funds was approximately currently \$222,000. She said that although we budget for these figures, we don't always spend everything in the budget. President Hauck said that the hope was that the 2024 Budget would be approved to be advertised at the November 14<sup>th</sup> meeting. She said it would then be open to public commentary and review. Hopefully it would be approved to be adopted at the December 12<sup>th</sup> Council Meeting. Mr. Boxleitner was hoping that other figures being calculated would adjust the budget positively as well. After discussion amongst council members, it was decided not to raise taxes this year because the deficit was lower than the previous year. Formal action on the budget would be taken at the following meeting. President Hauck said that a motion had been made out of committee to raise the Solid Waste Rate from \$65 to \$85 per quarter. This covers the increase from our waste hauler and would keep the garbage tag prices the same. The motion passed with a unanimous vote. She then said there was a motion out of committee to increase the LEMSA contribution to

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\$3,000. The motion passed with a unanimous vote. Mr. Boxleitner discussed the proposed 18.1% Health Insurance increase. It had been discussed between the Police and Non-Uniform employees, and Benecon had offered us 2 additional plans to choose from. It would be discussed in further meetings. Ms. Weidinger made a motion to approve the August and September financial reports. Ms. Giberson seconded the motion and it passed unanimously.

**PUBLIC WELFARE AND PUBLIC WORKS ADVISORY COMMITTEE REPORT**

Ms. Bellile mentioned that there had been discussion about 206 Creek Drive and who owns the bridge. Mr. Moyer said that it would be either the new property owner or the borough who would be responsible for it. Mr. Boxleitner said the ownership of the bridge had been in question for years. After reviewing the history of the property, it was still unclear to whom the bridge belongs. President Hauck recommended that it be put on a future Public Works Agenda so it may be further reviewed. Ms. Bellile said that there had been a disruptive conduct charge appeal presented to the Public Works Committee. Shawn Chirico spoke to Council and asked for the charge to be removed. Mr. Hubbs made a motion to accept the appeal. There was not second motion and the motion died. The appeal was denied. Mr. Boxleitner discussed the Park Master Plan update. The survey was going to cost \$16,500. He wanted to have further discussions to see if the survey was needed. Mr. McMullin discussed transferring \$200,000 from the Sewer Operating Fund to the Sewer Capital Reserve. He said that based on 9 months of data for the 2023 Budget, there's enough revenue to make the transfer. Ms. Weidinger said that she would prefer to make the transfer at a later date, perhaps after the final budget numbers for 2024 were completed.

**PERSONNEL COMMITTEE**

Ms. Gerber said there was a motion out of committee to appoint Angela Cuthbert as a Planning Commission member. There was a roll call vote. Bellile – yes, Weidinger – yes, Gerber – yes, Hubbs – no, Eager – no, Giberson – no, Hauck – yes. The motion carried. There was a motion out of committee to appoint Mike Weidinger and Lauren Hauck to the Lancaster County Planning Commission. The motion passed with a unanimous vote.

**MAYOR'S REPORT**

Mayor Aichele said that the previous Monday he had the opportunity to recognize James Patrano, who had put in over 50 years into the Boy Scouts of America. He presented him with a certificate of appreciation, honoring his commitment to the youth of Millersville for his leadership at and event at Grace UMC Church. He also informed Council that he would soon be honoring Millersville employees with their Service Awards. Chief Margevich said that they answered 363 calls for service, had 10 ordinance complaints with 1 animal, 3 disorderly conduct, 5 open alcohol and 1 other. There were 9 ordinance citations, 5 DCR's issued, 19 criminal arrests with 4 adult and 15 juvenile. There were 4 Part I offences with 2 cleared and a 50% clearance rate. There were 36 Part II offenses with 32 cleared and an 89% clearance rate. There were 18 total traffic violations, 13 vehicle accidents and 161 parking tickets issued. There were 3,081 vehicle miles patrolled. There were no large investigations that month. The 2 conditional hires had passed their last 3 steps. On November 11<sup>th</sup> they would be taking their preliminary PT test needed to pass to get into the police academy. They were ready to have them come in to fill out employee paperwork and to sign their employment contracts. Millersville Police would be participating in the Trunk or Treat events at John Herr and the Manor Twp VFW.

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MILLERSVILLE UNIVERSITY REPORT

Dr. DeSantis stated that although the parade had a lot of rain, it was a wonderful day. He thanked Mr. Boxleitner and his team for getting the route ready as well as Chief Margevich and the police force for keeping everyone safe. He then thanked Phil Gerber after retirement from the parade committee after his years of tireless support of the parade. He said Phyllis Giberson had been on the stage with announcers and they appreciated her work as well. He reminded everyone of the Sounds of the Season event that would be on December 2<sup>nd</sup> and 3<sup>rd</sup> at the University. He would be in touch with the members of the Park Commission to coordinate with their Santa event that Friday.

PENN MANOR REPORT

None

PRESIDENT'S REPORT

None

UNFINISHED BUSINESS

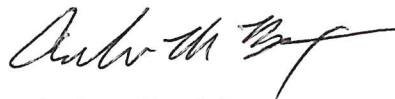
None

EXECUTIVE SESSION

Ms. Hauck made a motion to enter into executive session. Mr. Hubbs seconded the motion. The executive session ended at 8:38PM. When returning from executive session, Ms. Giberson made a motion to hire Rebecca DeSantis-Randall as the new Millersville Borough Manager. Ms. Eager seconded the motion. The motion passed with a unanimous vote.

ADJOURNMENT

Mr. Hubbs made a motion to adjourn the meeting. Ms. Bellile seconded the motion. The motion passed with a unanimous vote. The meeting adjourned at 8:39PM.



Andrew Boxleitner  
Borough Secretary

AMB/slk