

September 24, 2024

**MILLERSVILLE BOROUGH COUNCIL MEETING MINUTES**

The MILLERSVILLE BOROUGH COUNCIL MEETING was held on Tuesday, September 24, 2024 in the Millersville Borough Public Meeting Room located at 100 Municipal Drive, Millersville, Pennsylvania.

The meeting was called to order at 7:00 PM by Council President (CP) Joseph Lane. The meeting began with a pledge to the flag as well as an observed moment of silence.

**COUNCIL MEMBERS**

Marianne Kerlavage  
Phyllis Giberson  
Mary Ann Gerber  
Linda Bellile

David T. Aichele, Mayor  
Darlene Eager – absent  
Joseph Lane  
Michael Kaufhold

**OTHERS PRESENT**

David Sykes, 344 Valley Road, Millersville  
Steve Giberson, 332 Manor Avenue, Millersville  
Dorothy Imel, 1902 Blue Ridge Drive, Lancaster  
Dr. Victor DeSantis, VP of External Affairs and Chief of Staff, Millersville University  
Richard Frantz, 55 North Duke Street, Millersville  
Phil Gerber, 122 Village Drive, Millersville  
Jeff Margevich, Millersville Chief of Police  
Emma Danae Droz, Borough Part-Time Administrative Coordinator  
Rebecca DeSantis-Randall, Borough Manager

**APPROVAL OF MINUTES**

Council Member (CM) Giberson made a motion to approve the September 10, 2024 minutes. CM Kerlavage seconded the motion. The motion passed with a unanimous vote.

**CITIZEN REQUESTS OR CONCERNS:**

Richard Frantz, of 55 North Duke Street, spoke of his concerns regarding the number of mosquitos in the area around N. Duke and Prince Streets and asked about the possibility of the nearby developers applying pesticides. He also suggested involving Millersville University (MU) in the discussion around crossing guards due to MU's contribution to increased traffic in the Borough.

**REPORTS OF BOARDS AND COMMISSIONS**

**BLUE ROCK REGIONAL FIRE COMMISSION**

CM Bellile reported on the Blue Rock Regional Fire Commission's special meeting earlier in the week. The Commission reported in the meeting that it had bought the property for the new firehouse, with a plan to consolidate two existing firehouses into a single new firehouse. In the meeting the Commission presented the building plans and invited discussion from firefighters. Some firefighters gave negative feedback that the

September 24, 2024

**MILLERSVILLE BOROUGH COUNCIL MEETING MINUTES**

consolidation increased travel times, and the Commission explained that the property purchased was the fifth choice for the Commission due to extenuating circumstances

**COUNCIL COMMITTEE ITEMS FOR ACTION**

**FINANCE COMMITTEE**

CP Lane made a motion to accept the August Financial Report and authorize staff to satisfy the ordinary and routine obligations incurred by the Borough for the month. The motion passed with a unanimous vote.

CP Lane made a motion to acknowledge the Minimum Municipal Obligation (MMO) for the Borough Pension Plans as provided by the Borough's pension advisors and the selection of the market value MMO for the Borough's 2025 contribution. The motion passed with a unanimous vote.

**PERSONNEL COMMITTEE**

CM Kerlavage made a motion to accept the resignation of Anne Thundercloud from the Planning Commission. The motion passed with a unanimous vote.

**PUBLIC WORKS AND PUBLIC WELFARE COMMITTEE**

CM Bellile made a motion to adopt the "Resolution of the Council of the Borough of Millersville Establishing a Borough Naming Policy" and the updated Exhibit A policy. Discussion ensued regarding revisions to the Policy. With no further discussion, the motion passed with a unanimous vote.

**RESOLUTION NO. 2024-22**

**Resolution of the Council of the Borough of Millersville Establishing a  
Borough Naming Policy**

CM Giberson made a motion to advertise the draft "Ordinance to Amend Zoning Ordinance Governing Parking of Large Recreational Equipment" for future adoption by Council. CP Lane read the draft ordinance, and Manager DeSantis-Randall noted the Borough Solicitor's feedback that the revised ordinance applied only to residential districts. With no further discussion, the motion passed with a unanimous vote.

CM Giberson made a motion to award a one-year snow removal contract to Kennan Excavation and Concrete at \$115 per unit. Discussion ensued regarding comparison of rate to the prior year's contract, which was unchanged. With no further discussion, the motion passed with a unanimous vote.

**MAYOR'S REPORT:**

Mayor Aichele thanked those who attended Saturday in the Park and the Millersville Parade. He specifically thanked Dr. Victor DeSantis for his hard work at the Parade.

September 24, 2024

**MILLERSVILLE BOROUGH COUNCIL MEETING MINUTES**

Chief Jeff Margevich presented the August police report in which there were 374 calls for service. The Chief noted that the report contained an unusually high number of traffic violations due to the Borough now having more officers on the roads. The Mayor further noted that the number of calls for service thus far in 2024 totaled 2966, whereas the total number of calls in 2021 was only 1737.

**MILLERSVILLE UNIVERSITY REPORT:**

Dr. Victor DeSantis, Vice President for University Relations & Strategic Initiatives at Millersville University, presented the MU report. Dr. DeSantis reported on a number of MU start-of-the-year events, including the opening address by the MU President on September 6<sup>th</sup> and the Day of Caring. He reported on Millersville Homecoming, noting that the Millersville Parade was a great success with great weather and thanked Council for their contributions to the day, including permitting the street closure for the MU Block Party.

Dr. DeSantis reported on upcoming events, including the 40th Conference on the Holocaust and Genocide to be held on September 30<sup>th</sup>. Other events included Jazz at the ‘Ville on October 25<sup>th</sup>. He also noted there may be more traffic than usual due to Open House on September 28<sup>th</sup>.

Dr. DeSantis stated that MU has risen in the national rankings to 101, up from 116. He also reported that MU had received a grant of \$50,000 for a Reducing Underage Drinking and Dangerous Drinking grant from the Pennsylvania Liquor Control Board.

**PENN MANOR REPORT:**

CP Lane reported that Principal Eby is still identifying student representatives for the year, so there would be no report at this time.

**BOROUGH MANAGER’S REPORT**

Manager DeSantis-Randall reported that Saturday in the Park went very well and thanked all who came out, including the MU students who attended as part of Day of Caring to clean up the park. She also reported that the Millersville Parade went very well.

Manager DeSantis-Randall reported on the results of the bid opening for a new five-year Trash and Recycling Removal Contract. She stated that Penn Waste, the Borough’s current contractor, was the lowest responsive bidder with a year one price of \$228 per unit for toter service. Manager DeSantis-Randall noted that the Borough offered two options for bidding this year – an option with toters and without. Discussion involved the difference between toter service and the current model of street service, the difference in rate for each option, the current trash and yard waste tag system (to which there would be no changes), and updated reporting timelines between Penn Waste and the Borough. Manager DeSantis-Randall further added that the Borough has had struggles with Penn Waste in the past, and that Borough staff has met with Penn Waste to discuss and address these issues moving forward. Further discussion related to what residents would do with old trashcans, the pros and cons of toters, the continued provision of door service for particular residents, and the calculation for rate increases each year. CP Lane made a motion

September 24, 2024

**MILLERSVILLE BOROUGH COUNCIL MEETING MINUTES**

to award a five-year contract, with two possible one-year extensions, to Penn Waste for municipal trash and recycling removal with toter service for a Year One price of \$228 per unit. This motion passed with five in favor and CP Lane voted against.

Manager DeSantis-Randall brought forward the final agenda item, which was discussion of a crossing guard contract with Crossing Guard Services LLC. She stated that the Borough Solicitor was still working on the agreement, and that it would be presented to Council once the Borough Solicitor finished her review. She also noted that the Borough Solicitor conveyed that if the contract was approved, then Council may choose to dissolve the Educational Service Agency as it would no longer be needed. This item is tabled until the next meeting.

**PRESIDENT'S REPORT:**

CP Lane thanked those who attended the Millersville Parade.

**UNFINISHED BUSINESS:** None

**EXECUTIVE SESSION:** None

**ADJOURNMENT**

CM Kerlavage made a motion to adjourn. CM Bellile seconded the motion. The motion passed with a unanimous vote. The meeting adjourned at 7:49 PM.

Rebecca DeSantis-Randall  
Borough Secretary

RADR/edd