

**September 26, 2023**  
**MILLERSVILLE BOROUGH COUNCIL MEETING MINUTES**

The MILLERSVILLE BOROUGH COUNCIL MEETING was held on Tuesday, September 26, 2023, in the Millersville Borough Public Meeting Room located at 100 Municipal Drive, Millersville, Pennsylvania.

The meeting was called to order at 7:00 PM by Council President Lauren Hauck, followed by a pledge to the flag as well as an observed moment of silence.

**COUNCIL MEMBERS**

Lauren E. Hauck	David T. Aichele, Mayor
Christopher Hubbs	Linda Bellile
Darlene Eager, Absent	Mary Ann Gerber, Absent
Maggie Weidinger, Absent	Phyllis Giberson

**OTHERS PRESENT**

Andy Boxleitner, Millersville Borough Interim Manager  
Sue Kornfeld, Millersville Borough Finance Officer  
Sam Bigler, 17 Wabank Rd., Millersville  
John Michener, 50 W. Charlotte St, Millersville  
Dorothy Imel, 1902 Blue Ridge Dr, Lancaster  
David Sykes, 344 Valley Rd, Millersville  
Sue McCullough, Millersville Borough Receptionist  
Jeff Rambish, 2102 Millersville Pike, Millersville  
Mike Kaufhold, 122 Kready Avenue, Millersville  
Tony Dastra, 757 New Holland Avenue, Lancaster  
Les McMullen, Millersville Borough Sewer Superintendent  
Kyle Miller, Millersville Borough Street Department  
Stephanie & Ed Hersch, 72 Blue Rock Road, Millersville

**MINUTES**

Mr. Hubbs made a motion to approve the May 23, 2023 minutes. Ms. Giberson seconded the motion. It passed with a unanimous vote. Mr. Hubbs made a motion to approve the June 27, 2023 minutes. Ms. Giberson seconded the motion. The motion passed with a unanimous vote.

**CITIZENS' REQUESTS OR CONCERNS**

None

**REPORTS OF BOARDS, COMMITTEES, AND COMMISSIONS**

**PLANNING COMMISSION**

None

**September 26, 2023**  
**MILLERSVILLE BOROUGH COUNCIL MEETING MINUTES**

**CIVIL SERVICE COMMISSION**

Ken Eckert, Civil Service Commission, stated that the commission voted unanimously to promote Detective Jason Scott to Lieutenant. Ms. Giberson made a motion to accept the promotion. Ms. Bellile seconded the motion. It was approved by a unanimous vote. Lieutenant Scott has 22 years of service with the Borough. Mayor Aichele commended Lt. Scott, and Chief Margevich awarded him with his badge and bars.

**PARKS COMMISSION**

None

**REPORTS OF COUNCIL COMMITTEES**

**BLUE ROCK REGIONAL FIRE COMMISSION**

Ms. Bellile stated that a meeting was scheduled for Thursday, September 7<sup>th</sup> at the Millersville station. The financial reports for August were reviewed. Duane Hagelgans, Fire Commissioner, met with a local entity about the purchase of land for the station. Several names were provided for other contractors to bid on the project. Concept drawings would be reviewed, and Duane would meet with them for an overview of the project. The building will be approximately \$4.2 million and would not be completely finished on the interior. Mr. Hagelgans would get more information about price for the approximately four acres being reviewed. A \$290,000 FEMA grant for recruitment was received.

**FINANCE ADVISORY COMMITTEE**

Mr. Hubbs made a motion to accept the Pension's Minimum Municipal Obligation, with the Police obligation at \$651,381 and Non-Uniform at \$225,743 for the financial requirement. Ms. Giberson seconded the motion. It was approved by a unanimous vote. Ms. Giberson made a motion to accept the agreement with URDC to prepare a draft town center zoning amendment and a comprehensively revised SALDO and streets/roads ordinance for \$16,000.00. Ms. Bellile seconded the motion. It was approved by a unanimous vote. Ms. Bellile made a motion to approve Cohen Law Group to draft a Right of Way Management Ordinance for LIMC members. Mr. Hubbs seconded the motion. The motion passed by a unanimous vote.

**PUBLIC WELFARE AND PUBLIC WORKS ADVISORY COMMITTEE**

Sue McCollough, Millersville Borough Receptionist, gave an update on the Penn Waste trash & recycling contract extension. She had not heard back from Penn Waste yet, but they had to respond to her by Friday, per their 30-day deadline. The 2 choices were that they would either extend our contract, or that they would extend the contract and offer us a totter service, which we would then review. Another option was for us to go out to bid for a new contract. As soon as she had more information from Penn Waste, she would inform Council. Ms. Bellile said that there is no information on the code report to share at this time. Rob Moyer confirmed that a little less permit work was done this past month. Ms. Bellile said that there was a motion out of committee

**September 26, 2023**  
**MILLERSVILLE BOROUGH COUNCIL MEETING MINUTES**

to approve the Girls on the Run 5K for November 19, 2023 at 3 PM. The motion passed with a unanimous vote. She then stated that, also out of committee, was to accept a one-year extension to the existing contract for the 2023/2024 snow plowing by Keenen LLC. The motion passed unanimously. She stated that there had been a discussion on the tree ordinance. Mr. Moyer had adjusted the wording for review for our solicitor. Ms. Bellile stated that the committee is continuing to work on the Airbnb discussion. She stated that they would like to increase the zoning permit and rental permit fees. There was a motion out of committee to increase the zoning permits from \$25 for the first 10,000 to \$100.00. The rental permits would increase from \$70 for 20 or less units, to \$100.00. For 20 or more units, we'd be increasing it from \$50 to \$75. The motion passed with a unanimous vote. Mr. McMullin stated that he was requesting a budget adjustment for a HVAC replacement that had been needed. He requested that \$14,000 would be transferred to account 38.429731. A motion had been made out of committee to approve the transfer. The motion passed with a unanimous vote. Mr. Boxleitner gave an update on the Duke Street project. He'd met with both the construction company and the engineer. They were making sure the road could be opened temporarily to benefit the upcoming parade. There had been many delays with Verizon to get the pole moved, but other work would be completed in the meantime.

**PERSONNEL ADVISORY COMMITTEE**

None

**MAYORS REPORT**

Mayor Aichele reminded everyone of the Millersville Business Association Day in the Park on Saturday from 11-3. Chief Margevich gave the police report. There were 370 calls for service, with 79 follow ups. There were 5 ordinance complaints, 2 disorderly conduct and 3 open alcohol. There were 5 ordinance citations and 2 DCR's issued. There were 14 criminal arrests, all adult, 5 Part I offenses with 2 cleared for a clearance rate of 40%. There were 34 Part II offenses, with 29 cleared for a clearance rate of 85%. There were 65 total traffic violations, 2 for speeding and 64 other. There were 9 vehicle accidents, 1 reportable and 8 non-reportable. 35 parking tickets were issued, and 3,559 vehicle miles patrolled.

**MILLERSVILLE UNIVERSITY REPORT**

Andrew Geer stated that they were excited for the upcoming Millersville Parade. Millersville football had beat West Chester in football for the first time since 2002. That coming Wednesday would be their Wellness Day where organizations discussed mental, physical, and academic health. They had their Day of Caring, where 250 students participated. As for the banners, they were looking into improvements they'd make over time. On September 22<sup>nd</sup>, Thea Cassidy had passed away on campus. The campus was in mourning, and they asked to keep Thea's friends and family in their thoughts and prayers.

**PENN MANOR REPORT**

**September 26, 2023**  
**MILLERSVILLE BOROUGH COUNCIL MEETING MINUTES**

President Hauck stated that the principal had put forth 2 candidates to be our new student representatives. There would be an 11<sup>th</sup> grader and a senior from Penn Manor joining us in upcoming meetings.

**PRESIDENTS REPORT**

None

**BOROUGH MANAGER REPORT**

None

**UNFINISHED BUSINESS**

None

**EXECUTIVE SESSION**

A motion was made by Mr. Hubbs to move into an executive session. It was seconded by Ms. Giberson. The motion passed with a unanimous vote.

**ADJOURNMENT**

Mr. Hubbs made a motion to adjourn the meeting. Ms. Bellile seconded the motion. The meeting was adjourned at 8:01 PM.



Andrew Boxleitner  
Borough Secretary

AMB/slk