

DAVID T. AICHELE
Mayor
CARRIE L. SMITH
Council President
JOHN D. ROCHAT
Borough Manager



BOROUGH OF MILLERSVILLE
100 Municipal Drive
Millersville, PA 17551

www.millersvilleborough.org

COMMITTEE MEETING MINUTES

COMMITTEE: Educational Service Agency

PLACE: Public meeting room

DATE: 9/17/20 TIME: 4:00 PM CHAIRPERSON: Cindy Bigler

MEMBERS PRESENT: Cindy Bigler, Phyllis Giberson, Anthony Boyer (teleconference)

OTHERS PRESENT: John D. Rochat, Borough Manager & Police Chief,
Jessie Ebersole, Finance Officer

DECISIONS:

Mrs. Bigler made a motion, seconded by Mrs. Giberson to approve the August 21, 2019 minutes. The motion passed with a unanimous voice vote.

Chief Rochat reviewed the salary rates proposed at a 2% increase per Crossing Guard. He noted the Crossing Guard's hours have been fluctuating due to the Penn Manor High School construction. He mentioned under the formation of the Educational Service Agency, PA Unemployment Compensation benefits are not eligible over the summer due to 'reasonable assurance' that they will perform services the next year. However, with the closing of the Penn Manor School District due to COVID-19, those days are considered eligible and the Crossing Guards did file unemployment benefits.

Chief Rochat reviewed the proposed 2021 budget. He noted that the Penn Manor School District will continue to reimburse for 50% of the actual expenditures with the balance coming from the Borough's General Operating Fund. He mentioned that he requires the Crossing Guards to have First Aid/CPR training and that they just completed their recertifications, which are good for two years. Mrs. Giberson made a motion, seconded by Mrs. Bigler to approve the Educational Service Agency Fund 2021 Budget as presented along with the salary increases of 2%. With no further discussions the motion passed with a unanimous voice vote.

Mrs. Bigler stated she would continue to serve on the Agency for the next three-year term (ending on 01/01/2024). The members also agreed the Mrs. Bigler would continue as Chairman.

Having no other business to discuss Mrs. Bigler, seconded by Mrs. Giberson made a motion to adjourn the meeting at 4:08 PM. The motion passed with a unanimous voice vote.