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## MINUTES

**COMMITTEE:** Parks Commission

**PLACE:** Millersville Borough Office, 100 Municipal Dr, Millersville

**DATE:** 8/5/24      **TIME:** 6:00 PM      **CHAIRPERSON:** Karen DeLong

**MEMBERS PRESENT:** Lauren Dissinger, David Sykes

**OTHERS PRESENT:** Rebecca DeSantis-Randall, Kyle Miller, Sophie Cramsey, Tim Insinger

**CALL TO ORDER:** 6:04 by Chair Karen DeLong

Vice Chair Dissinger made a motion to approve the July meeting minutes, which was seconded by PC (Park Commissioner) Sykes, and approved by all.

**COUNCIL ACTION ITEMS:** N/A

**UNFINISHED BUSINESS:** N/A

**NEW BUSINESS:**

### **Millersville Business Association Saturday in the Park Event**

The commission recognized that this event has been held at the park for several years, without issue. There will be one new vendor with them this year, but overall, the same event as previous years. Vice Chair Dissinger made a motion to approve the event and was seconded by PC Sykes. The motion was approved by all.

**OLD BUSINESS:**

### **Progress on Park Master Plan – Public Feedback with URDC**

With URDC Consultant Sophie Cramsey, the Commission viewed presentation boards for 4 recommended phases for the Park Master Plan. Bench numbers and placement were discussed, as were bathroom renovation options, timeline for phases and playground equipment. Water sprinklers will be removed from the plan due to the required maintenance involved after installation. There will be an

Option A and Option B added to the Park Plan to address possible better placement for the community garden.

The presentation boards will be left at the municipal building along with public surveys to provide more opportunity for public feedback.

The Commission moved the next meeting from 9/2/24 to 9/9/24 because of Labor Day. This will be the third General Public meeting, and the feedback on the 4 proposed phases will be presented. The commission will look at specific options such as playground equipment and picnic tables in accordance with the feedback.

### **Discussion of Naming Policy – Review Drafts**

Two naming policy drafts were reviewed by the Commission. Chair DeLong will present at the 9/13/24 Council Meeting the Commission's recommendation for concrete criteria to handle naming requests. A motion was made by Vice Chair Dissinger to recommend the Millersville Borough Policy for the Naming of Park, Facilities, and Property. PC Sykes seconded the motion and it was approved by all.

**ADJOURNMENT:** 7:36pm, motioned by PC Sykes, seconded by Vice Chair Dissinger, and approved by all.