

LAUREN E. HAUCK
Council President



DAVID T. AICHELE
Mayor

www.millersvilleborough.org

MINUTES—Public Works/Public Welfare Committee

COMMITTEE: Public Works and Public Welfare Advisory Committee

PLACE: Municipal Office

DATE: 8-17-2023 **TIME:** 6:00 PM **CHAIRPERSON:** Linda Bellile

MEMBERS PRESENT: Darlene Eager, Chris Hubbs, Phyllis Giberson, Mary Ann Gerber

OTHERS PRESENT: Andy Boxleitner, Les McMullen, Rob Moyer, Sue McCullough, Mayor

CALL TO ORDER: 6:00

COUNCIL ACTION ITEMS

- **Zoning and Code Enforcement Reports**

General discussion and update to the Historical Commission Meeting where the demolition for 23 E. Fredric Street was approved and must go to Zoning.

- **ARPA Funding Discussion—August 31st is the application date.**

1. Andy will be submitting a 50/50 match for \$150-\$200,00; University Stream Project.
2. The Police will also be submitting a 50/50 match for \$65,900; Body Cams.

Out of Committee Mayor Motion Darlene Eager Second

- **T-Mobile Lease Agreement—Follow Up for Council Meeting**

1. The contract is due to expire in 2025. It takes approximately 2 years to get cell sites removed and re-established elsewhere.
2. We own the water tower that is probably not safe as it is empty of water. The water tower was not designed to handle connecting cell sites. This is a possible liability to the Borough.
3. The question is should we extend the contract. Andy is to explore getting an inspection.

UNFINISHED BUSINESS

- **Update Lafayette Place.**

Andy knows that Grande has been working at completion of their responsibilities, and will speak to Mario about status.

- **Update on MU and Millersville Banners**

Installing the Banners will start tomorrow at 999 and 741.

NEW BUSINESS

- **Trash and Recycling Contract—Sue McCullough**

Discussion of hauler service and whether to extend the contract or go out to bid. It is understood that finding help and keeping them employed is an issue. It was suggested that our solicitor get involved and schedule a face-to-face meeting with them to discuss their less than satisfactory service. There is concern that involving the solicitor may result in Penn Waste not extending their contract costing the Borough more to out to bid.

It was determined that we will extend the service for one year and create an addendum to the contract for better service and costs.

Out of Committee Chris Hubbs Motion Phyllis Giberson Second

- **MLF Audit Discussion--FYI**

This regards Liquid Fuels and audited project approval with Use Report at the end of the year. With the transition of Jesse leaving, the money erroneously was put in the General Account. This error was not noticed until Andy tried reconciliation. It has been resolved, but will have our hands slapped again this coming year. Resolved: In the future, the money will be put in the Liquid Fuels Account instead of the General Account.

OLD BUSINESS

- **Refund of Inspection Fee**

Per our solicitor, she recommends revising the wording of the language for the residential rental unit fee.

1. Add Non-Refundable and Non-Transferable
2. It expressly states that a portion of the fee is for an annual inspection. Amend that language and use "Annual License Fee". If the Borough does not inspect a particular apartment in a year, the owners will not be able to ask for a refund on the basis there was no inspection.

Out of Committee Chris Hubbs Motion Phyllis Giberson Second

- **Short Term Rentals/AIR B&B**

The Borough Zoning Ordinance does not allow short term rentals. The Borough Council must determine what zoning districts will allow short term rentals and whether short term rentals will be as of right or by special exception.

- **Weeds and Trees (Property Maintenance Code)**

The Borough already has regulations on high weeds.

- **Obstructions to sidewalks**

1. The verbiage "Signs, trees and shrubbery along and over sidewalks shall not project over the sidewalk for a distance of 6 ½ feet above the surface of the sidewalk" to be placed in the Property Maintenance Code.
2. Leave the verbiage where it is in both places and add "Dead Trees"

Out of Committee Chris Hubbs Motion Phyllis Giberson Second

- **2023 Project Updates—Les McMullen/Andy Boxleitner**

1. Photos were shown of the subterranean work off Kready. Going well but can expect this project to be long.

2. No HVAC in the Sewer plant. Will cost about \$6,500 and not budgeted. Getting price for new unit.
3. University Dr stream project still not out to bid due to dropping Freedom Memorial Park project Right-of Way could not be acquired.

- **S. Duke Street Update and other**

1. The ADA ramps are to be surveyed. RAV has been busy with plan reviews and other Borough projects.
2. There are 4 change orders. Expect another closure and Police doing an excellent job with directing traffic.
3. Two walls must be moved due to sight distance issues.
4. Bank to be cut back to improve sight distance. It will help with having better visuals in cross-walks.
5. Issue with sewer running through septic tank.

ADJOURNMENT-7:58

Darlene Eager Motion, Phyllis Giberson Second