

March 24, 2020
MILLERSVILLE BOROUGH COUNCIL MEETING MINUTES

The MILLERSVILLE BOROUGH COUNCIL MEETING was held on Tuesday, March 24, 2020 in the Millersville Borough Public Meeting Room located at 100 Municipal Drive, Millersville, Pennsylvania.

The meeting was called to order at 7:00 p.m. by Council President Carrie Smith followed by the pledge to the flag and a moment of silence was then observed. She thanked all for attending tonight's meeting especially under the circumstances and mentioned the agenda has been changed to expedite the meeting.

COUNCIL MEMBERS

Carrie L. Smith
Lauren E. Hauck (via teleconference)
Linda L. Bellile
Daniel P. Ostrowski

David T. Aichele, Mayor
Brooke G. Magni
Mary Ann Gerber (via teleconference)
Jenna L. Erb

OTHERS PRESENT

John D. Rochat, Borough Manager & Millersville Borough Chief of Police
Lucas Charles, Penn Manor High School Student Advisor (via teleconference)
Steven A. DiGuissepe, Millersville University (via teleconference)
Elaine Jones, LNP
W. David Sykes, 344 Valley Road, Millersville

CITIZENS' REQUESTS OR CONCERNS

Mr. Sykes of 344 Valley Road wanted to provide a heads up. He has been going around to the residents on Wabank Road to let them know of the upcoming Planning Commission meeting in case they want to provide input to the development being proposed. He mentioned approximately 20 out of the 25 families he talked to were intending to participate. He realizes everything is subject to change. He recommends publicizing the current zoning and explain what that zoning classification means in detail. President Smith stated that meeting may not take place in April, things may be on hold, and thanked Mr. Sykes for getting the word out.

MINUTES

A motion to approve the minutes for the February 25, 2020 Council meeting was made by Mrs. Magni and seconded by Mrs. Erb. With no discussions the motion passed by a unanimous voice vote.

ACTION ITEMS

Mr. Ostrowski made a motion, seconded by Ms. Bellile to approve the second-year extension to the current Biosolids Management Service Agreement. Chief Rochat explained the current contract expires May 31, 2020 and that the extension contract is set to increase by CPI. He noted the CPI is 1.8%, the new rate would be \$35.59 per wet ton, and that Mr. McMullen, Sewer Department Superintendent agrees with offering the extension at those rates. With no further discussions the motion passed by a unanimous voice vote.

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Chief Rochat explained that the telephone system went down a couple days before the last Council meeting. He received three quotes: from the current maintenance provider, Verizon and RingCentral. He then explained the quote and their costs. Of the three he recommended RingCentral with VoIP. He mentioned we would need to keep two old telephone lines, one for the building fire system and one for the call box located outside the front door. Ms. Bellile voiced concerns with the errors in RingCentral's quote and stated she did not know this company. She requested to view the actual contract before signing. Mr. Ostrowski made a motion, seconded by Mrs. Magni to authorize the Chief to enter into the contract with RingCentral. With no further discussions the motion passed by a voice vote, with Mrs. Erb abstaining.

Chief Rochat explained the Auditors, Maher Duessel have finished their audit of the financial statements for 2019 but were unable to attend the Finance Advisory Committee meeting to provide their detail presentation. He mentioned that the State has not postponed the deadline of April 1st to file the 2019 Annual Audit and Financial Report (DCED-CLGS-30). President Smith noted that the Auditor will be welcomed back to present their findings and give a presentation on the draft 2019 year-end Financial Statements. Mr. Ostrowski made a motion, seconded by Mrs. Magni to approve the 2019 Annual Audit and Financial Report (DCED-CLGS-30). With no further discussions the motion passed by a unanimous voice vote.

Mr. Ostrowski made a motion, seconded by Mrs. Hauck to approve advertising the 2019 Summary Financial Information derived from the Annual DCED-CLGS-30 report. With no further discussions the motion passed by a unanimous voice vote.

Chief Rochat explained the four-year contract with Penn Manor School District for the School Resource Officer is up this year and that he met with the School District. They have agreed to a one-year extension of the Memorandum of Understanding due to the Police Association contract expiration and the start of negotiations this year. He noted the cost sharing is for the same amount as this year. Ms. Bellile made a motion, seconded by Mr. Ostrowski to approve the SRO agreement for a one-year extension. With no further discussions the motion passed by a unanimous voice vote.

Mayor Aichele stated we are living in times that none of us have seen before. It is difficult not just for us, but for our residence and businesses. He mentioned the original Emergency Disaster Declaration that he signed on March 18, 2020 is only good for seven days, hence the need for the Resolution brought forward tonight for consideration. President Smith read specific sections of the Resolution. Further discussions were made on having an open-ended declaration. Mr. Ostrowski made a motion, seconded by Mrs. Magni to approve the extension, ratification, and modification of the Emergency Disaster by Resolution until May 26, 2020. With no further discussions the motion passed by a voice vote, with Ms. Bellile opposed.

RESOLUTION BOOK
RESOLUTION NO. 2020-09

INFORMATIONAL ITEMS

President Smith mentioned three informational items on the agenda; The February Police Report, the Code-Zoning Report for February and the Covid-19 Law Enforcement Task Force the County is putting together. In her last correspondence there were 24 Police Departments including ours that have signed up to be part of this task force. She mentioned if anyone has any questions with the three items, to please contact the Chief.

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MAYOR'S REPORT

Mayor Aichele stated his appreciation for those that attended tonight and those that stayed home to stay safe. He also extended his thanks to every single one our employees, saying "everyone has been phenomenal".

PENN MANOR REPORT

Mr. Charles mentioned that as you know the School District is closed and all standardized testing is cancelled. As of now, Teachers are due to return on April 7th to prepare for the students return on April 9th. Optional work is to be sent home for students starting on March 30th. Unfortunately, kids are missing out on Spring sports, especially sad for the Seniors as this is their last chance to do the things they love. Mr. Charles' silver lining in all of this is that students are playing outside more, playing board games, helping their parents around the house, even doing some cooking and playing with siblings. Students are stepping up to help parents that are still working outside the home and those that are working from home.

PRESIDENT'S REPORT

President Smith wanted to echo the Mayor, that everyone has been outstanding. She thanked the Chief, the Mayor and all Council members and to let everyone know that she is available at home by landline and/or email. A pandemic that requires physical distancing is quite unprecedented. She noted the University has moved classes online, graduation has been postponed, and students are having a difficult time. Like Mr. Charles said, a lot of people are missing out of key life rituals. She reminded everyone to be kind and sympathetic, wash your hands, and stay indoors if need be.

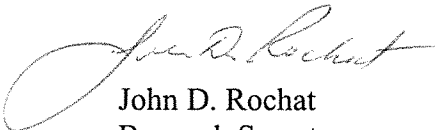
EXECUTIVE SESSION

None

ADJOURNMENT

There being no further business to discuss, Mr. Ostrowski made a motion to adjourn the meeting at 7:55 p.m., seconded by Ms. Bellile.

Respectfully submitted,


John D. Rochat
Borough Secretary

JDR/jle