

April 24, 2018

MILLERSVILLE BOROUGH COUNCIL MEETING MINUTES

The MILLERSVILLE BOROUGH COUNCIL MEETING was held on Tuesday, April 24, 2018 in the Millersville Borough Public Meeting Room located at 100 Municipal Drive, Millersville, Pennsylvania.

The meeting was called to order at 7:00 p.m. by Council President, Daniel P. Ostrowski, followed by the pledge to the flag and a moment of silence was observed.

COUNCIL MEMBERS

Daniel P. Ostrowski
Lynn M. Miller
Dianne M. Bates
Bruce A. Cantey

Richard M. Moriarty, Mayor
Scott A. Bailey
Linda L. Bellile
Mary Ann Gerber

OTHERS PRESENT

Bradley N. Gotshall, Millersville Borough Manager
John D. Rochat, Millersville Borough Chief of Police
Jessie L. Ebersole, Millersville Borough Finance Officer
Steven A. DiGuiseppe, Millersville University
Alexandra Jean-Paul, Millersville University Student Advisor
Elaine Jones, LNP
J. Philip Gerber, 10 Circle Road, Millersville
Sam Bigler, 17 Wabank Road, Millersville
James A. Kirk, 436 Herr Avenue, Millersville

CITIZEN'S REQUESTS OR CONCERNS

None

MINUTES

A motion to approve the minutes for the March 27, 2018 Council Meeting was made by Ms. Bates and seconded by Mrs. Miller. With no discussions the motion passed by a unanimous voice vote.

REPORTS OF BOARDS, COMMITTEES, AND COMMISSIONS

Ms. Bellile reported on the Blue Rock Regional Fire Commission meetings held in April. She stated there was a special meeting to go over the proposed changes to the By-Laws. The By-Laws were presented at their monthly meeting and that the meeting became explosive with threats of quitting. Ms. Bellile noted that the Borough Manager was presented with a copy of the By-Laws and that he is in support of the changes. Another meeting for further discussions is being scheduled at a neutral location (TBD) on May 1st starting at 7 p.m.

April 24, 2018

MILLERSVILLE BOROUGH COUNCIL MEETING MINUTES

Mrs. Miller mentioned she attended the Lancaster Inter-Municipal Committee (LMC) meeting and that there was nothing to report. She mentioned the next meeting will be held here at the Borough Hall.

PERSONNEL ADVISORY COMMITTEE REPORT

Mr. Cantey made a motion out of committee to adopt the resolution authorizing members of Borough Council to participate, including voting, in meetings of Borough Council by means of telecommunication devices. Mrs. Gerber agreeing with the Borough's Solicitor advice that it is not in line with the Pennsylvania State Constitution and because she believes in order to vote a person should be present, will not be in voting in favor of this resolution. Ms. Bellile also stated her opposition. Mrs. Miller stated that it is 2018 and people have to travel for business, people get sick, and people have kids that get sick and believes it is time to allow participate by means of telecommunication devices. President Ostrowski stated his opinion that there is accountability in being present at council meetings and advantages to seeing body language. Mr. Kirk of 436 Herr Avenue asked if this resolution is specific to Council meetings and not to other boards and commissions. Mrs. Miller confirmed that it is only intended for Borough Council meetings. With no further discussions the motion passed by a roll call vote of 4 to 3 with Ms. Bellile, Mrs. Gerber and Mr. Ostrowski opposed.

RESOLUTION BOOK
RESOLUTION NO. 2018-11

Mr. Cantey mentioned there were committee discussions on the changes made to the Borough's Curtailed Business Policy. In the past, the Council President would make the call to curtail borough business. For instance, close the office during a heavy snow storm. Now the Borough Manager will make those decisions. It was also agreed to pay effected employees for the time off. President Ostrowski stated this is a management policy and does not require council action. He stated his agreement with the changes to put the decision to close the office in the Borough Manager's hands and if they are going to close the offices, pay the employees. Quoting, "it's the right thing to do".

PUBLIC WORKS AND PUBLIC WELFARE ADVISORY COMMITTEE REPORT

Mrs. Miller made a motion out of committee to approve the use of public streets for a neighborhood picnic on Allen Drive for May 27th from 4 p.m. to 8 p.m. contingent on the Police Chief's approval. Chief Rochat is fine with the closure of the road however he mentioned concerns of abiding by the Borough Ordinances, specifically to the open alcohol and noise ordinance. Mrs. Miller volunteered to take his concern back to the group. With no further discussions the motion passed by a unanimous voice vote.

FINANCE ADVISORY COMMITTEE REPORT

Mr. Bailey made a motion out of committee to approve the March, 2018 monthly financial statements as presented. With no discussions the motion passed by a unanimous voice vote.

April 24, 2018

MILLERSVILLE BOROUGH COUNCIL MEETING MINUTES

Mr. Bailey made a motion out of committee to adopt the resolution to reestablish the procedure and authorization of disposition of unnecessary personal property. This resolution will repeal and replace resolution 2005-2. Mr. Bailey stated for clarity that this is borough property, not actual personal property. With no discussions the motion passed by a unanimous voice vote.

RESOLUTION BOOK
RESOLUTION NO. 2018-12

Mr. Bailey asked Mr. Gotshall to start the discussions on the technology changes before they consider a motion to approve funding. Mr. Gotshall mentioned his intentions are to bring new technological tools to Council's attention and seek to change the way the Borough does business. The following was outlined: improve the mass-notification system by switching to SwiftReach 911, modernize the Borough's website and expand the payment options with e-billing capabilities, and paper reduction by adding an e-government platform. There was mention of instituting the e-government platform through Granicus on a 30-day trial. Mr. Bailey made a motion out of committee to approve three budget adjustments as present by the Borough Manager pending the 30-day trial of Granicus. President Ostrowski asked for further details on what this will provide for the residents. Mr. Gotshall stated that on the elected officials side, you will see a web-based program that will push electronic documents for Committee and Council meetings. These documents will be accessible on any electronic device with web access. Residence can also sign-on to this portal and for instance search all minutes at a time with key words. With no further discussions the motion passed by a unanimous voice vote.

MAYOR'S REPORT

Mayor Moriarty provided highlights from the monthly Police Report. The month of March reflected a high Calls for Service at 421, low Part I Offenses at 8 with an average clearance rate of 50%, and a decent 28 out of 30 Part II Offenses clearance rate. Chief Roachat was asked to report on two incidents from last week. He mentioned the Lancaster County Drug Task Force was working a case involving a drug dealer on North George Street and it turned out that the State Police were also working the same people. Officer Cavanaugh, the Borough's drug task force officer turned over their information and two significant arrests were made. The other case involved a traffic stop that ended with the vehicle being towed to the station and searched by a trained drug-dog. Approximately 130 grams of cocaine, a sizable amount, was found hidden in compartments of the vehicle.

Mayor Moriarty mentioned that he attended the Transportation Committee hearing in Harrisburg held to consider the use of radar as a speed timing device in local communities. He explained that there were two bills discussed. House Bill 2148, which will restrict usage to only accredited police departments and to full time officers. Mayor Moriarty noted that there is only one accredited police department in Lancaster County. The other bill discussed, Senate Bill 251, is supported by all the Associations and local governments, i.e. Mayors Association, PSAB, etc.

Mayor Moriarty stated for the record that there were no weddings performed for the first quarter of this calendar year.

April 24, 2018

MILLERSVILLE BOROUGH COUNCIL MEETING MINUTES

MILLERSVILLE UNIVERSITY REPORT

Ms. Jean-Paul announced several accomplishments of individual and groups of students. The Student Government Association hosted their first ever big event where about 85 volunteers came out to help pot plants, hang bird feeders and assemble necessity items for the homeless shelters. Millersville University participated in the National Day of Action to prevent gun violence in schools held on the 19th anniversary of the Columbine High School massacre.

Mr. DiGuissepe reported the Board of Governors of Pennsylvania's State System of Higher Education unanimously selected Dr. Daniel A. Wubah, a former provost and senior adviser to the President of Washington and Lee University, to be the next President of Millersville University. He will take office effective July 1st. Dr. Wubah was introduced to the university community at a reception held on April 6th. He has more than 25 years of experience in higher education, earned a Bachelor of Science with honors in botany and a Diploma in Education from the University of Cape Coast in Ghana, a Master of Science in biology from the University of Akron and a Ph.D. in botany and microbiology from the University of Georgia.

Mr. DiGuissepe went on to announce some upcoming events. MU will host PA's Lieutenant Governor, Mike Stack on Wednesday, April 25th. The second annual FestiVille, a two-day, indoor concert event featuring Millersville students as well as popular music acts on April 27th and 28th. He mentioned again that Spring commencements will be held on Friday, May 11th starting at 6:30 p.m. in Pucillo Gym with speaker Dr. Rita Smith Wade-El and on Saturday, May 12th starting at 10:00 a.m. on Chryst Field at Biemesderfer Stadium with keynote speaker President Anderson.

PENN MANOR REPORT

None

BOROUGH MANAGER REPORT

Mr. Gotshall distributed a written Manager's report for the month of April. From the report he mentioned that a large health insurance surplus distribution is being released from the pooled medical benefit. He welcomed any questions or comments to be emailed.

Mr. Gotshall asked council to consider a motion to award the 2018 Asphalt Paving Project to the lowest bidder, Pennsy Supply in the amount of \$214,065.65 contingent on the Borough's Engineer and Solicitor's review. The other bids received were Highway Materials, Inc. in the amount of \$218,833.80, New Enterprise Stone & Lime Co., Inc. in the amount of \$236,907.40 and Affordable Paving & Excavating in the amount of \$272,209.45. It was noted that the lowest bid is within the budgeted amount. Mrs. Miller seconded by Mr. Bailey made such a motion. With no discussions the motion passed by a unanimous voice vote.

Mr. Gotshall asked council to consider a motion to adopt the resolution approving the financing through the East Hempfield Township Industrial Development Authority for the benefit of Student Lodging, Inc. and designating the Council President or in his absence any other member of Council to take any appropriate action. It was noted that the financing is for the renovations and improvements to Brookwood Court Apartment Complex. Mrs. Gerber seconded by Ms. Bates made such a motion. With no discussions the motion passed by a unanimous voice vote.

RESOLUTION BOOK
RESOLUTION NO. 2018-13

April 24, 2018

MILLERSVILLE BOROUGH COUNCIL MEETING MINUTES

Mr. Gotshall mentioned he will not be able to attend the upcoming PSAB annual conference being held in Hershey, PA. He asked if any elected officials members were planning to attend and if they would be interested in being the voting delegate for the Borough. The Mayor and Mrs. Miller both volunteered. Mr. Bailey made a motion to approve appointing Mrs. Miller as the Borough's voting delegate and Mayor Moriarty as an alternate voting delegate at the upcoming annual PSAB Conference. Mrs. Bates seconded the motion. With no further discussions the motion passed by a unanimous voice vote.

PRESIDENT'S REPORT

President Ostrowski mentioned the newspaper article on Ryan Nicklas, Borough Council's High School Student Advisor, that stated his selection as the Lancaster South Rotary Club's Student of the Month for March.

President Ostrowski discussed establishing a local economic development committee. This committee would represent the interest of the borough in terms of economic development. The committee would have no authority, it would not vote or enter into agreements. It would be a committee that could meet with developers and land owners and/or even partner with the Economic Development Company of Lancaster County (EDC). He envisioned the committee structure to be made up of three citizens, one elected official and one borough staff, meeting monthly as needed. He welcomed everyone's thoughts, input, and/or concerns. Mrs. Miller mentioned it would be important that the committee members be knowledgeable on the Borough's Downtown District ordinance and the Official Map. Mr. Bailey thought it is a great idea to have citizens engaged.

President Ostrowski presented Alexandra Jean-Paul a certificate in appreciation for her public service as Millersville University's Student Advisor to Millersville Borough Council. On behalf of the Mayor and Council, he thanked her for valued service to the community and wished her the best of luck after graduation.

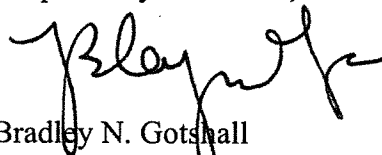
EXECUTIVE SESSION

None

ADJOURNMENT

There being no further business to discuss, Mr. Bailey made a motion to adjourn the meeting at 8:22 p.m., seconded by Mrs. Miller.

Respectfully submitted,



Bradley N. Gotshall
Borough Secretary

BNG/jle