

May 22, 2018

MILLERSVILLE BOROUGH COUNCIL MEETING MINUTES

The MILLERSVILLE BOROUGH COUNCIL MEETING was held on Tuesday, May 22, 2018 in the Millersville Borough Public Meeting Room located at 100 Municipal Drive, Millersville, Pennsylvania.

The meeting was called to order at 7:00 p.m. by Council President, Daniel P. Ostrowski, followed by the pledge to the flag and a moment of silence was observed. He gave a special welcomed to our guests seated at the dais, Ms. Seibert and Ms. Hill, 4th grade students from Eshleman Elementary School.

COUNCIL MEMBERS

Daniel P. Ostrowski	Richard M. Moriarty, Mayor
Lynn M. Miller	Scott A. Bailey
Dianne M. Bates	Linda L. Bellile
Bruce A. Cantey (absent)	Mary Ann Gerber

OTHERS PRESENT

Bradley N. Gotshall, Millersville Borough Manager
John D. Rochat, Millersville Borough Chief of Police
Jessie L. Ebersole, Millersville Borough Finance Officer
Robert Visniski, RAV Associates Inc., Borough Engineer
Lieutenant Jeffrey Margevich, Millersville Borough Police Dept.
Officer Matthew Hammer, Millersville Borough Police Dept.
Steven A. DiGuseppe, Millersville University
Ryan C. Nicklas, Penn Manor High School Student Advisor
Michelle Nicklas, 36 Derby Lane, Lancaster
Charlese Seiple, Millersville Borough Crossing Guard
Isabella Seibert & Lysandra Hill, 4th grade students Eshleman Elementary
Brian Cooley, DC Gohn Associates Inc., Mount Joy
Scott Ream, Morcon LLC
Elaine Jones, LNP
Sam Bigler, 17 Wabank Road, Millersville
Carol A. Thomas, 170 West Charlotte Street, Millersville
Chris Hardy, 457 Herr Avenue, Millersville

CITIZEN'S REQUESTS OR CONCERNS

None

MINUTES

A motion to approve the minutes for the April 24, 2018 Council Meeting was made by Mr. Bailey and seconded by Ms. Belille. With no discussions the motion passed by a unanimous voice vote.

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NEW BUSINESS

Mr. Gotshall introduced Mr. Brian Cooley from DC Gohn Associates Inc. to present a land development modification request for 248 Manor Avenue. Mr. Cooley mentioned this is a parcel that is in the Neighborhood Commercial district and that the site was the former Weddings by Paulette and Flowers by Paulette business. Morcon LLC is proposing to re-develop the site by removing the existing building and replacing it with a proposed building of 4,944 square feet. It will contain Billie Jeans Hair and Nail Salon business and approximately one third of the building space will be devoted to the property management business. Mr. Cooley went on to explain the proposed parking spaces, impervious area, and the layout of the building with in the site location. Mr. Gotshall clarified that the modification request is to waive the process of a land development plan and explained that the waiver comes with two Borough Engineer's recommendations. The first is to provide a storm water management plan for the proposed improvements and second to provide a landscape plan acceptable to the Borough Manager. Mr. Bailey asked if this plan is in line and will complement the intended concept of the area and potential surrounding development. Mr. Gotshall mentioned this parcel is within the downtown district overlay and that the developer is intending to comply with the base zoning district (Neighborhood Commercial) but the plan does not comply with the visioning as outlined in the overlay district. Mr. Cooley stated the building does have some architectural fixtures such as the appearance of an almost two-story effect but stated there are challenges with it being an existing site and the Borough's parking regulations with it housing two businesses. President Ostrowski questioned the second recommendation of the Borough's Engineer, to provide a landscape plan acceptable to the Borough Manager. Mr. Gotshall stated he would seek a landscape plan that is esthetically pleasing from the street. Mr. Bailey commented that he would like to see more lighting incorporated in the landscape plans. Ms. Bellile agrees with the lighting and would also like to see a seating area outside the front. Something more inviting than just blacktop. Mr. Bailey made a motion to approve the waiver to follow the Land Development Plan with the conditions recommended by the Borough's Engineer; to provide a storm water management plan for the proposed improvements, provide a landscape plan acceptable to the Borough Manager and add a condition to provide a lighting plan acceptable to the Borough Manager. Mrs. Gerber seconded the motion. With no further discussions the motion passed by a unanimous voice vote.

MAYOR'S REPORT

Mayor Moriarty honored two 4th grade students from Eshleman Elementary, Isabella Seibert and Lysandra Hill for the Mayor's annual government classroom discussion and contest. This year's project was to create a Millersville Mascot. The two winning Mascots were Keep the Borough Clean Bear and Strong Tree Man. Both students were congratulated on their drawings. The Mayor further noted that these will be hung in the lobby for the summer.

Mayor Moriarty in recognition of outstanding service to the community read aloud a certificate to Charlese Seiple. The certificate stated her term of service as a Crossing Guard which began on November 27, 2012 and that she handled the main intersection at Leaman and Manor Avenues with a firm but friendly hand. The certificate recognized that she is beloved by all and will be a great loss to the Borough. Along with Borough Council and the Police Department, Mayor Moriarty thanked her for her tremendous service to the community and wished her and her husband safe travels and a pleasurable relocation.

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Mayor Moriarty read two Proclamations; one for National Police Week, May 11–17, 2018 which publicly saluted the service of law enforcement officers in our community and in communities across the nation and the other for Emergency Medical Services Week, May 20-26, 2018 which recognized the value and accomplishments of emergency medical services providers.

Mayor Moriarty provided highlights from the monthly Police Report. The month of April reflected another high Calls for Service at 481. Chief Rochat mentioned that all the Part II Offenses cleared for the month, a 100% clearance rate.

REPORTS OF BOARDS, COMMITTEES, AND COMMISSIONS

Ms. Bellile reported on the Blue Rock Regional Fire Commission meetings held in May. She reported they have two new members this month and that they are in process of a wellness program which is designed to engage old members, new members and new recruitments with prizes being awarded at the end of a twelve-week period. She went on to report that a Williams pipeline grant application was submitted but no funds were awarded. Mr. Hagelgans followed up with a letter to Williams asking for a donation toward the purchase of the new fire engine.

PERSONNEL ADVISORY COMMITTEE REPORT

None

PUBLIC WORKS AND PUBLIC WELFARE ADVISORY COMMITTEE REPORT

Mrs. Miller made a motion out of committee to approve entering into a marketing agreement and partnership with Service Line Warranties of America. The agreement will allow offering residential property owners the opportunity to purchase a service line warranty and other similar products. President Ostrowski voiced his concern with allowing the use of the Borough's logo on commercial solicitation. Using the Borough's logo on letterhead, advertising and marketing materials implies endorsement. Mr. DiGuiseppe having marketing expertise, highly suggested that the Borough does not allow the use of their logo and he also advised that the Borough adds the language that says specifically that they do not have exclusive rights in the Borough. (The motion out of committee was not called for a vote.) Mrs. Miller made a motion to approve entering into the Marketing Agreement with Service Line Warranties of America after the exclusion of the Borough's logo usage and the additional language stating this is not an exclusive agreement. Mrs. Gerber seconded the motion. With no further discussions the motion passed by a unanimous voice vote.

FINANCE ADVISORY COMMITTEE REPORT

Mr. Bailey made a motion to approve the April, 2018 monthly financial statements as presented. Mrs. Gerber seconded the motion. With no discussions the motion passed by a unanimous voice vote.

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MILLERSVILLE UNIVERSITY REPORT

Mr. DiGuiseppe mentioned the new President, Dr. Daniel Wubah will begin on July 1st. He also mentioned that Millersville University has a new website and welcomed everyone to see the new look at: www.millersville.edu. He announced various projects underway and mentioned there are more to come for the summer, such as James Street's construction (street, curbs, sidewalks), Chryst Field (replacing the field turf, the track and correcting drainage areas), Stayer Hall upgrading of heating and air conditioning and new sidewalks. He went on to mention the campus wide fire alarm testing that will take place between May 14th and June 29th in many of the campus buildings. Mr. DiGuiseppe stated MU has launched its new \$32 million student focused fundraising campaign, dubbed "Imagine the Possible". The campaign seeks to raise \$32 million by 2020. They have already raised approximately \$13 million with three priorities and goals that include \$10 million for scholarships, \$16 million for internships, undergraduate research, global education and living learning communities, and \$6 million to support University athletics. He was pleased to announce MU's largest donation recently received from Patrick Tell, former President of the Lititz based Tell Manufacturing, who donated \$2 million to the University. They have renamed the school of music in his honor; it is now referred to as the Tell School of Music.

PENN MANOR REPORT

Mr. Nicklas mentioned Taraje Whitfield after winner Districts in the hurdles event is heading to PIAA State Track and Field competition and after graduation will be continuing his education at Princeton. He announced that Penn Manor High School has been honored with a Silver Medal from US News & World Report and is ranked the number one high school in Lancaster County. Mr. Nicklas announced that this is his last report as he will be graduating on June 6th. He will be continuing his education at University of Delaware majoring in Political Science and he will be doing his first semester studying in Spain. President Ostrowski also mentioned that Penn Manor was ranked 36th in the State.

BOROUGH MANAGER REPORT

Mr. Gotshall distributed a written Manager's report for the month of May and welcomed Council to read it at their leisure. Mrs. Bates asked to have the link to the website being redesigned as she would like to provide comments and/or suggestions. President Ostrowski asked for details on the emergency sewer line replacement at St. Philips the Apostle Catholic Church. Mr. Gotshall stated that the sewer pipe literally was denigrated upon the slightest touch and complimented both Les and Andy, along with their respective staff, on promptly handling the situation. He noted that there will be additional work further down the sewer line, such as televising, flushing and slip lining the aged sections of sewer pipe.

PRESIDENT'S REPORT

President Ostrowski presented Ryan C. Nicklas a certificate in appreciation for his public service as Penn Manor High School's Student Advisor to Millersville Borough Council. On

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behalf of the Mayor and Council, he expressed their gratitude for valued service to the community and wished him the best after graduation.

President Ostrowski presented a proposal for the creation of the Economic Development Committee 2018-19 for the Borough of Millersville. This committee structure has been reviewed by the Borough's Solicitor to ensure there is no exposure or risk to the borough in the creation and formatting of this committee. He mentioned Millersville University will be invited to appoint a member to the committee if the University chooses to do so. The meetings will be advertised and minutes from each meeting shall be kept and recorded at the Borough office. President Ostrowski will continue to work on the creation of this committee in hopes of having it up and running in June.

EXECUTIVE SESSION

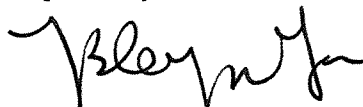
At 8:18 p.m. Council broke for a brief recess and then entered an executive session to discuss a police personnel issue.

At the end of the executive session, Council reconvened into regular session at 8:49 p.m. Mrs. Gerber made a motion to move forward with the disciplinary action to the Officer as recommended by Chief Rochat. Mr. Bailey seconded the motion. With no further discussions the motion passed by a 4 to 2 roll call vote, with Mrs. Miller and Ms. Bates opposed.

ADJOURNMENT

There being no further business to discuss, Mr. Bailey made a motion to adjourn the meeting at 8:51 p.m., seconded by Ms. Bellile.

Respectfully submitted,



Bradley N. Gotshall
Borough Secretary

BNG/jle

