

**June 26, 2018**

**MILLERSVILLE BOROUGH COUNCIL MEETING MINUTES**

The MILLERSVILLE BOROUGH COUNCIL MEETING was held on Tuesday, June 26, 2018 in the Millersville Borough Public Meeting Room located at 100 Municipal Drive, Millersville, Pennsylvania.

The meeting was called to order at 7:00 p.m. by Council President, Daniel P. Ostrowski, followed by the pledge to the flag and a moment of silence was observed.

**COUNCIL MEMBERS**

Daniel P. Ostrowski  
Lynn M. Miller  
Dianne M. Bates  
Bruce A. Cantey

Richard M. Moriarty, Mayor  
Scott A. Bailey (absent)  
Linda L. Bellile  
Mary Ann Gerber

**OTHERS PRESENT**

Bradley N. Gotshall, Millersville Borough Manager  
John D. Rochat, Millersville Borough Chief of Police  
Jessie L. Ebersole, Millersville Borough Finance Officer  
Steven A. DiGuiseppe, Millersville University  
Elaine Jones, LNP  
Sam Bigler, 17 Wabank Road, Millersville  
Carol A. Thomas, 170 West Charlotte Street, Millersville

**CITIZEN'S REQUESTS OR CONCERNS**

Ms. Thomas from 170 West Charlotte Street, inquired on the responsibilities of the employees that drive around in the dark green borough trucks. Mr. Gotshall explained that they have many responsibilities pertaining to the maintenance of the borough's streets. She also observed the large buses from the City have limited passengers and wondered if smaller buses would be cost efficient. President Ostrowski clarified that the large buses are not owned or operated by the Borough. Mr. DiGuiseppe noted that they are not the University's and that the University does use a smaller transit, trolley bus for transportation in and around the campus. She asked that her request be passed along to the Red Rose Transit Authority for consideration.

**MINUTES**

A motion to approve the minutes for the May 22, 2018 Council Meeting was made by Mrs. Gerber and seconded by Ms. Bates. With no discussions the motion passed by a unanimous voice vote.

**REPORTS OF BOARDS, COMMITTEES, AND COMMISSIONS**

Ms. Bellile reported on the Blue Rock Regional Fire Commission meeting where further discussions have taken place on the Commissioner's request to re-write the district's by-laws. The by-laws were revised and approved by the Commission, then distributed to each fire station for their comments and concerns. A voted was taken in July by the Blue Rock Fire Rescue and



June 26, 2018

MILLERSVILLE BOROUGH COUNCIL MEETING MINUTES

the revised by-laws did not pass. She continued to report that Manor Township has meet with the Borough Manager to request a revision to the Intergovernmental Cooperation Agreement. Mr. Gotshall explained that the idea of re-writing the agreement between the Borough and the Township is to change the makeup of the Commission by eliminating the Blue Rock Fire Rescue member and having three representatives from Manor Township and two representatives from the Borough.

Mrs. Miller reminded Council that the next LIMC meeting is being held at the Borough office on July 11<sup>th</sup> starting at 8 a.m. She also mentioned her attendance, along with the Mayor to the PSAB annual meeting in Hershey and stated it was very educational.

PERSONNEL ADVISORY COMMITTEE REPORT

Mr. Cantey made a motion out of committee to approve the Police Department Rules and Regulations #2-1 governing the utilization of Naloxone. With no discussions the motion passed by a unanimous voice vote.

Mr. Cantey made a motion out of committee to approve the Police Department Rules and Regulations #1-17 JNET Security Policy. Chief explained this is a policy needed for department personnel to access the Pennsylvania Justice Network (JNET). With no discussions the motion passed by a unanimous voice vote.

Mr. Cantey made a motion out of committee to approve the hiring of Public Works Part-time Laborer, Noah S. Hamri effective June 19, 2018 at the hourly rate of \$9.00. Mr. Gotshall explained that this part-time employee was hired to replace the hours of another part-time employee that has been off work due to medical reasons and that there will be no hit to the budget for additional labor. With no further discussions the motion passed by a unanimous voice vote.

Mr. Cantey made a motion out of committee to accept the resignation of Crossing Guard Charlese Seiple effective immediately. With no discussions the motion passed by a unanimous voice vote.

Mr. Cantey made a motion out of committee to approve the hiring of Crossing Guard, Stephen R. Wireback, Sr. effective May 29, 2018 at the hourly rate of \$10.00. With no discussions the motion passed by a unanimous voice vote.

PUBLIC WELFARE AND PUBLIC WORKS ADVISORY COMMITTEE REPORT

Mrs. Miller asked Chief Rochat to give a brief report on his department's 2017 Annual Report. Chief noted the Borough experienced a decrease of 11 or 12% in reported Part One Crimes and of the 80 reported major crimes, 34 have been cleared. He also noted that this clearance rate is above the County, State and National clearance averages. He went on to state the Part Two Crimes also saw a decrease of 32 or 7% and of the 419 reportable Part Two crimes, 355 have been cleared. Of the 497 total criminal offenses handled during 2017, 389 cases have been cleared to date, giving Millersville a combined crime clearance rate of 78.27%. Chief Rochat further mentioned the report shows the total vehicle accidents (139) by location, the highest (17) being at the intersection of Routes 741 and 999. Mrs. Miller asked what caused the jump of Calls Requiring Reports from 3838 in 2016 to 5246 in 2017. Chief did not have a specific reason for the increase but went on to explained what constitutes a call requiring a report.



**June 26, 2018**

**MILLERSVILLE BOROUGH COUNCIL MEETING MINUTES**

**FINANCE ADVISORY COMMITTEE REPORT**

Ms. Bates reported in the absence of Mr. Bailey. She mentioned the committee reviewed both pension plan Compliance Audits for the period of January 1, 2014 to December 31, 2017 and noted there were no findings. The committee also reviewed the in lieu of letter requesting to be sent in July, 2018.

Ms. Bates made a motion out of committee to approve the May, 2018 monthly financial statements as presented. With no discussions the motion passed by a unanimous voice vote.

Ms. Bates made a motion out of committee to approve entering into a Memorandum of Understanding with the Redevelopment Authority of the County of Lancaster. Mr. Cantey asked what the Borough will get in return of the payment fee of \$30,000 per year. Ms. Bates stated the Redevelopment Authority has already done significant work on the project (the development of the parcels in the area of Manor and Leaman Avenue). Mrs. Miller added that the Authority can act as a consultant, help us market and work with possible developers to take the Downtown District to the next step. With no further discussions the motion passed by a unanimous voice vote.

**MAYOR'S REPORT**

Mayor Moriarty reported on the May monthly police report by stating it was not another high monthly report for Calls for Service (461). In response to the question asked earlier of why the significant increase in Calls for Service in the Police Department's 2017 Annual report, Mayor Moriarty recalled almost every month last year reflected a higher than previous Calls for Service and that those accumulated to the substantial year end increase. He went on to note the Part One Clearance rate for the month is 260% and Part Two is 106% (explaining the greater than 100% being an overlap of previous months cases). Mayor went on to mention meetings that he recently attended as well as a few upcoming meetings, specifically the PA Mayors Conference hosted at the Lancaster Marriott in July.

President Ostrowski recognized and Chief confirmed Officer Turner was identified as a DUI Top Gun by the DUI Council of Lancaster County. He also mentioned that he has heard favorable things and appreciation of Officer Reynold's presence at the Penn Manor High School.

**MILLERSVILLE UNIVERSITY REPORT**

Mr. DiGuseppe reported their summer camps and conferences have kicked into high gear on campus. The groups range from 20 to 600 with multiple groups overlapping dates during the week. They anticipate 8-10,000 people on campus through August 17<sup>th</sup>. He mentioned MU was awarded the Gold Star Certification by Commuter Services of Pennsylvania for offering sustainable commuting options, such as the shuttle bus, transit options, zipcars, and electric vehicle charging stations. He went on to mention that construction continues all over campus with overhaul/renovations to curbs, sidewalks, parking lots, and a new turf field at Biemesderfer Stadium. Mr. DiGuseppe stated the Millersville University Police and other Lancaster County Police Departments are sharing information through new software called COBRA.net. According to the Lancaster County District Attorney's office it works as a bridge between separate record management systems. It gives police access to more information used in emergency and non-emergency situations and can put out alerts and warnings for individuals. He announced the next Chancellor of the Pennsylvania State System of Higher Education will be Mr. Daniel Greenstein and stated he will assume his role on September 4<sup>th</sup>.

June 26, 2018

MILLERSVILLE BOROUGH COUNCIL MEETING MINUTES

PENN MANOR REPORT

None

BOROUGH MANAGER REPORT

Mr. Gotshall distributed a written Manager's report for the month of June and stated he would be happy to answer any questions tonight or at any other time.

PRESIDENT'S REPORT

President Ostrowski stated he had no other items to discuss.

NEW BUSINESS

None

UNFINISHED BUSINESS

None

EXECUTIVE SESSION

None

ADJOURNMENT

Ms. Bates made a motion to adjourn the meeting at 7:52 p.m., seconded by Mrs. Gerber.

Respectfully submitted,



Bradley N. Gotshall  
Borough Secretary

BNG/jle