

November 27, 2018

MILLERSVILLE BOROUGH COUNCIL MEETING MINUTES

The MILLERSVILLE BOROUGH COUNCIL MEETING was held on Tuesday, November 27, 2018 in the Millersville Borough Public Meeting Room located at 100 Municipal Drive, Millersville, Pennsylvania.

The meeting was called to order at 7:02 p.m. by Council President, Daniel P. Ostrowski, followed by the pledge to the flag and a moment of silence was observed.

COUNCIL MEMBERS

Daniel P. Ostrowski	Richard M. Moriarty, Mayor (absent)
Lynn M. Miller	Scott A. Bailey
Dianne M. Bates	Linda L. Bellile
Bruce A. Cantey (absent)	Mary Ann Gerber

OTHERS PRESENT

John D. Rochat, Interim Borough Manager / Millersville Borough Chief of Police
Lieutenant Jeffrey Margevich, Millersville Borough Police Dept.
Jessie L. Ebersole, Millersville Borough Finance Officer
Andrew Boxleitner, Millersville Borough Street Superintendent
Steven A. DiGuiseppe, Millersville University
Abbey Ford, Millersville University Student Advisor
Kenzie Braegelmann, Penn Manor High School Student Advisor
Elaine Jones, LNP
Ron Frisbie, Project Manager, Millersville University Capital Construction
Thomas Waltz, Assistant Vice President for Facilities, Millersville University
Dale Getz, 19 Ridgewood Drive, Akron
Carrie Lee Smith, 404 N George Street, Millersville
Mindy Jones, 157 W. Frederick Street, Leadership Lancaster
Sam Bigler, 17 Wabank Road, Millersville
Stephanie Hersh, 72 Blue Rock Road, Millersville

CITIZEN'S REQUESTS OR CONCERNS

None

MINUTES

A motion to approve the minutes for the October 23, 2018 Council Meeting was made by Ms. Bellile and seconded by Ms. Bates. Ms. Bates gave note to a spelling correction on the last page. With no further discussions the motion passed by a unanimous voice vote.

REPORTS OF BOARDS, COMMITTEES, AND COMMISSIONS

Ms. Bellile gave a monthly report on the Blue Rock Regional Fire District meeting held Thursday, November 1st at the Millersville Station. She noted the financial report was approved

November 27, 2018

MILLERSVILLE BOROUGH COUNCIL MEETING MINUTES

at approximately 80% through the year and further noted that next years' report will reflect individual line items to show each Station's costs. She went on to mention that they were successful in receiving a recruiting and retention contribution from William Pipe Line in the amount of \$10,000 and that discussions were held on charging a deposit for Station 903 (Highville) rentals to cover cleaning issues. She mentioned there have been further meetings with MU and Student Services on the false alarm issues. One remedy is to separate the buildings into their own alarm system. This will help prevent repeat false alarms because it will be easier to take faulty devices off line. She mentioned the next meeting has been re-scheduled to December 12th where more discussions are planned for the agreement between Blue Rock Fire Rescue and Blue Rock Regional Fire District. She forwarded thoughts from Duane on the review of plans for the microbrewery purposed on West Frederick Street. He has two concerns; how the facility will get water and the lack of parking.

PERSONNEL ADVISORY COMMITTEE REPORT

In the absence of Mr. Cantey, Mr. Bailey made a motion out of committee to accept the employment contract with John D. Rochat as Police Chief for the calendar year 2019. With no discussions the motion passed by a unanimous voice vote.

Mr. Bailey made a motion out of committee to approve the resolution to re-appoint Philip Lastowski as the Borough's citizen representative to the Blue Rock Regional Fire Commission for another two-year term, ending December 31, 2020. With no discussions the motion passed by a unanimous voice vote.

RESOLUTION BOOK
RESOLUTION NO. 2018-19

Mr. Bailey made a motion out of committee to approve the resolution to re-appoint Vickie Usciak to the Zoning Hearing Board for another five-year term, ending December 31, 2023. With no discussions the motion passed by a unanimous voice vote.

RESOLUTION BOOK
RESOLUTION NO. 2018-20

Mr. Bailey made a motion out of committee to appoint Kenzie Braegelmann as the Penn Manor High School Student Advisor to the Millersville Borough Council. With no discussions the motion passed by a unanimous voice vote. President Ostrowski performed the Constitutional Oath of Office for Miss Braegelmann.

President Ostrowski welcomed both new student representatives. He mentioned their representation is an important part of our community and stated it is great to have them both onboard.

PUBLIC WELFARE AND PUBLIC WORKS ADVISORY COMMITTEE REPORT

Mrs. Miller mentioned the monthly committee meeting was cancelled due to a snow storm. Mrs. Miller stated that the University is here tonight to give an overview of the temporary closure of East Frederick Street and a brief overview of the partial vacation of East Frederick Street, Creek Drive and Centennial Drive (roadway swap). Also, the building demolitions on East Frederick Street and a proposed roadway extension (vacationing of an area referenced as "Super

November 27, 2018

MILLERSVILLE BOROUGH COUNCIL MEETING MINUTES

Block”). Mr. Frisbie, Project Manager introduced himself and Mr. Waltz, Assistant Vice President of Facilities and distributed a hardcopy visual to Council. He explained in detail that the temporary road closure request is from the intersection of High School Avenue and East Frederick Street and heading east on East Frederick Street to the intersection of Creek Drive. Mr. Waltz mentioned that the University is looking to have the revision for their 10-year Master Plan done by mid-year 2019. Mr. Frisbie mentioned that they are in the process of getting all the permissions for the demolitions of the houses; noting that three homes are on the Historic register. Mr. Frisbie also mentioned that they have been working with our Solicitor on the taking and vacationing of the roadways; including the additional “Super Block” area. Mr. Frisbie went on to mention that some of the information being shared in the presentation will be built into their updated Master Plan. Mr. Waltz stated that the temporary closure to perform the study is important to know whether their pedestrian walkway design will work before they invest more money and recognized that it is a big change for the Borough as well as the University. It was asked and answered that the temporary closure would start with the Spring semester (January 7th) and continue through the Summer due to the multiple events held over the Summer. Chief Rochat mentioned a concern for the loss of the 35 compact parking spaces on East Frederick Street. Mr. Frisbie replied that they are working on a solution. Mr. Waltz mentioned that for instance with the demolition of the houses in the Spring, they could turn some of that area into gravel parking. Chief Rochat mentioned another concern of what if this closure creates a problem with too much activity being pushed on to George Street. Mr. Bailey stated that this closure is at Council’s discretion. President Ostrowski asked how the University will know if the testing was successful; how is the test to be measured. Mr. Waltz stated that they will be using cameras to monitor the flow of pedestrian traffic. It may result in more of a Southward flow of pedestrian traffic with the location of the resident halls and Gordinier. Mr. Bailey made a comment to keep in mind that the streetscape of this community is very important. So, as you are planning and continue to lay out a 10-year Master Plan, he asks that the University don’t take that away or expect the Borough to be complicit. Mrs. Gerber made a motion to approve the temporary closure of East Frederick Street from High School Avenue to Creek Drive starting with the next semester and ending no later than August 24, 2019. Ms. Bates seconded the motion. With no further discussions the motion passed by a unanimous voice vote.

Mrs. Miller asked Chief Rochat to explain the request for the ordinance amendment to Chapter 350. Chief Rochat mentioned that the Borough does not currently have a school zone in our Code of Ordinances. This will establish an ordinance that then can be attached to the necessary PennDOT signal permits/applications and an agreement with Penn Manor School District to assume all responsibilities placed on the Borough by PennDOT. Mrs. Gerber made a motion to advertise the Ordinance to amend Chapter 350, Vehicles and Traffic to establish School Speed Zones. Ms. Bates seconded the motion. With no discussions the motion passed by a unanimous voice vote.

Mrs. Miller explained that the liquor license from the Barn Door restaurant has been sold to Sheetz and that both are within the Borough, so we do not have to have a public hearing. The Borough can file an objection within a 30-day investigation period. Chief Rochat said he is willing to file the protest online if that is what Council desires. Dr. Lechleiter, from Penn Manor School District has contacted the Chief to reiterate that Sheetz owning a liquor license violates the agreement of sale and allowable land use. President Ostrowski stated his disagreement with the interruption of the sale of property agreement based on Sheetz not being a business in which the owner primary sells alcohol. And reminded Council that the Borough allowed Bert’s Bottle Shop to operate. Mrs. Miller stated that she has the same concerns as when Sheetz wanted to buy a license from outside the municipality. It’s not going to the expensive IPA beers like those served

November 27, 2018

MILLERSVILLE BOROUGH COUNCIL MEETING MINUTES

at Bert's Bottle Shop and the increase of police activity we've had at that location. Mrs. Gerber with the limited amount of time left to issue a formal protest, is still in favor of asking the Chief to proceed to file an objection. Mrs. Gerber made a motion to move forward with a protest backed by documentation showing the number of police calls/activity at the Sheetz location and anything else at the discretion of the Chief acting as Borough Manager. Mrs. Miller seconded the motion. With no further discussions the motion passed by a majority voice vote, with Mr. Bailey opposed.

FINANCE ADVISORY COMMITTEE REPORT

Mr. Bailey made a motion to adopt the 2019 Budget as has been provided in previous Council information packets and inclusive of the individual wage schedule presented. Mr. Bailey noted there is no stated increase to the Borough's Sewer/Trash Collection and Recycling services fees. Ms. Bates seconded the motion. Chief added that the budget was properly advertised. With no further discussions the motion passed by a unanimous voice vote.

Mr. Bailey made a motion to release a donation of \$200 to the Red Rose Veterans Honor Guard. Ms. Bates seconded the motion. Mr. Bailey noted this contribution was budgeted and is in response to their services provided at the Borough's Veterans Memorial event. With no discussions the motion passed by a unanimous voice vote.

Mr. Bailey made a motion to advertise the Ordinance to levy taxes upon all taxable real property within the Borough for general purposes for the year 2019. Ms. Bates seconded the motion. Mr. Bailey stated the increase is a quarter of a mill (millage rate will be 5.15 mills). With no further discussions the motion passed by a unanimous voice vote.

Mr. Bailey made a motion to approve the October 2018 monthly financial statements as presented. Ms. Bates seconded the motion. With no discussions the motion passed by a unanimous voice vote.

MAYOR'S REPORT

President Ostrowski mentioned the Mayor Moriarty was not able to attend the meeting tonight and asked Lieutenant Margevich to report on the monthly police report. Lieutenant Margevich stated there was nothing of serious interest to report. However, he did comment that it is the holiday season and they're seeing the normal increase for scams, frauds and porch pirates.

MILLERSVILLE UNIVERSITY REPORT

Miss Ford announced some upcoming calendar events with the winding down of the semester. She noted this weekend is the annual Glorious Sounds of the Season and recommends attendance if you can. December's Commencement will be Sunday, December 16th at 2 p.m. in Pucillo Gym with the keynote speaker Pennsylvania State System of Higher Education's new Chancellor, Dr. Daniel Greenstein. Winter break will begin after the last class on Saturday, December 15 and ends on Tuesday, January 22nd. She noted the Offices will be closed between Tuesday, December 25th and January 1st.

Mr. DiGuissepe reported that MU recently ranked twelfth for the 2019 Best Online Colleges in Pennsylvania by the SR Education Group. He also mentioned that President Wubah hosted the University's first live webcast to alumni and friends on November 12th. It was a

November 27, 2018

MILLERSVILLE BOROUGH COUNCIL MEETING MINUTES

conversation about the past, present and future of the University. He also mentioned the University has three new Council of Trustees recently appointed by Governor Tom Wolf; Brandon Danz, Katherine Ross and Holly Trego.

PENN MANOR REPORT

None

BOROUGH MANAGER REPORT

Chief Rochat acting as Borough Manager reported on the status of the civil claim filed by the Borough on the property located at 109 Circle Road. The 30-day appeal deadline was up last week and stated there was no appeal filed.

Mrs. Miller noted the new unit mounted on the wall and the accessibility of Wi-Fi in the Public Meeting Room. Chief Rochat stated there are a few bugs to work out and will distribute the log-on instructions in the next day or two.

PRESIDENT'S REPORT

President Ostrowski thanked the staff for the Veteran's day event held in Freedom Memorial Park, stating it was an excellent event. The Chorus and the Band from Penn Manor High School did a phenomenal job. Really well done and well attended. He reminded Council that the typically scheduled second Council meeting for next month is not being held and that our next meeting will therefore be December 11th.

NEW BUSINESS

None

UNFINISHED BUSINESS

None

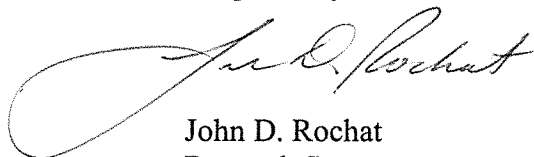
EXECUTIVE SESSION

None

ADJOURNMENT

Mrs. Miller made a motion to adjourn the meeting at 8:10 p.m., seconded by Mrs. Gerber.

Respectfully submitted,



John D. Rochat
Borough Secretary

JDR/jle