

**December 11, 2018**  
**MILLERSVILLE BOROUGH COUNCIL MEETING MINUTES**

The MILLERSVILLE BOROUGH COUNCIL MEETING was held on Tuesday, December 11, 2018 in the Millersville Borough Public Meeting Room located at 100 Municipal Drive, Millersville, Pennsylvania.

The meeting was called to order at 7:00 p.m. by Council Vice President, Lynn M. Miller, followed by the pledge to the flag and a moment of silence was observed.

**COUNCIL MEMBERS**

Daniel P. Ostrowski (absent)	Richard M. Moriarty, Mayor
Lynn M. Miller	Scott A. Bailey (telecommunication)
Dianne M. Bates	Linda L. Bellile
Bruce A. Cantey	Mary Ann Gerber

**OTHERS PRESENT**

John D. Rochat, Interim Borough Manager / Millersville Borough Chief of Police  
Lieutenant Jeffrey Margevich, Millersville Borough Police Dept.  
Jessie L. Ebersole, Millersville Borough Finance Officer  
Andrew Boxleitner, Millersville Borough Street Superintendent  
Steven A. DiGuiseppe, Millersville University  
Abbey Ford, Millersville University Student Advisor  
Kenzie Braegelmann, Penn Manor High School Student Advisor  
Elaine Jones, LNP  
Carrie Lee Smith, 404 N George Street, Millersville  
Carol A. Thomas, 170 W Charlotte Street, Millersville

**CITIZEN'S REQUESTS OR CONCERNS**

None

**MINUTES**

A motion to approve the minutes for the November 27, 2018 Council Meeting was made by Mrs. Gerber and seconded by Ms. Bellile. With no discussions the motion passed by a unanimous voice vote.

**REPORTS OF BOARDS, COMMITTEES, AND COMMISSIONS**

Ms. Bellile gave a monthly report on the Blue Rock Regional Fire District meeting held Thursday, December 6<sup>th</sup> at the Millersville Station. She mentioned the agreement between the Blue Rock Fire Rescue and the Blue Rock Regional Fire District is close to resolution. She announced three new volunteers have signed up, two from Lancaster and one from Millersville. She stated the 2019 assessed valuations were released and noted that the contribution share equates to 17.5% for Millersville and 82.5% for Manor Township.

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**PERSONNEL ADVISORY COMMITTEE REPORT**

Mr. Cantey made a motion to approve the resolution to re-appoint Rosalie Gessner to the Park Commission for another three-year term, ending December 31, 2021. Ms. Bates seconded the motion. With no discussions the motion passed by a unanimous voice vote.

RESOLUTION BOOK  
RESOLUTION NO. 2018-21

Mr. Cantey made a motion seconded by Mrs. Gerber, to accept the resignation of David R. Fisher on both the Educational Service Agency and the Zoning Hearing Board effective December 31, 2018 due to his relocation out of the Borough. With no discussions the motion passed by a unanimous voice vote.

**PUBLIC WELFARE AND PUBLIC WORKS ADVISORY COMMITTEE REPORT**

Mrs. Gerber made a motion to approve the ordinance to amend Chapter 350, Vehicle and Traffic to establish School Speed Zones. Ms. Bellile seconded the motion. With no discussions the motion passed by a unanimous voice vote.

ORDINANCE BOOK  
ORDINANCE NO. 2018-01

Ms. Bates made a motion to approve a one-year extension to the snow removal contract with R&H Excavating at the same hourly rate of \$100 per truck and operators. The extended contract termination date will be November 30, 2019. Mr. Cantey seconded the motion. With no discussions the motion passed by a unanimous voice vote.

**FINANCE ADVISORY COMMITTEE REPORT**

Ms. Bates made a motion to approve the Ordinance to levy taxes upon all taxable real property within the Borough for general purposes for the year 2019 and establish the millage rate at 5.15 mills. Mrs. Gerber seconded the motion. Ms. Bellile stated she is not happy with raising the taxes. With no further discussions the motion passed by a 5 to 1 roll call vote, with Ms. Bellile opposed.

ORDINANCE BOOK  
ORDINANCE NO. 2018-02

Ms. Bates made a motion to approve the November 2018 monthly financial statements as presented. Mr. Cantey seconded the motion. With no discussions the motion passed by a unanimous voice vote.

**MAYOR'S REPORT**

Mayor Moriarty reported on the November Police Report by stating the Calls for Service at 353 are high and that the Part I and Part II Clearance rates at 75% and 103% respectively were pretty good clearance rates. He also noted that there were 177 parking tickets issued that month.

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Lieutenant Margevich mentioned they are progressively building the files/stats with the Jamar radar recorder equipment. He noted there are a couple bigger cases, requiring a lot of time. One case is an identity theft.

**MILLERSVILLE UNIVERSITY REPORT**

Miss Ford reminded Council that this is finals week and soon the traffic will be much less in the Borough. She re-stated that December's Commencement will be held Sunday, December 16<sup>th</sup> starting at 2 p.m. in Pucillo Gym and Winter break will begin after the last class on Saturday, December 15<sup>th</sup> and ends on Tuesday, January 22<sup>nd</sup> at 7 a.m. She announced that the Student Government Association is holding its second annual "Big Event" on Saturday, March 30, 2019. This event is a group of Millersville students that are looking to give back to the community through a one-day service event. She invited everyone to reach out, provide suggestion, contacts and any tips or advise to make this event better.

Mr. DiGuiseppe reported that periodically you may hear timely warnings issued by the University to the entire campus community. The University will issue emails, Facebook, Instagram postings, as well as printed timely warnings of campus incidents that all should be made aware. This is a requirement of the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act of 1990. This federal law requires a general communication to the campus community of all crimes reported to campus or local police departments that may pose a threat to the campus community. Mr. DiGuiseppe also noted that MU's Office of Experiential Learning and Career Management are migrating to a new mobile-friendly employer portal powered by GradLeaders. Beginning on Monday, December 10, 2018, GradLeaders will replace their current system, offering a significant upgrade in functionality with a much more user-friendly design. This new portal will still allow others to post jobs and sign up for events but now within an all-new mobile-friendly interface that one can access anytime, anywhere.

**PENN MANOR REPORT**

Miss Braegelmann reported that the High School Construction project bid opening is set for December 13<sup>th</sup> with a bid award consideration date at the January 7<sup>th</sup> Board meeting. The temporary structure behind the current math/science wing to provide space for classrooms while the existing high school is under construction. The temporary building initially will house agricultural education classrooms, which will be relocated next year. In the future, the structure will house an auxiliary gym.

**BOROUGH MANAGER REPORT**

Chief Rochat acting as Borough Manager asked Council to consider authorizing the advertisement of the Borough's 2019 meetings. He noted all Council, Committee, and Commission meeting dates will remain the same. Mrs. Gerber made a motion to advertise the Millersville Borough 2019 Meeting Notice as presented, seconded by Ms. Bates. With no discussions the motion passed by a unanimous voice vote.

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**PRESIDENT'S REPORT**

None

**NEW BUSINESS**

Chief Rochat asked Council to consider entering into an agreement with the Penn Manor School District. The School District has requested the Borough execute two applications to PennDOT for school speed zone flashing beacons and a pedestrian crossing flashing beacon. If PennDOT grants the applications, the School District will install the beacons at its sole cost and expense and the School District will also reimburse the Borough for all costs associated with the operation and maintenance of the flashing beacons. Ms. Bates made a motion to enter into the agreement with the Penn Manor School District, seconded by Mrs. Gerber. With no discussions the motion passed by a unanimous voice vote.

Chief Rochat asked Council to approve the resolution authorizing him as the Borough Manager/Secretary of the Borough to submit the applications for the Traffic Signal Approval to PennDOT. Ms. Bellile made such a motion, seconded by Mrs. Gerber. With no discussions the motion passed by a unanimous voice vote.

**RESOLUTION BOOK**  
**RESOLUTION NO. 2018-22**

Mr. Boxleitner, Street Department Superintendent gave his annual MS4 (Municipal Separate Storm Sewer System) report. He stated this annual report is for the period of August 2017 through August of 2018. They have inspected 25% of the outfalls and 100% of the priority outfalls for illicit discharge; this includes public and private outfalls and noted that there were none. He went on to note that they have met the public and employee education program through pamphlets and literature being available in the lobby and through teachers at Penn Manor High School. Mr. Boxleitner noted they had public volunteers' participation on some drain stenciling, stamping inlets and on his annual stream cleanup program. He had no citizen's complaints but did have one call from our waste hauler, Eagle Disposal due to an oil spill on the roadway. He investigated and determined that our systems were not affected. Mr. Boxleitner mentioned the Pollution Reduction Plan will be addressed closer to the end of the Borough's five-year permit.

**UNFINISHED BUSINESS**

None

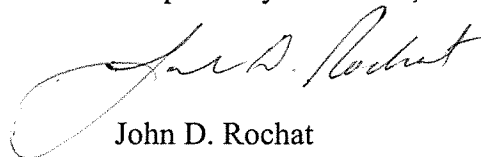
**EXECUTIVE SESSION**

None

**ADJOURNMENT**

Mr. Cantey made a motion to adjourn the meeting at 8:43 p.m., seconded by Ms. Bates.

Respectfully submitted,



John D. Rochat  
Borough Secretary

JDR/jle