

May 28, 2019

MILLERSVILLE BOROUGH COUNCIL MEETING MINUTES

The MILLERSVILLE BOROUGH COUNCIL MEETING was held on Tuesday, May 28, 2019 in the Millersville Borough Public Meeting Room located at 100 Municipal Drive, Millersville, Pennsylvania.

The meeting was called to order at 7:00 p.m. by Council President, Daniel P. Ostrowski, followed by the pledge to the flag and a moment of silence was observed.

COUNCIL MEMBERS

Daniel P. Ostrowski
Lynn M. Miller
Dianne M. Bates
Bruce A. Cantey

Richard M. Moriarty, Mayor (absent)
Scott A. Bailey
Linda L. Bellile
Mary Ann Gerber

OTHERS PRESENT

John D. Rochat, Interim Borough Manager / Millersville Borough Chief of Police
Jessie L. Ebersole, Millersville Borough Finance Officer
Lieutenant Jeffrey Margevich, Millersville Borough Police Department
Harold "Skip" Rhodes Jr., Park Commission Chair
Steven A. DiGuiseppe, Millersville University
Elaine Jones, LNP
Carrie Lee Smith, 404 N George Street, Millersville
Martin D. Kimmel, Kimmel Bogrette, Architects
Dr. Victor S. DeSantis, Chief of Staff, Millersville University

CITIZEN'S REQUESTS OR CONCERNS

Mr. Martin Kimmel of Kimmel Bogrette introduced himself and mentioned that he had designed our borough's municipal building and that it is good to be back in town. His firm has been retained by MU to perform their 10-year comprehensive plan update, to be inclusive as possible with goals and needs that will be a win-win for the Borough and the University. He noted that municipal staff have been invited to join the steering committee. He then welcomed any questions, comments and/or thoughts. Ms. Miller asked about the timing. Mr. Kimmel replied that they are still completing information gathering. Their promise to the President is to have some conceptual work done by the end of summer, with the idea of having it mostly completed by the end of the year. President Ostrowski mentioned that the Chief would be representing the Borough at the steering committee meetings. Mr. Bailey asked if there were any engagement from the other hosting communities (Lancaster City and Manor Township). Mr. Kimmel stated that that was a great question, however he was not asked to reach out to any other municipalities. Mr. Bailey mentioned maybe three primary areas could be considered with the others: traffic, utilities and sustainability. Mr. Kimmel went on to explain that the University has two different projects going on simultaneously. While the Master Plan update covers the physical structural of the campus, next year they are embarking on a new strategic plan for the University. He welcomed the Chief to be part of that as well. President Ostrowski thanked Mr. Kimmel for coming out and in realizing the big undertaking, stated he is glad to have the Borough be a part of the 10-year Master Plan update.

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Ms. Carrie Smith of 404 N George Street mentioned a local article on the financial challenges of Lancaster EMS and noticed that the Borough donates \$2500 annually to the organization. She was looking for further information such as the number of calls or the percentage of calls made in the Borough. President Ostrowski mentioned that every year Mr. May, Executive Director of Lancaster EMS does a presentation to Borough Council. Ms. Bates recalls seeing statistics at his last presentation but could not remember what the numbers are for the Borough and suggested she reach out to him directly.

MINUTES

A motion to approve the minutes for the April 23, 2019 Council meeting was made by Ms. Bates and seconded by Ms. Bellile. With no discussions the motion passed by a unanimous voice vote.

REPORTS OF BOARDS, COMMITTEES, AND COMMISSIONS

Mr. Rhodes, Park Commission Chair reported on their meeting held May 6, 2019. He requested Council to approve the Millersville Women's Club use of a pavilion free of charge once a year. He mentioned the Women's Club takes care of the flowers in the bed located at the entrance to the park and has been doing so for at least twenty-five years. Ms. Miller made such a motion, seconded by Ms. Bates. With no discussions the motion passed by a unanimous voice vote. Mr. Rhodes went on to mention a few problems the Park will be facing in the next few years. His list contained one pavilion will need a new roof, the bathrooms are outdated, the skateboard park's structures are deteriorating, some of the playground equipment is old, and the barn needs some help especially when it rains. Other items that have been discussed in the past and put on hold are the pathway to connect to the elementary school and/or a connection to Manor Township's park, additional land purchase from Mr. Kendig and the amphitheater. Chief mentioned that Mr. Boxleitner has taken care of the water drainage issue at the barn. President Ostrowski thanked Mr. Rhodes for all his work devoted to the park over the many years.

Ms. Bellile reported on the Blue Rock Regional Fire Commission meeting held May 2nd at the Millersville Station. UGI has given \$20,000 to be used toward the purchase of 15 fire fighter sets. These sets are estimated at \$3000 each and are used for 10 years. The new engine is expected to be delivered in June and she noted the Operating Agreement has been accepted.

PERSONNEL ADVISORY COMMITTEE REPORT

Mr. Cantey made a motion out of committee to accept the resignation of Michael DeBerdine from the Civil Service Commission effective June 30, 2019 due to moving just outside the Borough limits. With no discussions the motion passed by a unanimous voice vote.

Mr. Cantey made a motion out of committee to approve the Heart and Lung claim for a Police Officer with the date of injury on May 1, 2019. Chief noted that this Officer is back to work. With no discussions the motion passed by a unanimous voice vote.

Mr. Cantey made a motion to approve hiring Jordan R. Byrnes as a part-time Officer at the rate set for part-time Officers (2019 is \$23.64). Chief explained the part-time vacancy position has taken a while to fill and that this Officer is currently working fulltime for the Pequea Township Police Department and has also worked for Millersville University Police Department. Mrs. Gerber seconded the motion. With no further discussions the motion passed by a unanimous voice vote.

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Mr. Cantey mentioned that the committee has started the interview process for filling the Borough Manager position. They interviewed 5 from 43 applications and noted that there are more applications to be considered next month. It was also noted that they would hold an Executive Session tonight to discuss details from the interviews.

PUBLIC WELFARE AND PUBLIC WORKS ADVISORY COMMITTEE REPORT

Mrs. Miller made a motion out of committee to approve the ordinance to amend Chapter 350, Vehicles and Traffic, Parking Prohibited at all Times in Certain Locations as advertised. This amendment added parking prohibition on Thorngate Place on the North side between Murrycross Way to a point 80 feet West. With no discussions the motion passed by a unanimous voice vote.

ORDINANCE BOOK
ORDINANCE NO. 2019-01

Mrs. Miller made a motion out of committee to approve the change order request for additional electrical work due to disintegrated conduits discovered during the Wastewater Treatment Plant's Dewatering project. It was noted that the cost of the change order is approximately \$44,000 and together with the bid award is less than the total amount budgeted. With no discussions the motion passed by a unanimous voice vote.

Mrs. Miller made a motion out of committee to approve the road closure on St. Regis Lane between Glen Oaks and Quaker Hills Road for an annual block party to be held from 3 p.m. to 6 p.m. on Sunday, June 2, 2019. With no discussions the motion passed by a unanimous voice vote.

Mrs. Miller noted the committee is considering the demolition of borough property listed at 187 West Frederick Street and has asked for additional research and quotes.

FINANCE ADVISORY COMMITTEE REPORT

Mr. Bailey made a motion out of committee to approve the April 2019 monthly financial statements as presented. With no discussions the motion passed by a unanimous voice vote.

Mr. Bailey made a motion out of committee to approve revisions to the Borough's Investment Policy. With no discussions the motion passed by a unanimous voice vote.

Mr. Bailey made a motion out of committee to advertise the annual Police Pension Fund Committee meeting to be held July 17, 2019 at 5:30 p.m. With no discussions the motion passed by a unanimous voice vote.

Mr. Bailey made a motion out of committee to accept the proposal and engage the services of Cohen Law Group to assist in the Comcast Franchise renewal, including a franchise fee audit. With no discussions the motion passed by a unanimous voice vote. Per President Ostrowski's request, Mr. Bailey gave an overview of the Comcast Franchise.

Mr. Bailey made a motion out of committee to approve a budget adjustment for IT Network replacements and the merger of servers primarily due to the County exiting their technology support of the police department's email and aged machines with operating systems that will no longer be supported in January 2020. With no discussions the motion passed by a unanimous voice vote.

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MAYOR'S REPORT

President Ostrowski mentioned the Mayor was unable to attend the meeting due a personal matter. Lieutenant Margevich noted from the April Police Report that Part I Clearance Rate for the month is low at .07%. He stated that clearance rates tend to go up and down and that they are taking a big hit on clearance rates due to frauds and scams. He stated that these scams are international and unsolvable. He mentioned Millersville University's graduation went well. Traffic flow afterwards was much better than they expected, considering the construction being done at Penn Manor High School.

MILLERSVILLE UNIVERSITY REPORT

Mr. DiGuseppe mentioned MU has three academic periods for hosting classes over the Summer, each are approximately four weeks: mid-May to June, June to July and July to August. The first day of Fall classes will be August 26, 2019. He reported that once again the MU campus will be hosting many camps, conferences, retreats and other events beginning this weekend and running through mid-August. These events usually attract more than 5000 visitors to this area of all age groups. He mentioned their camps and conferences are now coordinated by Lydia Yeager, Director of Operations, Student Services Inc. He went on to mention thanks to the National Science Foundation, Millersville University has received a \$399,000 grant to support a large-scale national curriculum project for Middle School science students. The "Watershed Awareness using Technology and Environmental Research for Sustainability" project is under the direction of Dr. Nanette Marcum-Dietrich, Educational Foundations Professor. Millersville University has been named a 2019 U.S. Department of Education Green Ribbon Schools Postsecondary Sustainability Awardee. MU is one of only four honorees in the "Postsecondary Sustainability Award" category nationwide, and the only Pennsylvania University to be honored. This prestigious designation is awarded by U.S. Department of Education to honor innovative efforts to reduce environmental impact and utility costs, improve health and wellness, and ensure effective sustainability education. Millersville University has taken the top spot on Your Local Security's list of the safest college campuses in Pennsylvania. The University also broke through the website's top ten in, "Your Guide to the Nation's Safest College Campuses in 2019," settling at number six overall. Your Local Security identified MU's trained police officers, counselors, Behavioral Intervention Team and the campus-wide safety app, LiveSafe, as components that set their campus apart from others. Mr. DiGuseppe provided the following statistics from Commencement weekend: on Friday, May 10th, 208 graduate students, including 10 doctoral candidates crossed the stage to receive their degrees and then on Saturday, May 11th, 976 undergraduates received their degrees, with 23 receiving summa cum laude, their highest honor, 18 veterans graduated and 4 ROTC students were commissioned. Lastly he mentioned that the summer is also a time for several construction projects to be completed, including the installation of street and parking lot lighting, repairs, paving, upgrades/renovations to certain areas, and an enhancement to the Biemesderfer Stadium sound system and over the next month MU will have mandatory testing of campus fire alarms.

Dr. Victor S. DeSantis added that the award they received for Safest College Campuses is testament to the relationship that Pete Anders and his team has with Chief Roachat, Lieutenant Margevich and the Borough Police Department.

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PENN MANOR REPORT

None

BOROUGH MANAGER REPORT

Chief Rochat acting as Borough Manager noted our CDBG (Community Development Block Grant) for the West Frederick and South Duke Street Infrastructure project was approved by the County Planning Commission and is being recommended to the County Commissioners on June 5th for the full award amount of \$200,000.

Chief Rochat asked for Council's consideration to approve an extension of time to record the conditionally approved Land Development plans with the County as requested by letter from Derck & Edson for the Penn Manor High School project. Chief noted that our Engineer is fine with the time extension being defined until July 30 or August 30. Mrs. Miller made a motion to allow the extension as requested to August 30th. Mr. Bailey seconded the motion. With no discussions the motion passed by a unanimous voice vote.

PRESIDENT'S REPORT

President Ostrowski mentioned that after last month's discussions on the membership renewal, researched the Economic Development of Lancaster online and noted there are six other municipalities at the lowest \$500 membership level. He did not see much on the website that told him what we get for that membership. The Mayor is reaching out to invite them to a committee meeting to present their benefits and he stated that if we can get \$500 worth of benefits, we would be happy to continue. Chief Rochat added that EDC gives out financial loans and that the new owners of the Barn Door location, now El Toro Barbacoa recently received approval for a small business loan.

NEW BUSINESS

None

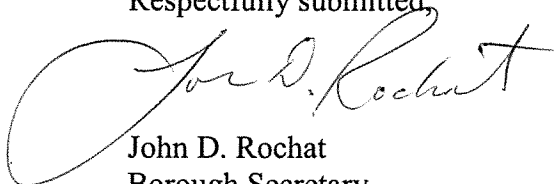
EXECUTIVE SESSION

At 8:09 p.m. Council, with the exception of Mr. Bailey, broke for an executive session to discuss the personnel issue of the Borough Manager position. It was noted that there would be no action coming out of the session.

ADJOURNMENT

Ms. Bates made a motion, seconded by Mrs. Gerber to adjourn the meeting at 8:22 p.m. The motion passed by unanimous voice vote.

Respectfully submitted,



John D. Rochat
Borough Secretary

JDR/jle