

July 23, 2019

MILLERSVILLE BOROUGH COUNCIL MEETING MINUTES

The MILLERSVILLE BOROUGH COUNCIL MEETING was held on Tuesday, July 23, 2019 in the Millersville Borough Public Meeting Room located at 100 Municipal Drive, Millersville, Pennsylvania.

The meeting was called to order at 7:00 p.m. by Council President, Daniel P. Ostrowski, followed by the pledge to the flag and a moment of silence was observed.

COUNCIL MEMBERS

Daniel P. Ostrowski
Lynn M. Miller
Dianne M. Bates
Bruce A. Cantey

Richard M. Moriarty, Mayor
Scott A. Bailey
Linda L. Bellile
Mary Ann Gerber

OTHERS PRESENT

John D. Rochat, Interim Borough Manager / Millersville Borough Chief of Police
Jessie L. Ebersole, Millersville Borough Finance Officer
Lieutenant Jeffrey Margevich, Millersville Borough Police Department
Andrew Boxleitner, Millersville Borough Street Department Superintendent
Leslie McMullen, Millersville Borough Sewer Department Superintendent
Susan McCullough, Millersville Borough Clerk/Secretary
Steven A. DiGuiseppe, Millersville University
Elaine Jones, LNP
Sam Bigler, 17 Wabank Road, Millersville
Carrie Lee Smith, 404 N George Street, Millersville
Carol Thomas, 170 W Charlotte Street, Millersville
Anthony Boyer, 70 Allen Drive, Lancaster
Brooke Magni, 37 Fresh Meadow Drive, Lancaster
Curtis Shirk, 1918 Blue Ridge Drive, Lancaster
Stephanie Hersh, 72 Blue Rock Road, Millersville
Ezra Rothman, Economic Development Company, Lancaster

CITIZEN'S REQUESTS OR CONCERNS

None

MINUTES

A motion to approve the minutes for the June 25, 2019 Council meeting was made by Ms. Bellile and seconded by Ms. Bates. Mr. Bailey mentioned a concern with the motion out of the Personnel Advisory Committee specific to reimbursements and following the PA Statute. Mrs. Gerber stated her recollection is that all expenses must be pre-approved. After continued discussions it was decided that the motion would stand as-is in the minutes and that further consideration could be taken at the next Personnel Advisory Committee meeting. With no further discussions the motion passed by a unanimous voice vote.

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REPORTS OF BOARDS, COMMITTEES, AND COMMISSIONS

Ms. Bellile reported on the Blue Rock Regional Fire Commission meeting. She mentioned there was discussion on creating a multi-million-dollar masterplan for updating buildings to avoid loans and will be available for renovating stations or the possibility of building a consolidated new station. Further discussions were of a possible new central location in Manor Township due to expected growth. She reported that they are looking to purchase a used command vehicle, an Explorer in the \$25,000 to \$30,000 range. She reported that the new Engine will be completed on July 29th and then sent to Gettysburg to be outfitted with equipment. She also reported that a new inventory system, AssetPanda, was purchased with FEMA grants to track gear. She noted that the August meeting has been moved to August 15th.

Mrs. Miller reported on the LIMC meeting she attended along with Chief Rochat and Ms. Bellile. She took the opportunity to plead with those that would be attending the scheduled meeting between Lancaster City and Lancaster Township on the water tower to have a nice meeting and get this construction moved along. She mentioned that even after construction of the water tower starts, it may be another 18-24 months until the Borough's new development plans could potentially be approved.

PERSONNEL ADVISORY COMMITTEE REPORT

Mr. Cantey made a motion out of committee to approve the resolution to appoint Darlene Eager to fill the vacancy on the Civil Service Commission with the term of office expiring on December 31, 2021. With no discussions the motion passed by a unanimous voice vote.

RESOLUTION BOOK
RESOLUTION NO. 2019-09

Mr. Cantey made a motion out of committee to approve filling the Borough Manager vacancy permanently with Chief John D. Rochat. Mr. Cantey stated we will continue status quo, holding the dual role. Chief Rochat will remain the Chief of Police and hold the Borough Manager position. He noted they had 63 applicants and interviewed 8 candidates. With no further discussions the motion passed by a unanimous roll call vote. President Ostrowski thanked the Committee for their hard work and believes this decision is good for the Borough and good for the staff.

PUBLIC WELFARE AND PUBLIC WORKS ADVISORY COMMITTEE REPORT

Mrs. Miller noted that the committee did not meet this month. Chief Rochat and Lt. Margevich mentioned the Farmer of the property located at Rt 999 and Rt 741 has provided notice of their intent to kill deer under crop damage allowable within the Game and Wildlife regulations. Lt. Margevich will be meeting with the Farmer to discuss their intent due to public safety concerns. Mrs. Miller noted the August 15th meeting will be an important date for public attendance and to learn more on this matter. Mrs. Gerber inquired if the tract of land is zoned for farming and thus allowable. No one appeared to have an immediate answer.

Ms. Bellile mentioned she has started a Leaf Collection Feasibility study and that she attended the LIMC meeting as a guest to learn how other municipalities handle their leaf

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collection. She is planning to meet with Sue McCullough, the Borough's Trash/Recycling Coordinator and possibly have the Borough in good shape to make changes the next time the hauler contract goes out to bid. To summarize, Ms. Bellile is looking at a better leaf collection system. One option she mentioned from her previous residency was to have large bins available for all yard waste material all through the year and that during the Fall when fallen leaves will extend over a bin, extra bags are allowed.

FINANCE ADVISORY COMMITTEE REPORT

Mr. Bailey made a motion out of committee to approve the June 2019 monthly financial statements as presented. With no discussions the motion passed by a unanimous voice vote.

Mr. Bailey mentioned they held the required annual Pension Fund meeting. It was noted that the 2018 fourth quarter market results (tanking market) were damaging to the funds. More discussions will occur during the budgeting process and on work to be done on making the fund healthier.

Mr. Bailey made a motion out of committee to approve the budget adjustment. Chief Rochat noted the budget adjustment is in response to the Community Development Block Grant awarded for the West Frederick Street and South Duke Street infrastructure project. He further noted that the grant money will be paid directly to the Contractors and that the \$200,000 is reflective in lower expenditures. With no further discussions the motion passed by a unanimous voice vote.

Mr. Bailey made a motion out of committee to reimburse any elected official's attendance to the LCBA (Lancaster County Boroughs Association) quarterly meeting being held July 31st. With no discussions the motion passed by a unanimous voice vote.

Mr. Bailey made a motion out of committee to extend the Eagle Disposal hauler contract for another year, January 1, 2020 through December 31, 2020, with a 1.8% increase. Mrs. McCullough, the Borough's Trash/Recycling Coordinator took a moment to discuss the Lancaster County's recycling program known as "Recycle Right, the Big 4". She noted the change was due to too many items being put in the recyclables that are not recyclable. They are a lot of contaminated items, for instance you used to be able to recycle pizza boxes, but many were leaving pizza in the box. She also noted that wet newspapers were another big issue, as they cannot be feed into the machine if they are wet. Lancaster County Solid Waste Management Authority, as our County-wide designated agency, decided to try to make recycling easier by concentrating on the "Recycle Right, the Big 4". The 'Big 4' is corrugated cardboard, plastic bottles & jugs with a neck, metal food & beverage cans, and glass jars & bottles. Mrs. McCullough stated that in 2018 the County-wide management plan change was presented to the Borough. At that time there were two municipalities that did not join the new initiative, the Borough being one of them. With the new contract going out, Mrs. McCullough thinks this would be a good time to continue to educate the residents on the "Recycle Right, the Big 4" and get on-board with the current Lancaster County Municipal Waste Management Plan. One thing she wanted everyone to remember is that if an item doesn't now go in the recycle bin, doesn't mean it goes to the landfill. It goes to the waste-to-energy plant which turns it into energy. Mr. Bailey stated his agreement and asked Mrs. McCullough to let them know what she needs for support. President Ostrowski mentioned the Borough is looking for ways to partner with the University and that maybe this is an opportunity for the students to do some work in the community. Chief Rochat noted that if the Borough joins the Big 4 initiative, the Borough's hauling contract price does not increase more than the stated CPI (1.8%). It was further stated that before the effective date of January 1, 2020, the Borough

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will need to make an ordinance amendment and that further discussions can take place during future Public Welfare and Public Works Advisory meetings. Mr. Bailey amended the motion out of committee to approve the Eagle Disposal hauler contract extension for the fiscal 2020 year with the inclusion of the Big 4 Recycle Right program. Mrs. Bellile seconded the motion. With no further discussions the motion passed by a unanimous voice vote.

Chief Rochat and Council thanked Mrs. McCullough for her coordination and dedication to the Borough's Trash and Recycling program.

Mr. Bailey stated there appears to be a significant amount of work being done by the Lancaster Economic Development Company (EDC) specifically for economic development for the Boroughs of Lancaster County. He noted that EDC was instrumental in the financing of the new local restaurant (El Toro Barbacoa). Mr. Bailey made a motion to pay the 2019 annual membership in the amount of \$500. Mr. Cantey seconded the motion. With no discussions the motion passed by a unanimous voice vote.

MAYOR'S REPORT

Mayor Moriarty reported that he did not perform any wedding ceremonies for the first or second quarter of 2019.

Lieutenant Margevich mentioned they have one serious investigation working. They had an unattended death that is looking to be a drug overdose related to the opioid epidemic and heroin laced with fentanyl. A young male in his mid-twenties was found deceased and they have only had a few of these but we worked a couple now and they are putting the pieces together to work it back like they always do to find the source.

Mayor Moriarty mentioned he attended the Annual PA Mayors Association Conference held at Penn State and thanked Council for sending him, saying it was a good, busy conference.

MILLERSVILLE UNIVERSITY REPORT

Mr. DiGuiseppe highlighted a few upcoming calendar items of interest. Freshmen Student move-in day will be Thursday, August 22nd followed by the Residential Orientation event running August 22-25. The first days of classes are to begin on Monday, August 26. He noted campus fire alarm testing will be ongoing, despite the upgrade at the Boyer Building, which is the central hub for fire alarm communications. He noted that during this work many of the buildings will have local fire alarm but will not be reported off-campus via the County Dispatch between July 22-26. All other buildings are scheduled for fire alarm testing later. He mentioned from Thursday, July 25th through Saturday, July 27th, the nationally acclaimed MU Theater will be presenting six performances of its newest work "Addictionary: The Opioid Crisis Defined" at the Ware Center. While there is no admission fee, free-will donations will gladly be accepted to support Lancaster County Joining Forces, a local coalition coordinating efforts to reduce opioid addictions and deaths. He went on to mention that Millersville University has announced a new graduate certificate in Space Weather and Environment: Science, Policy and Communication. The program is for broadcast meteorologists and other science-casters. He announced the Pennsylvania State System of Higher Education (PASSHE) will freeze tuition for the second time in its history for the upcoming 2019-20 academic year. The move that can be seen as a public gesture of goodwill. The system's Board of Governors approved the tuition freeze recently, keeping basic in-state undergraduate tuition at \$7,716 at the system's 14 Universities. PASSHE,

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which includes a group of state-owned regional public universities but not Penn State University or the University of Pittsburgh, is in the midst of a closely watched redesign effort as it faces deep financial and enrollment pressures. "While freezing tuition is good for students, it is a challenge for the system's universities", said Dan Greenstein, who has been PASSHE's Chancellor since May 2018. He noted that the system enrolls about 100,000 students in their 14 Universities and that the last frozen tuition was in 1998.

Mr. Ostrowski noted an article that was recently in the Lancaster Newspaper that appeared to have Millersville University's tuition grossly over-stated. Mr. DiGuiseppe could not confirm its accuracy but would research. Mrs. Carrie Smith stated the table that was listed in the article was indeed not correct.

PENN MANOR REPORT

None

BOROUGH MANAGER REPORT

Chief Rochat noted the annual 'Girls on the Run' will be held Saturday, November 23rd starting at 9 a.m. He also noted that the course will be slightly different this year due to the construction being done at the Penn Manor High School. He also noted that the Borough's Tax Collector Audit Report for the period January 1, 2018 through January 15, 2019 covering the 2018 tax collection year showed no findings, significant deficiencies or non-compliances. This reflects Ms. Gochnauer doing a good job collecting the Borough and County taxes.

PRESIDENT'S REPORT

President Ostrowski mentioned he received a nice thank you note from the Millersville Women's Club for the approval of their request to use the pavilion at the park free of charge and that the note further stated the savings will allow them to put more money toward scholarships and other community programs.

NEW BUSINESS

None

EXECUTIVE SESSION

At 8:05 p.m. Council, with the presence of Mr. McMullen and Mr. Boxleitner, broke for an executive session to discuss a personnel issue of a Non-Uniform employee.

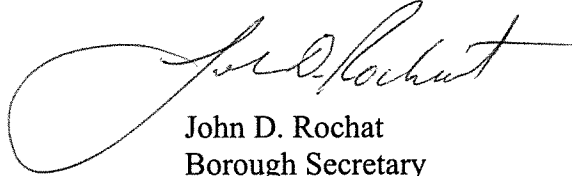
At 8:30 p.m. out of executive session, Mrs. Gerber made a motion to approve the disciplinary action as stated in the letter to the Non-Uniform employee dated July 23, 2019 from Chief John Rochat, acting at the time as Interim Borough Manager. Mrs. Miller seconded the motion. With no further discussions the motion passed by unanimous voice vote.

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ADJOURNMENT

Ms. Bates made a motion, seconded by Ms. Bellile to adjourn the meeting at 8:32 p.m. The motion passed by unanimous voice vote.

Respectfully submitted,



John D. Rochat
Borough Secretary

JDR/jle