

October 22, 2019

MILLERSVILLE BOROUGH COUNCIL MEETING MINUTES

The MILLERSVILLE BOROUGH COUNCIL MEETING was held on Tuesday, October 22, 2019 in the Millersville Borough Public Meeting Room located at 100 Municipal Drive, Millersville, Pennsylvania.

The meeting was called to order at 7:00 p.m. by Council President, Daniel P. Ostrowski, followed by the pledge to the flag and a moment of silence was observed.

COUNCIL MEMBERS

Daniel P. Ostrowski
Lynn M. Miller
Dianne M. Bates
Bruce A. Cantey

Richard M. Moriarty, Mayor
Scott A. Bailey
Linda L. Bellile
Mary Ann Gerber

OTHERS PRESENT

John D. Rochat, Borough Manager & Millersville Borough Chief of Police
Jessie L. Ebersole, Millersville Borough Finance Officer
Lieutenant Jeffrey Margevich, Millersville Borough Police Department
Steven A. DiGuiseppe, Millersville University
Abbey Ford, Millersville University Student Advisor
Lucas Charles, Penn Manor High School Student Advisor
Scott and Kelly Charles, 221 Manor Avenue, Millersville
Grandparents of Lucas Charles
Baron Jones, Penn Manor High School Principal
Elaine Jones, LNP
Carrie Lee Smith, 404 N George Street, Millersville
Stephanie Hersh, 72 Blue Rock Road, Millersville
W. David Sykes, 344 Valley Road, Millersville
Mark and Valerie Korman, 41 Chamberlain Lane, Millersville
Tom and Kathy Hyland, 31 Chamberlain Lane, Millersville

CITIZEN'S REQUESTS OR CONCERNS

Mr. Korman from 41 Chamberlain Lane voiced his concern for the development not being finalized, specifically the street paving and streetlights. He was one of the first to move into the development and mentioned he has lived there since 2007; 13 years. He stated that the last of the homes have been built and the homeowners have moved in within the last 30-60 days. He mentioned there are two combined lots remaining that may never be developed due to those lots having the obligations for maintaining the retention basin that is approximately two acres. He went on to say over the years he hasn't come to Council to complain but is asking now, "How do we get it done?". President Ostrowski thanked Mr. Korman for bringing this to our attention and asked the Borough Manager to comment. Chief Rochat mentioned a while ago he and our Street Superintendent, Andy Boxleitner went to view the issues at the retention basin. There are trees growing in it and so forth, so he got our Code Enforcement Officer to reach out to the developer to let them know they are responsible, and to address the electrical problem and streets.

October 22, 2019

MILLERSVILLE BOROUGH COUNCIL MEETING MINUTES

Mr. Sykes of 344 Valley Road intended to address his concern at the Public Welfare and Public Works Advisory meeting but due to the cancelled meeting was addressing full Council tonight. His concern is the cost that he pays for trash service when he only has one trash bag a week and he is to buy a \$1.25 tag for each bag when he trims his brushes. He asked if he could instead buy a Lowes brown bag and put that out as one of his three entitled regular bags when he trims his bushes. President Ostrowski stated that the Borough hauler would not pick up the Lowes bag without a green tag. Mrs. Miller stated the good news is that the brown bags will soon not need a green tag for the four designated pickups during the Fall. Mr. Sykes asked, that regardless of the time, shouldn't he be allowed to put out the brown bag as one of his three trash bags. Mrs. Miller mentioned that the Lowes bag could be put in a black plastic trash bag and could be picked up. President Ostrowski recommended that this topic be continued at the next Public Welfare and Public Works Advisory Committee. Mrs. Miller reminded him to check the website calendar for November's meeting, scheduled on November 21, 2019, as sometimes Advisory Committee meetings are cancelled due to the lack of agenda items.

MINUTES

A motion to approve the minutes for the September 24, 2019 Council meeting was made by Mrs. Gerber and seconded by Ms. Bates. With no discussion the motion passed by a unanimous voice vote.

MAYOR'S REPORT

Mayor Moriarty asked Lucas Charles to step forward and performed his Oath of Office as the Penn Manor High School Student Advisor to the Millersville Borough Council. Photo opportunities followed.

PENN MANOR REPORT

Mr. Charles reported this past weekend was homecoming. The 2019 Homecoming Queen crowned was Leilani Torres. Last week Penn Manor participated in Super Wednesday which is an opportunity for Sophomores and Juniors to take practice standardized tests for college entrance exams at no cost. He is very grateful for the School District allowing them this opportunity. He announced November 4th is Education Day which will have over 100 representatives from both two and four-year universities and technical schools, as well as local industries. He mentioned Penn Manor will be participating in the Community Parade on Saturday. The Marching Band will perform as usual and other various clubs and students will be volunteering. He noted that November 24th is the end of the first semester.

REPORTS OF BOARDS, COMMITTEES, AND COMMISSIONS

Ms. Bellile reported on the Blue Rock Regional Fire Commission meeting held on October 22, 2019. Mr. Hagelgans gave an overview of the proposed 2020 budget and stated that the budget will be flat, with line items changes, based on 2020 projections. They decided to set the volunteer's annual picnic date to be the third Sunday of September instead of changing it each year. The new engine is not in service yet, as it is waiting for a radio and some equipment. She also reported that the paving at Station 903 (Highville) has missed the calendar year cutoff for paving and will need to be done next year.

October 22, 2019

MILLERSVILLE BOROUGH COUNCIL MEETING MINUTES

Mrs. Miller reported that the LIMC did have a meeting on October 9th. She stated it was a good meeting and noted that Mr. Laudien has added a lot to the organization. She shared information to be circulated by Council members on the Lancaster County Action Transportation Plan. She mentioned they also had a representative discuss what is happening for the 2020 Census at their last meeting. One of the things she was surprised to hear was the need for people to apply for work to help with the Census. She noted the next meeting will be hosted by the Borough on December 11th starting at 8 a.m. and welcomed others to attend.

PERSONNEL ADVISORY COMMITTEE REPORT

None

PUBLIC WELFARE AND PUBLIC WORKS ADVISORY COMMITTEE REPORT

Mrs. Miller made a motion to approve the resolution to amend the Automated Red Light Enforcement (ARLE) program project finding agreement. Chief Rochat explained that this is a \$200,000 grant that was awarded three years ago for the installation of a signal at the North/South Duke and West Frederick Street intersection. This will amend the terms of the agreement and extend the deadline for completion of work to no later than October 31, 2021. Ms. Bellile seconded the motion. With no further discussions the motion passed by a unanimous voice vote.

RESOLUTION BOOK
RESOLUTION NO. 2019-12

Mrs. Miller made a motion to advertise for a public hearing regarding the Borough's Cable Franchise renewal to be held on December 10, 2019 starting at 7 p.m. in the public meeting room. Mr. Bailey seconded the motion. With no further discussions the motion passed by a unanimous voice vote.

FINANCE ADVISORY COMMITTEE REPORT

Mr. Bailey made a motion out of committee to approve the 2019 budget adjustment for the switch of the Police Record Management System (RMS) provided by Computer Square Inc. (CSI) and to hold off replacing the police vehicle (Nissan). With no discussions the motion passed by a unanimous voice vote.

Mr. Bailey made a motion out of committee to approve releasing payment of the 2019 budgeted Community contributions. Chief Rochat announced the contributions as follows: Contributions to the County Library in the amount of \$2500, the same amount as 2018. Contributions to Millersville Meals on Wheels in the amount of \$500, an increase from \$350 in 2018. Contributions to Lancaster EMS in the amount of \$2500, an increase from \$2000 in 2018 and contributions to the Red Rose Honor Guard in the amount of \$200, the same amount as 2018. He also mentioned the Red Rose Honor Guard contribution is dependent on their participation to the Borough's upcoming Veterans' Day ceremony. With no discussions the motion passed by a unanimous voice vote.

October 22, 2019

MILLERSVILLE BOROUGH COUNCIL MEETING MINUTES

Mr. Bailey made a motion out of committee to approve the mailing of the annual in lieu of tax letters. It was noted that this letter would go to all tax-exempt properties except for our exempted Veterans. With no discussions the motion passed by a unanimous voice vote.

Mr. Bailey made a motion out of committee to approve the September 2019 monthly financial statements as presented. With no discussions the motion passed by a unanimous voice vote.

Mr. Bailey mentioned that Chief Rochat, Jessie Ebersole and Borough Staff have done a phenomenal job to be proactive and creative in not only pulling the materials together for the proposed 2020 budgets but also in being fiscally responsible on behalf of the Borough. He recognized that the report itself is professionally done and reflects the quality of the work being done in the office and acknowledged what it takes to put a budget for this type of operation together. He went on to state the budget that we put forward reflects what the Borough needs at this time. There is a millage increase which is higher than our goal to keep at zero and higher than we would have liked it to be. There are significant changes to the environment that we work in, specifically around personnel costs and other things that are changing. Chief Rochat stated his appreciation for support from the department heads. He mentioned the General Operating Department's budgets have increased slightly from the 2019 budget, averaging 1 to 1 ½ percent increase, with one department actually being less than last year. This year's budgeted General Operating expenditures are approximately \$169,000 more than last year's budget. The two big items of that are retirement (Pension Plan Police) and Health Insurance. On the income side, our General Operating Revenues are approximately \$228,000 less than last year's budget. The two big items in last year's budget was the increased revenue in Zoning Permits and Building Permits due to the large construction project at Penn Manor High School. The net swing of approximately \$397,000 is proposed to be made up by a .35 millage increase, going from 5.15 to 5.5 mills and the remaining deficit (\$147,000) to be covered by the General Operating Fund balance reserve. Chief Rochat mentioned the millage increase calculation for the average homeowner of the Borough is estimated to be \$40 more per year. He went on to mention that the Sewer services will remain the same at \$110 per quarter, however the Trash and Recycling services are proposed to increase from \$55 to \$60 per quarter. He stated that this increase is not due to us switching to the "Big 4 Recycle Right" but by the pass-through costs for single stream recyclables and their increase to disposal rates due to the declining markets. Mr. Bailey made a motion out of committee to advertise the 2020 tax millage ordinance, budget inspection, and that the final budget will be considered for adoption at the November 26th Council meeting. President Ostrowski thanked Chief Rochat, Jessie Ebersole and the Finance Advisory Committee for the ton of work to put this together. With no further discussions the motion passed by a unanimous voice vote.

MAYOR'S REPORT- continued

Mayor Moriarty reported on the third quarter wedding ceremonies performed, stating there were two, one in July and one in September at \$150 each.

Mayor Moriarty distributed additional trending reports for Council's review. He asked Lieutenant Margevich to highlight the September monthly police report. Lt. Margevich stated on the lighter side, they had a speeding complaint on Gable Park Road, so our radar recorder is back in action. On a more serious note, Turkey Hill was robbed at knife point last Sunday night and it took them until Wednesday to gather the evidence, identify the person, and take them into custody. Mrs. Miller asked if anyone was hurt, Lt. Margevich replied no one was injured.

Mayor Moriarty went on to report that he continues to actively participant with the Joining Forces Coalition, which is an outgrowth of the Lancaster County Mayors' initial opioids focus.

October 22, 2019

MILLERSVILLE BOROUGH COUNCIL MEETING MINUTES

For the second year in a row it appears the opioid threat has waned, but now other forms of addiction and overdoses are occurring by less expensive and easier to obtain drugs. He has been invited to address the Lancaster County Commissioners as his role of Chairman of the County Mayors' Association. He will be one of four speakers, sharing the time with representatives from LIMC, the Borough's Association, and the Township Supervisors Association. They will present a shared message to restore Lancaster County Drug Task Force to its necessary staffing level and fund the task force by a line item in the County budget. They also will be asking to be included in County decisions that ultimately affect local municipalities budgets. Mr. Bailey stated that he prefers the conversation to be more direct. Stating that services that should be provided at the County level should make sense and that the best way for the County to provide for the needs of the citizens is to do it collectively. Mr. Bailey stated he doesn't necessarily want a say at the table; he wants the County to function as a County.

MILLERSVILLE UNIVERSITY REPORT

Ms. Ford reported this week is Homecoming week at Millersville. There is a lot of activities going on and several open to the public, including two lectures, one in Art tomorrow and on the 24th one in Paleontology on Dinosaurs, there's a golf outing, an athletic hall of fame dinner, a comedy show tonight by a former contestant on America's Got Talent, a bunch of class reunions, a football game and of course the parade on Saturday. She announced on November 9th the University will host an Admissions House between 8 a.m. to 3 p.m., so expect a lot of cars and foot traffic that day. She went on to mention that they just found out that the University went up in enrollment for the second year in a row. They went up by 36 students overall and were one of four in the State system that enrollment went up. Last September the University went to Washington, D.C., to receive an award from the U.S. Department of Education. Millersville is one of only four honorees in the "Postsecondary Sustainability Award" category and the only University in Pennsylvania. They were recognized for the Lombardo Welcome Center, the net zero energy building, and their goal of being carbon neutral by 2040.

Mr. DiGuiseppe went on to mention the Millersville University has appointed Guilbert Brown as the new Vice President of Finance and Administration effective January 2, 2020. He has been serving in this interim position since April 2018. He will lead the Division of Finance and Administration, and will provide executive oversight for Accounting and Budget, University Police, Student Financial Services, Human Resources, Facilities, Sustainability, Safety and Environmental Health, and the Ware and Winter Centers. He is also charged with bringing their 10-year Facilities Master Plan project to its successful conclusion. Mr. DiGuiseppe went on to mention in early October the University released their annual Security and Fire Safety Report for 2019. The compilation and distribution of this report is mandated under the Student Right to Know and Campus Security Act of 1990. This law requires colleges and universities to disclose information about campus safety and security procedures and to provide statistics concerning the occurrence of a number of criminal offenses. For a public copy, you may contact the University Police department.

Mr. DiGuiseppe invited everyone to please come out and enjoy the parade on Saturday.

BOROUGH MANAGER REPORT

Chief Rochat gave credit to Steve DiGuiseppe, stating the success of the parade wouldn't be possible without him. He does so much, and it is a rather large parade with approximately 2300 people, 150 vehicles, horses, dogs and so much more. Chief Rochat mentioned he and/or the

October 22, 2019

MILLERSVILLE BOROUGH COUNCIL MEETING MINUTES

Mayor will participate on a County subcommittee for the 2020 Census. There are two upcoming events that he and Street Superintendent, Andy Boxleitner have reviewed, the annual Turkey Trot on Thanksgiving Day and the annual Girls on the Run on Saturday, November 23rd.

NEW BUSINESS

Chief Rochat mentioned Mrs. McCullough, Sue, does a great job on our annual Veterans' Day ceremony and this year's event will be held on November 11th starting at 10:30 a.m. Everyone is invited and noted that there are five memorial bricks to be dedicated this year.

Ms. Bellile explained the presence of the yellow lab puppy. She volunteers to train for United Disability Services. She has a 10-week-old puppy by the name of Meadow. When she is in her vest, she is "working". At the end of November, Meadow will go to work with two inmates at the federal prison and live with them for one year, 24/7, to learn approximately 80 commands.

PRESIDENT'S REPORT

President Ostrowski mentioned he obtained a document from PSAB on the role of the Mayor. The statutory role of the Mayor does not prohibit the representation of the Borough anyway that Council wishes him to represent. He went on to say that he respects Dick, that he is a good servant for the Borough and thinks that he works hard to represent the Borough well. The Mayor does take on a very important leadership role for the Borough. Mrs. Gerber stated that she agrees but does not want to pay for all the luncheons. Further stating that the taxpayers should not pay for that. He makes money doing weddings and he gets what we (Council members) get every month. Ms. Bellile stated she is very proud of our Mayor.

President Ostrowski said good luck to Bruce Cantey and Carrie Smith, those in attendance tonight, in the upcoming election.

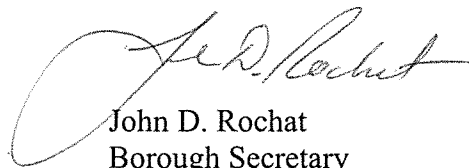
EXECUTIVE SESSION

Council broke for a brief recess at 8:10 p.m. before proceeding into an executive session to discuss personnel issues. President Ostrowski noted that there would be no action taken coming out of the session.

ADJOURNMENT

There being no further business to discuss, Mr. Cantey made a motion to adjourn the meeting at 8:30 p.m., seconded by Ms. Bates.

Respectfully submitted,


John D. Rochat
Borough Secretary

JDR/jle