

**MILLERSVILLE BOROUGH
HISTORIC COMMISSION
Application for Demolition Permit Review**

Date of Application _____

PLEASE TYPE OR PRINT LEGIBLY (Indicate NA if not applicable.)

1. Owner's Name: _____
Street Address: _____

Mailing Address: _____
Phone: _____ Fax: _____ E-Mail: _____

2. Applicant's Name (if other than owner): _____
Relationship to Owner: _____
Street Address: _____

Mailing Address: _____
Phone: _____ Fax: _____ E-Mail: _____

3. Building/Structure Proposed for Demolition
Street address: _____
Tax parcel number: _____
Date acquired by Owner: _____
Current use of structure: _____
If vacant, number of years: _____
If vacant, most recent use: _____
Date listed for sale with licensed real estate broker: _____
Proposed Use of property: _____

4. Demolition of buildings on historic properties.

(1) General requirements. A Class I or Class II building shall not be demolished, removed or otherwise relocated unless a special exception approval has been granted under this § 380-30.

(2) Application procedures. An applicant for a special exception to demolish a Class I or Class II building shall submit the required application fee and the required number of copies of the special exception application to the Zoning Officer, who shall forward a copy of the application to the Historic Commission for its review and comment. In addition to the requirements in § 380-4D of this chapter, the application shall include the following:

(a) Classification of the building for which the permit is being sought on the Historic Preservation Overlay District Map (i.e., Class I or Class II).

(b) A report from a structural engineer describing the structural condition of the building proposed to be demolished, removed or relocated.

(c) A report from the Code Enforcement Officer indicating the building's compliance with the Property Maintenance Code.

(d) Documentation of any effort to sell the property, when applicable.

(e) Recent interior and exterior 35 mm photographs of the building proposed for demolition, removal or relocation.

(f) Proposed disposition of salvageable material.

(g) Time line for implementation of the proposed use for the property.

(h) Ownership history of the property.

(i) Assessed value of the land and improvements thereon.

(j) Certified property appraisal.

(3) The applicant shall provide evidence that:

(a) There is no feasibility to continue the current use.

(b) Other uses permitted within the underlying zoning district, either as permitted uses, special exception uses, or conditional uses, have been denied or are not feasible due to constraints on the building proposed to be demolished, removed or relocated from the property.

(c) Adaptive use opportunities do not exist due to constraints related to the building proposed to be demolished, removed or relocated or the lot on which it is located.

(d) The proposed new building, structure or use of the property will not adversely affect the historic character or architectural integrity of the neighboring historic properties, the neighborhood, or the community.

(e) The applicant has not contributed to the existing conditions, either through neglect or prior renovation, conversion, alteration or similar physical action.

(4) A permit for the proposed demolition, removal or relocation of any Class I or Class II building shall not be issued prior to, and where applicable:

(a) The recording of an approved subdivision or land development plan for the property where the demolition, removal or relocation is proposed; and

(b) Issuance of any necessary zoning approvals.

5. Signature of Applicant: _____

Signature of Zoning Officer: _____