



# FREEDOM MEMORIAL PARK PAVILION RESERVATION FORM

Please contact the Millersville Borough Office to make a pavilion reservation.

### COVID-19 PANDEMIC:

Please note, Millersville Borough reserves the right to cancel and refund any pavilion reservation if COVID-19 conditions call for more restrictions. Pavilions are not sanitized.

Today's Date \_\_\_\_\_

### Effective January 1, 2018:

No charcoal or gas grills are permitted throughout the park, with the exception of the charcoal grills provided by reserving Pavilion A.

**Pavilions: (please circle one below)**  
**Pavilion information on attached form.**

#### Pavilion A

Capacity: 100

Flat Rate: \$75.00

#### Pavilion B

Capacity: 70

Flat Rate: \$75.00

#### Pavilion C

Capacity: 50

Flat Rate: \$40.00

Picnic tables in the pavilions  
should not be moved.

**Date Requested:** \_\_\_\_\_ **Time:** \_\_\_\_\_ **AM/PM TO:** \_\_\_\_\_ **AM/PM**

**Approximate Number of People Expected:** \_\_\_\_\_ (not to exceed pavilion capacity)

**Contact Person:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Address of Contact Person:** \_\_\_\_\_

**Name of Organization (if any):** \_\_\_\_\_

**Use of Ball Field (Please circle one)**      Yes    No (\$10.00 fee when reserved with a pavilion)

**Use of Rutter Gazebo (Please circle one)**    Yes    No (\$40.00 fee when reserved with a pavilion)

### RESERVATION CANCELLATIONS OR CHANGES

(No refunds are applied for events that are cancelled due to weather related issues)

Any date or pavilion change made to the original reservation will be assessed a \$10.00 fee.

If the reservation is cancelled 2 weeks or less before the scheduled reservation: **No refund**

If the reservation is cancelled more than 2 to 4 weeks before the scheduled reservation: **50% refund**

If the reservation is cancelled more than 1 month before the scheduled reservation: **90% refund**

Comments regarding Freedom Memorial Park can be made in writing to the Park Commission, c/o Millersville Borough.

### OFFICE USE ONLY

01.342450

Indemnity Agreement Required: Yes or No

Pavilion B Code: \_\_\_\_\_ Fee: \_\_\_\_\_ Amount Paid: \_\_\_\_\_ Check # \_\_\_\_\_ Date Paid: \_\_\_\_\_