

**September 28, 2021**  
**MILLERSVILLE BOROUGH COUNCIL MEETING MINUTES**

The MILLERSVILLE BOROUGH COUNCIL MEETING was held on Tuesday, September 28, 2021, in the Millersville Borough Public Meeting Room located at 100 Municipal Drive, Millersville, Pennsylvania.

The meeting was called to order at 7:00 p.m. by Council President Carrie Smith followed by the pledge to the flag and a moment of silence was then observed. President Smith thanked those in attendance for coming out tonight and encouraged everyone to use the sign-in sheet.

**COUNCIL MEMBERS**

Carrie L. Smith  
Lauren E. Hauck  
Linda L. Bellile  
Daniel P. Ostrowski

David T. Aichele, Mayor  
Brooke G. Magni  
Mary Ann Gerber  
Lynn M. Miller

**OTHERS PRESENT**

John D. Rochat, Borough Manager & Millersville Borough Chief of Police  
Lieutenant Jeffrey Margevich, Millersville Borough Police Department  
Dr. Victor DeSantis, Millersville University  
Elaine Walmer, LNP  
W. David Sykes, 344 Valley Road, Millersville  
Sam Bigler, 17 Wabank Road, Millersville  
Stephanie Hersh, 72 Blue Rock Road, Millersville  
Dorothy Imel, 1902 Blue Ridge Drive, Lancaster  
Jere Martin, 149 E. Cottage Avenue, Millersville  
Elizabeth and Paul West, 3 Chamberlain Lane, Millersville  
Patricia Dumas, 3 Chamberlain Lane, Millersville  
Richard Frantz, 55 N Duke Street, Millersville  
Rev. Robert L. Haslam, 216 Herr Avenue, Millersville

**CITIZENS' REQUESTS OR CONCERNS**

Mr. Frantz of 55 North Duke Street wanted to address the speeding issue by asking Council to consider adding a white line near the edge of the road to make the roadway appear less wide. He also voiced a concern for the inconsistent trash service. He stated his son's trash is sometimes not picked up. His son lives at 123-125 North Prince Street. Ms. Hauck replied that the trash service challenges are not unique to the Borough. Issues are across municipalities and across carriers. He understands it is a combination of complex issues, however, maybe more could be done by the residents to help with the trash pickup. President Smith suggested a posting to the website to remind citizens how to put their trash out appropriately.

Ms. Dumas of 3 Chamberlain Lane wanted to know if there is any new information on the Chamberlain Lane issues. Chief Rochat replied that our engineer has received plans from Grande's engineer addressing all the issues. Our engineer has reviewed the plans and the Borough received feedback from him today. There are still 3 or 4 items that are considered unsatisfied. Hopefully another pass will have these cleared in a day or two.

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**MINUTES**

None

**REPORTS OF BOARDS, COMMITTEES, AND COMMISSIONS**

None

**PERSONNEL ADVISORY COMMITTEE REPORT**

Mrs. Magni mentioned there is no action coming out of committee. She mentioned there are two or three vacancy positions on the Borough's Boards and Commissions that they will look to fill at the October meeting.

**PUBLIC WELFARE AND PUBLIC WORKS ADVISORY COMMITTEE REPORT**

Ms. Hauck made a motion out of committee to approve the extension request for the Preliminary Plan for Crossgates Phase II. The time request is until January 12, 2022. With no discussions the motion passed by a unanimous voice vote.

Ms. Hauck made a motion out of committee to approve leaving the homeowner responsible for the entire sewer line to the main and authorize the rewriting of the ordinance to increase the clarity. With no discussions the motion passed by a unanimous voice vote.

Ms. Hauck made a motion out of committee to award the snow removal one-year contract with the option of a one-year extension to R&H Excavating at \$115 per truck per hour. With no discussions the motion passed by a unanimous voice vote.

Ms. Hauck made a motion to advertise the ordinance adding a new Article VII, Small Wireless Facilities Deployment and to have the ordinance include the collection of legal fees as provided by law. This ordinance will incorporate the provisions of Act 50 of 2021 and include fees at the maximum rate allowed under the Act. Mr. Ostrowski seconded the motion. With no further discussions the motion passed by a unanimous voice vote.

**FINANCE ADVISORY COMMITTEE REPORT**

Mrs. Gerber made a motion out of committee to approve the August 2021 monthly financial statements. With no discussions the motion passed by a unanimous voice vote.

Mrs. Gerber made a motion out of committee to approve the Borough's 2022 Minimum Municipal Obligation for the Police Pension Plan in the amount of \$528,739. Mrs. Gerber pointed out that this is \$50,316 more than last year. It was noted that the employees do not contribute to their pension plan. With no further discussions the motion passed by a unanimous voice vote.

Mrs. Gerber made a motion out of committee to approve the Borough's 2022 Minimum Municipal Obligation for the Non-Uniform Pension Plan in the amount of \$151,262. She noted that this is \$13,177 more than last year and noted that the employees do not contribute to their pension plan. With no discussions the motion passed by a unanimous voice vote.

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**MAYOR'S REPORT**

Mayor Aichele asked Lt. Margevich to give the August monthly Police Report. The following breakdown was provided. 301 Calls for Service, 1 ordinance complaint which resulted in a citation, 2 DCR's (disruptive conduct reports), 13 criminal arrests, all were adults, 4 Part I Offenses, cleared 2, 25 Part II Offenses and cleared 22 for an 88% clearance rate. Total traffic violations were 48, noting 21 were for speeding and 27 were other traffic violations. 14 vehicle accidents, 3 were reportable and 11 were non-reportable. 32 parking tickets issued. Total vehicle miles patrolled were 3,873, bicycle miles patrolled were 10.9. He went on to mention one investigation was picked up by him and the Detective. They had one unattended death which was ruled a suicide.

**MILLERSVILLE UNIVERSITY REPORT**

Dr. DeSantis thanked Chief Rochat and Mr. Boxleitner for their help in securing the necessary permits and approvals to hold the parade. He reported that the Millersville Parade is almost upon us. On October 16<sup>th</sup> starting at 8:30 a.m. the parade will begin as usual at the Penn Manor High School. A lot of great work has been done and will be done as they get closer to parade day. He expressed appreciation to all the folks working with them. A quick COVID report, only twelve active cases on campus, eleven are students. He extended a big thank you to Mayor Aichele and others from the Borough who attended the State of the Ville speech and Garden Party event at the Tanger House. The event marks the traditional opening of the academic year. He went on to announce that this coming Friday October 1<sup>st</sup> there will be a re-dedication of the Dr. Rita Smith Wade-El Intercultural Center on campus. It will be a celebration of Dr. Smith Wade-El's life and accomplishments as well as the accomplishments of the Center so far.

**PENN MANOR REPORT**

None

**BOROUGH MANAGER REPORT**

Chief Rochat again reminded everyone that the parade is starting a half hour earlier this year. He mentioned the annual Turkey Trot will be held on Thanksgiving Day, November 25<sup>th</sup>. He also mentioned the Girls on the Run will hold their annual event on November 6<sup>th</sup> starting at 8:45 p.m.

Chief Rochat presented the contract with URDC (Urban Research & Development Corporation) for professional services to prepare a new comprehensive plan for the Borough. The total fee for completing the comprehensive plan scope of work is \$49,600. Ms. Hauck made a motion to enter into the contract, seconded by Ms. Bellile. With no discussions the motion passed by a unanimous voice vote.

**PRESIDENT'S REPORT**

None



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**NEW BUSINESS**

President Smith announced that the Planning Commission has appointed a Steering Committee for the work to be done on the Comprehensive Plan. Ms. Hauck made a motion to approve the Steering Committee members list as presented. Ms. Bellile seconded the motion. Ms. Hauck explained the purpose of the Steering Committee and confirmed that they are an advisory group only, with no authority. With no further discussions the motion passed by a unanimous voice vote.

President Smith asked for a motion to advertise the Planning Commission's first public meeting for the Comprehensive Plan on October 7, 2021 starting at 7 p.m. Ms. Hauck made such a motion, seconded by Ms. Bellile. With no discussions the motion passed by a unanimous voice vote.

Mrs. Gerber commented that we may be overlooking an important resource on the Steering Committee members list. That would be the Mayor. After discussions, Mrs. Gerber made a motion to amend the Steering Committee members by adding Mayor Aichele. Ms. Hauck seconded the motion. With no further discussions the motion passed by a unanimous voice vote.

**UNFINISHED BUSINESS**

None

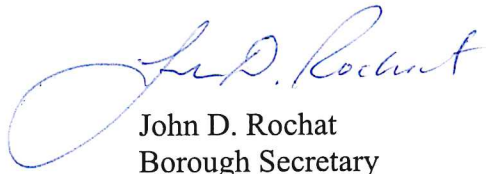
**EXECUTIVE SESSION**

Council broke for an executive session at 7:52 p.m. to discuss contract negotiations with the Police Association.

**ADJOURNMENT**

With no action necessary out of the executive session, Mr. Ostrowski made a motion to adjourn the meeting at 8:15 p.m., seconded by Ms. Bellile. The motion passed by unanimous voice vote.

Respectfully submitted,

  
John D. Rochat  
Borough Secretary

JDR/jle