



FREEDOM MEMORIAL PARK PAVILION RESERVATION FORM

Please contact the Millersville Borough Office to make a pavilion reservation.

Today's Date _____

BOUNCE HOUSE, POOLS, TENTS & OTHER TEMPORARY STRUCTURES

Due to underground electrical and other underground utilities, temporary structures are limited to Pavilion A rentals only and require a signed Liability Waiver from Millersville Borough. Structure locations will be assigned when Liability Waiver is issued. A Certificate of Insurance may also be required.
Effective January 1, 2024

Pavilions: (please circle one below)

Pavilion information on attached form.

Pavilion A

Capacity: 100

Flat Rate: \$100.00

Pavilion B

Capacity: 70

Flat Rate: \$100.00

Pavilion C

Capacity: 50

Flat Rate: \$60.00

Effective January 1, 2018:
No charcoal or gas grills are permitted throughout the park, with the exception, of the charcoal grills provided by reserving Pavilion A.

Picnic tables in the pavilions shall not be moved.

Date Requested: _____ Time: _____ AM/PM TO: _____ AM/PM

Approximate Number of People Expected: _____ (not to exceed pavilion capacity)

Contact Person: _____

Phone: _____ Email: _____

Address of Contact Person: _____

Name of Organization (if any): _____

Use of Ball Field (Please circle one) Yes No (\$20.00 fee Field 1, \$10.00 fee Field 2, when reserved with a pavilion)

Use of Rutter Gazebo (Please circle one) Yes No (\$50.00 fee when reserved with a pavilion)

RESERVATION CANCELLATIONS OR CHANGES

(No refunds are applied for events that are cancelled due to weather related issues)

Any date or pavilion change made to the original reservation will be assessed a \$10.00 fee.

If the reservation is cancelled 2 weeks or less before the scheduled reservation: **No refund**

If the reservation is cancelled more than 2 to 4 weeks before the scheduled reservation: **50% refund**

If the reservation is cancelled more than 1 month before the scheduled reservation: **90% refund**

Comments regarding Freedom Memorial Park can be made in writing to the Park Commission c/o Millersville Borough.

OFFICE USE ONLY

01.342450

Release Form Required: Yes or No

Pavilion B Code: _____ Fee: _____ Amount Paid: _____ Check # _____ Date Paid: _____